

Wi-Fi Hotspot Connection

Connecting your laptop to your Hotspot:

- 1) Turn on your Hotspot by holding down the button on the slim side of the hotspot
- 2) Log in to your laptop using your Mt. SAC Portal credentials
- 3) On your task bar, in the bottom-right corner of the screen, locate and click the 'Wi-Fi' icon. You may need to click the chevron (up arrow) if you cannot see the Wi-Fi icon.
- 4) Find the WiFi signal that looks similar to "**MtSAC-####**"; the four digits should match those found on the back of the hotspot itself and the hotspot box. You can also press (but not hold down) the power button to turn the screen on if it's not already, and press it again to show the hotspot name.
- 5) Once you have located your hotspot name, click on it and then click the **Connect** button. Ensure that the "Connect automatically" box is ticked.

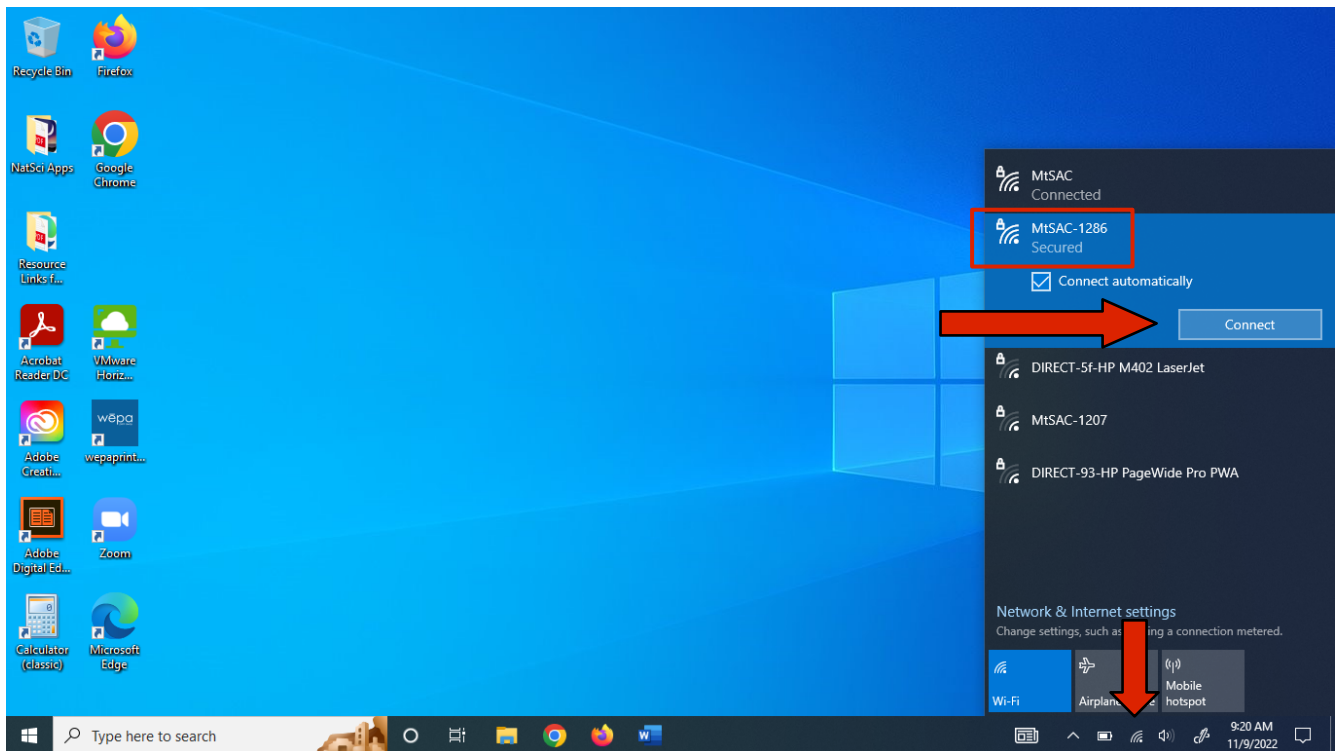


Fig. 1) In the example above, the hotspot named "MtSAC-1286" is selected. The sticker on the back of the hotspot should also read "1286". Refer to your own device to know which numbers to look for.

- 6) You will be prompted to enter the security key. Repeatedly press (but do not hold down) the power button until the screen displays the hotspot **Password**. If the hotspot screen is currently displaying the Wi-Fi name from step 4, only one more press is required.
- 7) Type the password shown on the hotspot screen into the security key field on your laptop.

