

# Zoom Interview Tips And Tricks

## Non-Verbal Communication

- Make a connection with the interviewer through the camera, giving eye contact throughout
- Watch your body language: sit up straight, nod and engage with the conversation, convey your excitement and interest through smiling
- Utilize active listening, ensuring you are engaging while it is your interviewer's turn to speak

## Be Prepared

Refer to alternate sources from Mt. SAC website on how to prepare for an interview. A Zoom interview requires the same tools and tips as an in-person interview. This includes, but is not limited to:

- Coming prepared with questions
- Practicing answers to common questions (including the STAR method utilization for behavioral questions)
- Following up after the interview: sending a thank you communication within 24-hours post Zoom interview to convey your continued interest and thank them for their time.

## Dress to Impress

- Wear professional attire (ie. a suit jacket, suit bottoms)
- Ensure that your clothing has neutral tones and minimal patterns, interviewers should be able to focus on you NOT be visually distracted!
- Wear clothing bottoms. While it may be tempting to be comfortable, this sets the tone for the interview and shows commitment to professionalism

## Set The Vibe

- Find a quiet location
- Look into reserving a room on campus or at your local library, if needed
- Turn on lights in the room Face yourself toward a neutral background interviewers should focus on you, not what's behind you

Mic Check 1,2

PRIOR to logging in:

- Test your internet connection
- Ensure your mic and camera work
- Verify you have updated/downloaded Zoom