



# Request for Appropriation of Funding Non-Board of Trustee Item Request

Note: All request must be submitted 6 weeks prior to event date

Submit to Student Life Office and email to [lhennings@mtsac.edu](mailto:lhennings@mtsac.edu). Upon receipt, confirmation of item and agenda date will follow.

For Office Use Only	
Request #:	20
Date Received:	3/18/24
Agenda Date:	3/20

## I. Type of Appropriation Requested (Select all that apply):

- |  | Amount Requested per item |
|--|---------------------------|
| <input type="checkbox"/> Catering: (ex. Sodexo, off-campus restaurants and caterers)                                 | \$ _____                  |
| <input checked="" type="checkbox"/> Conference & Travel: (ex. Registration, transportation, lodging, meal allowance) | \$ 1920                   |
| <input type="checkbox"/> Food Supplies: (ex. Pre-packaged food items like chips and candy, etc.)                     | \$ _____                  |
| <input type="checkbox"/> Supplies: (ex. Streamers, paper cups, plastic utensils, decorations, etc.)                  | \$ _____                  |

*If you are requesting funding for an Independent Contractor or Contract, you will require the Board of Trustees approval. You must complete a separate "Request for Appropriation of Funding Board of Trustee Item Request."*

**TOTAL AMOUNT REQUESTED:** \$ 1920

## II. Additional Sources of Funding

Are you considering other sources of funding? (Circle one) Yes / **No**

If so, please indicate the Source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

## III. Event Information

Recognized Student Club/ Organization (RSCO) or Department: Alpha Gamma Sigma

Name of Event: Alpha Gamma Sigma 98th Annual State Convention 2024

25 Live Reservation Reference Code: \_\_\_\_\_

Event Location: Online

Event Date: April 19-20, 2024

Event Start to End Time: 4/19: 3pm-10:30pm; 4/20: 7:30am-12:00am

**NOTE: Associated Students has the purview of requiring certain events to prove all participants to have paid their current Student Activities Fee. Fees are subject to electronic verification, via the Associated Students website.**

**IV. Additional Information Required**

Purpose of Event: A.S. seeks to enhance the student experience through activities fulfilling one of the following five priorities, please select one priority area(s) your event fulfills.

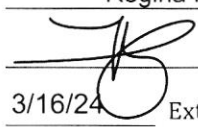
- Co-curricular engagement
- Leadership development
- Retention & transfer
- Recognition of service
- Civic engagement and advocacy

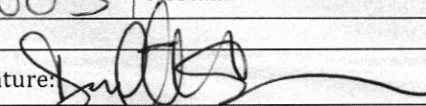
*Please describe how your event fulfills the selected A.S. Priority area and provide a detailed Budget breakdown for the amount requested by including quotes, conference webpages, etc.*

**V. Funding Conditions**

All groups requesting Associated Students funding are hereby notified that the event advisor (or designee) is responsible for processing all banner requisitions with approved vendors. **NOTE: Additional Fiscal Services forms, guidelines, and procedures may be required.** All event marketing, written and oral, must acknowledge Associated Students as a sponsor and include the Associated Students logo on all materials.

This form must be completely filled out, with signatures below, and submitted to the A.S. Administrative Specialist III at least 6 weeks prior to the event date to be considered for funding. For specific questions, please contact the office at x4525 or email [lhennings@mtsac.edu](mailto:lhennings@mtsac.edu).

