WINTER/SPRING
What is the new college policy for students?
Students MUST provide proof of vaccination to attend any in-person class, to participate in any activity or service on campus (library, tutoring, counseling, activities). Students use “CLEARED4” to upload proof of vaccination – showing 2 doses.

You are considered fully vaccinated after 2 doses.
SPRING Semester Important Dates

• **January 12** – registration has begun for Spring 2022
  - Students may register for in-person (on campus) and hybrid classes without uploading vaccination proof but will be DROPPED if vaccination proof is not uploaded to Cleared4

• **February 11** –
  - drop for non-payment
  - 1\textsuperscript{st} dose due, drop for vaccine non-compliance

• **February 17, 2pm** – 1\textsuperscript{st} dose due / drop for vaccine non-compliance

• **February 22 (Tuesday)** – Spring Classes begin

• **March 25, 2pm** – 2\textsuperscript{nd} dose due / drop for vaccine non-compliance
Does every student need to access Cleared4?

In order to be cleared in the system, students must claim their account in one of 2 ways.

1. Students can either refer to their email from “no –reply@cleared4work.com” and use their personalized link to upload proof of vaccination or
2. If a student can’t find the email sent by CLEARED4, go to the Mt. SAC website and
3. click “COVID-19 Updates” (located at top of the home page)
   a) then click the blue button “Cleared4 Vaccination and Testing Link”
   b) enter Mt. SAC Student ID (A#) and Mt. SAC Portal Username
   c) a personalized link will be sent to their Mt. SAC email (not CANVAS)
What is in the email from CLEARED 4?
Sender: No-reply@cleared4work.com

The initial CLEARED4 email or text message states, “Welcome to CLEARED4 at Mt. San Antonio College.”

---

From: no-reply@cleared4work.com <no-reply@cleared4work.com>
To: 
Subject: Welcome to Cleared4 at Mt. San Antonio College

---

Custom URL

Hello,

Please visit https://www.c4wrk.com/160951123 to submit your vaccine information for Mt. San Antonio College. When on campus testing begins, you will also use the link above to submit your test results.

Thanks,
Mt San Antonio College
Students younger than 18 years old need a Guardian to complete a Consent Form. Available at testing station. Guardian must be present for first test.

Read and accept disclaimer

Read the terms of the disclaimer and choose your response

Click on the ‘Enter Your Vaccination Data’ button
Choose a method to upload an image of your vaccination card

*We recommend taking a photo in this platform

Select your Vaccination Vendor

The listed vendors are WHO (World Health Organization) approved.
Make sure to add each dose dates starting with Dose 1.

You will receive this confirmation if the information was submitted.

Your ‘Home’ screen will look like this while your status is being verified.
HOW STUDENTS CAN VIEW IMAGE OF THEIR VAX CARD

You can review the uploaded image of your vaccination card.

You will be prompted to add an access code.

Displays a QR code with your name until your status is verified.
When your status is verified, you will receive a notification by text and/or by email.

Your vaccination has been confirmed. You will automatically receive a Cleared Pass 14 days after your immunization is complete.

Congratulations! Your vaccination records have been verified. You are cleared to come to the Mt. SAC campus. Please use this [https://](https://) and click on the STATUS button to display your Cleared Pass, as needed.

Hello [Name],

Congratulations! Your vaccination records have been verified. You are cleared to come to the Mt. SAC campus. Please use this [https://](https://) and click on the STATUS button to display your Cleared Pass, as needed.

Thanks,

[Name]

Mt San Antonio College
How does a student prove they are in compliance?

The CLEARED4 “app” will show the student’s current standing. If the student has successfully loaded their vaccination results, or is up-to-date with weekly testing, the CLEARED4 screen will show as CLEARED (a green screen).

Some offices will have access to CLEARED4 in order to check students’ clearance status.
Problems loading vaccination information

If Cleared4 has issues.
1. Try a different browser (i.e. Chrome or Firefox).
2. Or try Incognito/Privacy mode

Pictures: We recommend using the camera function in the platform. The system will NOT accept PDFs, scanned photo or photos taken with a “live” function. Photos of vaccination cards should have a solid, plain background behind the card.
Where do student go to get request a religious/medical exemption?

