

# Action Verbs List By Category

## Category: Accomplishments

Achieved Amplified Attained Capitalized Chaired Consolidated Deciphered Decreased  
Discerned Drove Enacted Endeavored Established Exceeded Founded Pioneered  
Outperformed Overhauled Sharpened Shattered Sparked Spearheaded Steered Stimulated  
Streamlined Strengthened Supervised Surpassed

## Category: Responsibilities

Accelerated Accomplished Assembled Built Charted Created Constructed Coordinated  
Delivered Developed Ensured Executed Expanded Facilitated Finalized Forged Handled  
Headed Improved Increased Initiated Implemented Instituted Maintained Operated  
Organized Produced Reached Secured Simplified Volunteered

## Category: Communication

Advised Briefed Campaigned Collaborated Composed Consulted Conveyed Convinced  
Documented Educated Informed Instructed Performed Presented Promoted Spoke Trained

## Category: Creating

Authored Brainstormed Communicated Conceptualized Curated Customized Derived  
Designed Diagramed Drafted Edited Illustrated Imagine Influenced Inspired Intensified  
Modeled Proofread Published Redesigned Researched Strategized Storyboarded  
Translated Transformed Visualized Wrote

## Category: Research and Analysis

Analyzed Assessed Audited Calculated Classified Collected Compiled Discovered  
Evaluated Examined Explored Forecasted Identified Interpreted Interviewed Investigated  
Mapped Measured Qualified Quantified Reported Surveyed Tracked

## Category: Increasing Efficiency

Acquired Boosted Captured Conserved Converted Earned Gained Generated Lowered  
Maximized Minimized Negotiated Outpaced Won Yielded

## Category: Leadership

Advised Aligned Arranged Augmented Authorized Centralized Championed Coached  
Cultivated Differentiated Directed Empowered Enabled Endorsed Enforced Fielded  
Formalized Formed Fostered Furthered Guided Hired Implemented Integrated Leveraged  
Mentored Merged Motivated Orchestrated Optimized Predicted Reconciled Reduced  
Refocused Renovated Reorganized Replaced Resolved Restructured Revitalized Shaped  
Supervised Sustained Trained

Category: Technical

Advanced Architected Automated Coded Deployed Detected Devised Diagnosed  
Engineered Enhanced Equalized Expedited Formulated Installed Launched Modified  
Networked Planned Programmed Remodeled Rewrote Refined Tested Troubleshoot  
Updated Upgraded