

Tips On How to Talk with Your Professors?





Why is Communicating With Your Professors Important

- ▶ Professors can assist you if you are struggling in a class by offering tips and sometime private tutoring
- ▶ They can offer advice on how to continue to learning beyond class lecture
- ▶ Professor are a great resource for planning future goals
- ▶ They can write letters of recommendation for transfer and/or employment
- ▶ They can help you network with in specific career industry, possibility helping you find an internship
- ▶ They appreciate when student seek out information on class materials and show interest in their class.
- ▶ They can get to know you and it can make a difference in your final grade

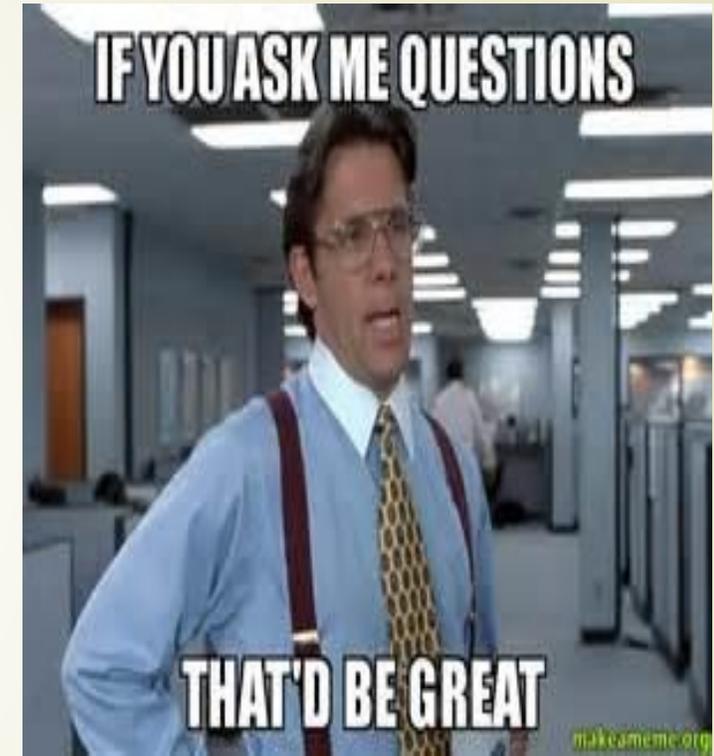
How and When Should You Communicate With Your Professors

- ▶ Start right away; possibly the first day of class, make a connection
- ▶ Take note of office hours noted on the syllabus. Office hours are set times for student to meet with the professor after class--call or stop by
- ▶ Make arrangements or schedule an appointment time with professor if you can't make scheduled office hours
- ▶ Email is usually the easiest and quickest way to communicate with your professors.
- ▶ Meet with Professors before or after class



Questions to Ask

- ▶ Anything to do with the class that isn't already in the syllabus
- ▶ Anything pertaining to the lectures and learning process of the class
- ▶ Feed back on graded assignments and tests
- ▶ When you are unclear of what the assignment is asking for
- ▶ Recommendations on extracurricular activities and information
- ▶ Letters of recommendation
- ▶ Questions on careers related to class subject
- ▶ Questions on why they chose their career path
- ▶ Internships



Questions That Shouldn't Be Asked

- ▶ Questions on anything that is noted in the syllabus
- ▶ Anything that might be inappropriate





Role of Instructors in helping YOU reach Success

- ▶ To engage the students in the learning process
 - ▶ To be available for questions and office hours
 - ▶ Provide regular and meaningful feedback to students about their performance and progress
 - ▶ Be a resource to other college support programs
 - ▶ Provide opportunities for and encourage students to connect with and support each others
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Questions???