Students with a qualifying medical condition or sincerely held religious belief against vaccination must submit a Request for Medical Exemption or Request for Religious Exemption or they risk being dropped from their in-person or hybrid class. To access these forms, go to - https://www.mtsac.edu/covid19/student-resources.html

Follow the links above, then click the Account Icon (pictured), and then log in with your Mountie username and password. Those with authorized exemptions must participate in weekly COVID-19 testing at free locations across campus.
Where can students take weekly COVID tests?

Students can make an appointment through CLEARED4 or simply walk up and show their Mt. SAC student ID (verifying their A#). There are 2 locations on campus:

Building 4 (Administration) near flag pole
Building 67A (on the parking lot side of the building)

Student who have health concerns can contact the Student Health Center and meet directly with a healthcare professional over phone or zoom/computer (telehealth)
Can testing from other approved locations be submitted instead of testing at Mt. SAC?

The CLEARED4 system can link to most testing completed at other approved locations/sites.
What happens if a student desires to meet with tutors or counselors?

Students taking only online courses must also submit proof of vaccination or testing clearance in order to come on campus and participate in services, programs, and activities, including 1:1 appointments, use of the library, going to labs, open study areas, etc.

*If you are not taking an in-person class – you can visit briefly after completing a Visitor Health Check Form. If you require a longer meeting with a Counselor, they also offer sessions virtually.

https://www.mtsac.edu/covid19/index.html
What happens if a student feels sick or has a positive COVID test?

Students feeling sick should NOT come to school and if sick on campus, should immediately return home. Students should immediately complete an online form at https://www.mtsac.edu/health/covidscreen.html/

Someone representing the college (contact tracer) will contact the student to provide further direction. For medical advice please reach out to Student Health at 909.274.4400 or your Medical Provider. ContactTracing@mtsac.edu
What happens if a student is exposed to COVID but has no symptoms?

It is still an exposure. Students who have an active exposure should complete the online student health check form before coming to campus. [https://www.mtsac.edu/health/covidscreen.html/](https://www.mtsac.edu/health/covidscreen.html/)

A “contact tracer” from the college will be in contact with the student to explain when they can return to campus.

Students should also contact their instructors to let them know about missing class. It may be possible that students who have been vaccinated and have no symptoms can return to campus. For medical advice, please reach out to Student Health 909-274-4400 or your Medical Provider.
What is a “contact tracer”? 

Contact tracers are individuals who work for Mt. SAC to track any possible COVID cases. They review all reports of active COVID cases as well as COVID exposures. If there is an active case, the contract tracers interview the affected person to find out where the individual was on campus, and with whom the person may have had close contact with (less than 6 feet) for a sustained amount of time (more than 15 minutes). Contact tracers notify others who may have been exposed and provide direction about next steps.
What happens if a student does not want to wear a mask or refuses to wear a mask or face shield?

Students with a medical condition may request an accommodation to the mask requirement through ACCESS at (909) 274-4290 or through Student Health Services at (909) 274-4400.

Medical verification is required. Students who can’t wear a mask due to medical reasons will be asked to wear a face shield.

Students who are not excused or exempt from wearing a mask or face shield and refuse to wear a mask or face shield will be reported for student discipline as mandatory mask-wearing is college policy.
WILL FREE COVID VACCINATIONS BE AVAILABLE ON CAMPUS?

*Kerr's Corner by Mountie Cafe*

- Wednesday, January 26, 10 a.m. to 7 p.m.
- Wednesday, February 2, 10 a.m. to 7 p.m.
- Wednesday, February 9, 10 a.m. to 7 p.m.

Sign up for an appointment through the Fulgent website at [vaccine.fulgentgenetics.com](http://vaccine.fulgentgenetics.com)
  - For location, pick “(Walnut) Mt. San Antonio College”
  - Answer the questions and book the appointment

FREE – there is no charge for testing or for vaccinations. Regardless of insurance or immigration status.
Technology Loan

Is it hard to get internet connection at home? Do you have to share your computer to do your homework?