Refer to figure 2 on the following page

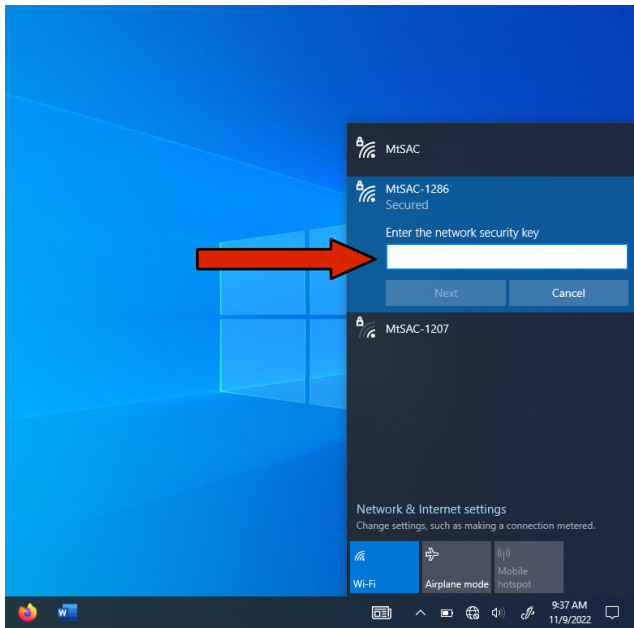


Fig. 2) Enter the hotspot password here

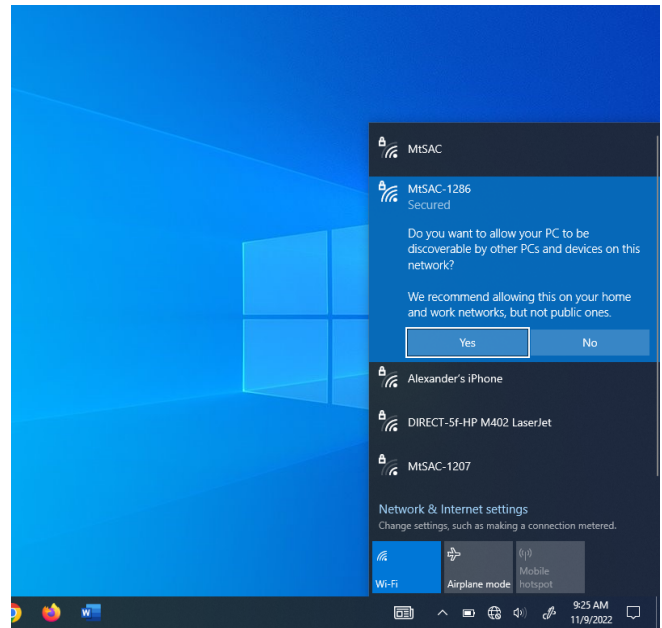


Fig. 3) Network Discovery prompt

- 8) After entering the password, you may be prompted to enable network discovery. This does not affect hotspot performance and is not required; you may safely choose either "Yes" or "No".
- 9) You should now be securely connected to your hotspot and able to access the internet

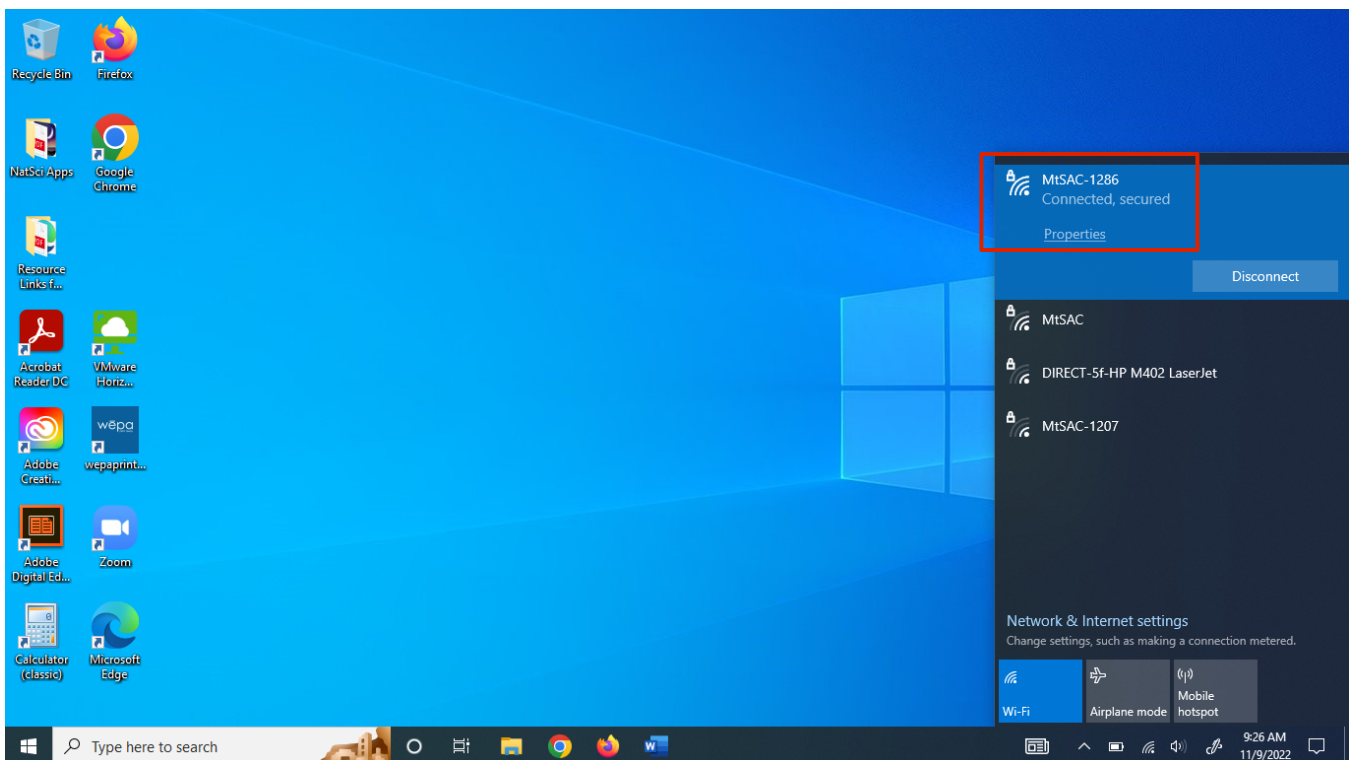


Fig. 4) Successfully connected to the hotspot