<p><b>A. Club Advisor / Employee Submitting Request Form</b></p> <p>Print: <u>Regina Martinez</u></p> <p>Sign: <u></u></p> <p>Date: <u>3/16/24</u> Ext/Phone: <u>x5253</u></p> <p>Email: <u>rmartinez298@mtsac.edu</u></p>	<p><b>B. Designee Processing Banner Requisition(s)</b> <i>If different from person A.</i></p> <p>Print: _____</p> <p>Sign: _____</p> <p>Date: _____ Ext/Phone: _____</p> <p>Email: _____</p>
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For Office Use Only					
Co-Sponsor (Motion): <u>Logan wells</u>			Date: <u>3/26/24</u>		
Co-Sponsor (Second): <u>Caroline Gun</u>			Date: <u>3/26/24</u>		
A.S. Senate					
For: <u>14</u>	Against: <u>2</u>	Abstain: <u>0</u>	Date: <u>3/26/24</u>		
A.S. Executive Board					
For: <u>unanimous</u>			Date: <u>3/26/24</u>		
A.S. President					
<input checked="" type="radio"/> Approve	<input type="radio"/> Veto	Signature: <u></u>		Date: <u>4/8/24</u>	
Notification of Appropriation		Date: <u>4/10/24</u>	Requisition #:	PO #:	
C & T Form:		Date:	T#:		
Check Requests:	\$	Purpose:	\$	Purpose:	
	\$	Purpose:	\$	Purpose:	

**Please describe how your event fulfills the selected A.S. Priority area and provide a detailed Budget breakdown for the amount requested by including quotes, conference webpages, etc.**

Budget breakdown:

- 8 attendees
- Registration fee: \$240/person
- Total cost: \$1920
- website: <https://www.agshonor.org/2024-spring-conference>

Purpose of the event:

The numerous workshops at the AGS Spring Convention will engage AGS members and offer them an enriched learning experience. A variety of highlighted subjects will be covered in these workshops which will enhance the skills and learning abilities of the members. This is also a very beneficial opportunity as members will be able to expand their knowledge and gain essential insights while actively participating in the presented activities through the workshops. In addition, with the attendance of the executive board, there will be sessions and workshops aimed towards leadership development. These workshops offer AGS officers a chance to deepen their understanding of effective leadership and foster connections with fellow AGS chapters. Given AGS's commitment to academic excellence and community service, as well as being an honors club, attending the spring convention becomes a joyful celebration of the remarkable academic achievements and dedicated volunteering efforts of our current members. Additionally, to be eligible for AGS scholarships, AGS members are required to attend the online conference.



# Alpha Gamma Sigma Honor Society

## 98<sup>th</sup> Annual State Convention

# "We All Belong!"

Alpha Gamma Sigma promoting  
Inclusion, Acceptance, & Comradery

**April 19-21, 2024**

DoubleTree Hotel – 2001 Point W Way,  
Sacramento, California

**Workshops**

**Entertainment**

**Community**

**ALPHA**

*Stand for*

"ARETE" MEANING "EXCELLENCE"

**GAMMA**

*Stand for*

"GNOSIS" MEANING "KNOWLEDGE"

**SIGMA**

*Stand for*

"SOPHROSYNE" MEANING "WISDOM"

**Hosted by:**

City College of San Francisco  
Omega Chapter

**Registration by**

Chabot College  
Sigma Rho Chapter





Erna  
Grasz

Alpha Gamma Sigma 98th Annual Convention

**We All Belong!**

Promoting Inclusion, Acceptance, and Comradery



*Keynote Speaker is Erna Grasz:*

Erna Grasz refers to herself as a Systems Engineer turned Systems Entrepreneur for Global Impact. Originally trained as an Electrical-System Engineer ( BS and MS EE) , she spent her early career at Lawrence Livermore National Laboratory and then in Silicon Valley as a Medical Device Executive. She left her 25-year-long corporate career after co-founding Asante Africa Foundation with two visionary African women from Kenya and Tanzania. Erna began managing Asante Africa full-time in 2012 and is the visionary behind many of the organization's innovative programs and practices. She has a strong belief in local staff, local partnerships and developing local talent for the long term sustainability.

Erna has won countless awards for her work with Asante Africa, including the Jefferson Award for Public Service, a "Distinguished Engineering" Award for Innovation in Developing Countries, the Gratitude Network Fellowship and Award, 2020 Medaling for Reimagining Education in Sub-Sahara Africa, and was a finalist for the Drucker Institute for Education Innovation. Most recently King Charles met 20 of the top student talent from rural Kenya.

**April 19-21, 2024**

**Double Tree Sacramento, 2001 Point W Way, Sacramento, CA 95815**

**Hosted by: City College of San Francisco (Omega)**

**Registration by : Chabot College (Sigma Rho)**