



APPLICATION FOR CROSS ENROLLMENT

with California State University (CSU) or University of California (UC)

Complete this form and take it to Mt. SAC's Career & Transfer Center for home campus certification. You must verify admission and filing deadlines with the host campus. After home campus completes certification, seek instructor approval at host campus during filing period designated by host campus. Host campus will provide registration instructions.

Home Campus Mt. San Antonio College Host Campus _____

Planned semester/term of cross enrollment Term _____ Year _____

If you have previously attended the host campus, what was the last term attended? _____

Name _____ Birthdate _____
Last Name First Name Middle Initial

Last four digits of Social Security # _____ Home Campus ID # _____

Mailing address _____ Phone # _____

Reason for taking course:

- Course unavailable at home institution
- General interest in subject
- Completing transfer
- Other

I certify the information provided is accurate and that I have read and understand eligibility requirements, enrollment conditions, and procedures as stated.

Signature _____ Date _____

HOME CAMPUS CERTIFICATION

Mt. San Antonio College certifies that this student meets cross enrollment eligibility requirements.
Home campus name/code

Signature _____ Title _____ Date _____

HOST CAMPUS CERTIFICATION

Approval of class instructor:

| Course planned at host campus | Units | Instructor approval |
|-------------------------------|-------|---------------------|
| | | |

Cross enrollment approved _____ Processing fee received _____

Signature _____ Date _____

(Please see page 2 for additional information/requirements)

POLICIES AND PROCEDURES FOR CROSS ENROLLMENT

with California State University (CSU) and University of California (UC)

ELIGIBILITY REQUIREMENTS:

California residents currently enrolled at a California Community College may enroll in one undergraduate course per academic term at any CSU or UC campus without formal admission and without payment of additional State University fees. Cross Enrollment through this program is on a space-available basis at the discretion of the appropriate campus authorities at the CSU or UC campus. Students may not enroll in any pre-collegiate courses at the university.

To participate in Cross Enrollment, students must meet all of the following requirements:

- **Completed at least one term at the home campus as a matriculated student**
- **Earned a grade point average of at least 2.0 for all coursework completed**
- **Enrolled in at least 6 units for the current term**
- **Paid appropriate fees at home campus for the current term**
- **Completed appropriate academic preparation as determined by the host campus**
- **Be a California resident**

ENROLLMENT CONDITIONS:

1. Approval for cross enrollment is valid for only the one term specified and is subject to space availability, deadlines, registration procedures and priorities of the host campus. You must reapply for each term you wish to cross enroll.
2. You will not be charged additional course enrollment fees. However, host campuses may charge an administration fee each term.
3. You will have to pay any additional fees required of other students (labs, materials, breakage, computer access, etc.).
4. Academic advisement is available at the home campus. Evidence of completion of course prerequisites may be required at the time of enrollment (student transcripts or official grade reports).
5. Financial aid is available only through your home campus. Students eligible for veterans, rehabilitation, Social Security, and other federal, state, or county benefits must secure eligibility certification through the home campus. Units taken at both campuses may be combined to establish financial aid.
6. Students are urged to secure approval of a home campus advisor to ensure course meets home campus requirements.
7. Evidence of completion of course prerequisites may be required at time of enrollment at the host campus (personal transcript copy or grade reports).
8. Records of credit earned through cross enrollment are maintained by the host campus. Students may request transcripts to be sent to the home campus.
9. Health services on the host campus are limited to treatment for emergencies.
10. Because of overlapping academic calendars, cross enrollment is possible only in certain combinations.

Home Campus Enrollment

Fall Semester

Spring Semester

Host Campus Enrollment

Fall Semester or Quarter

Either Winter or Spring Quarter/or Spring Semester

11. Participation in student activities or use of the student union at the host campus is subject to limitations set by the host campus.
12. Parking on the host campus is available by purchasing the parking permit or paying the daily fee for that campus.
13. Information concerning identification card policies should be obtained during registration at the host campus.
14. Students are subject to all administrative procedures of the host campus. **Note:** Students must process an official drop at the host campus or risk having an unsatisfactory grade recorded on a permanent record.