If you're enrolled, you can borrow a laptop and a Mi-Fi hotspot for internet.

www.MTSAC.edu/LaptopLoansRequestForm
Online Virtual Classes

- 3 modes:
  - Synchronous (class meets at specific days/times but online)
  - Asynchronous (class is completely online—student logs on and reads/submits assignments/takes tests all online at their own time)
  - Hybrid: parts of the class are in person, parts of the class are online

- CANVAS: what it is, how it works – both for online and in person classes. How to understand Canvas – where to go to find your online classes.

www.mtsac.edu/canvasadors
## Schedule for 21-JAN-2022

**Your Registration Begins:** 14 JAN 2022 at 4:00pm

### Enrolled Courses

<table>
<thead>
<tr>
<th>Crn</th>
<th>Subj</th>
<th>Crse</th>
<th>Cnse</th>
<th>Start Date</th>
<th>End Date</th>
<th>Times</th>
<th>Days</th>
<th>Bid</th>
<th>Rm</th>
</tr>
</thead>
<tbody>
<tr>
<td>40765</td>
<td>CISP</td>
<td>71</td>
<td>Programming in Python</td>
<td>3.0</td>
<td>21-FEB-2022</td>
<td>12-JUN-2022</td>
<td>6:30 - 7:55pm</td>
<td>T</td>
<td>79</td>
</tr>
<tr>
<td>40790</td>
<td>CISP</td>
<td>71L</td>
<td>Programming in Python Lab</td>
<td>0.5</td>
<td>21-FEB-2022</td>
<td>12-JUN-2022</td>
<td>8:15 - 9:40pm</td>
<td>T</td>
<td>79</td>
</tr>
</tbody>
</table>

### Additional Information

<table>
<thead>
<tr>
<th>Crn</th>
<th>Subj</th>
<th>Crse</th>
<th>Instructor</th>
<th>Email</th>
<th>Refund Deadline</th>
<th>Last Day to Drop Without a W</th>
<th>Last Day to Drop With a W</th>
<th>Last Day to Change Grading Mode</th>
</tr>
</thead>
<tbody>
<tr>
<td>40765</td>
<td>CISP</td>
<td>71</td>
<td>Zaki, Sohair S.</td>
<td><a href="mailto:szaki5@mtnsac.edu">szaki5@mtnsac.edu</a></td>
<td>04-MAR-2022</td>
<td>06-MAR-2022</td>
<td>29-APR-2022</td>
<td>N/A</td>
</tr>
<tr>
<td>40790</td>
<td>CISP</td>
<td>71L</td>
<td>Zaki, Sohair S.</td>
<td><a href="mailto:szaki5@mtnsac.edu">szaki5@mtnsac.edu</a></td>
<td>04-MAR-2022</td>
<td>06-MAR-2022</td>
<td>29-APR-2022</td>
<td>N/A</td>
</tr>
</tbody>
</table>

### Account Information

Students are reminded that payment for all fees is due upon registration. Students who fail to pay for their classes by the established deadline of 8:00 PM on 02/11/2022 may be dropped for non-payment.

All fees must be paid for when you register for classes. You can pay fees online with a credit card (through your My Mt. SAC Portal) or in person at the Cashier's Office (Building 4, First Floor). If you fail to pay for your classes by the designated deadlines, you may be dropped from those classes. Any unpaid fees that result after the term begins will receive a financial hold. Financial holds will prevent students from future enrollment and prevent participation in campus activities.

It is the student's responsibility to drop classes by the appropriate deadline as shown above. Students who remain enrolled after the refund deadline are not eligible for a refund and remain financially responsible for payment of fees even if they drop the class or are dropped by their instructor.

Students who have dropped or cancelled classes will receive a refund through their refund preference selected with BankMobile. For further information see [http://inside.mtacc.edu](http://inside.mtacc.edu). For the parking permit refund deadline see the current [Schedule of Classes](http://inside.mtacc.edu).
In-store Food Pantry in 67A-103

2nd and 4th weeks of the month

Tuesdays: 11am - 4pm
Wednesdays: 11am-4pm

www.mtsac.edu/basic-needs/mountiefreshfoodpantry
Who should you contact?

STUDENT INFORMATION HOTLINE
- 909-274-5122
- vaxortest@mtsac.edu

For accommodations: hraccommodations@mtsac.edu
Student Services page

www.mtsac.edu/studentservices

FAQ ~ Billboard of Events ~ Program Services