



## Request for Appropriation of Funding Non-Board of Trustee Item Request

*Note: All request must be submitted 6 weeks prior to event date*

Submit to Student Life Office and email to [lhennings@mtsac.edu](mailto:lhennings@mtsac.edu). Upon receipt, confirmation of item and agenda date will follow.

For Office Use Only	
Request #:	18
Date Received:	2/29
Agenda Date:	

Amount  
Requested  
per item

### I. Type of Appropriation Requested (Select all that apply):

- |  |          |
|--|----------|
| <input type="checkbox"/> Catering: (ex. Sodexo, off-campus restaurants and caterers)                           | \$ _____ |
| <input type="checkbox"/> Conference & Travel: (ex. Registration, transportation, lodging, meal allowance)      | \$ _____ |
| <input type="checkbox"/> Food Supplies: (ex. Pre-packaged food items like chips and candy, etc.)               | \$ _____ |
| <input checked="" type="checkbox"/> Supplies: (ex. Streamers, paper cups, plastic utensils, decorations, etc.) | \$ 2000  |

*If you are requesting funding for an Independent Contractor or Contract, you will require the Board of Trustees approval. You must complete a separate "Request for Appropriation of Funding Board of Trustee Item Request."*

**TOTAL AMOUNT REQUESTED:** \$ 2000

### II. Additional Sources of Funding

Are you considering other sources of funding? (Circle one) ☒ Yes / ☐ No

If so, please indicate the Source: Student's Fee Amount: \$ 300

### III. Event Information

Recognized Student Club/ Organization (RSCO)  
or Department: Engineering Club

Name of Event: FAR Unlimited Competition

25 Live Reservation Reference Code: /

Event Location: Friends of Amateur Rocketry

Event Date: 6/1/2024

Event Start to End Time: All day

**NOTE: Associated Students has the purview of requiring certain events to prove all participants to have paid their current Student Activities Fee. Fees are subject to electronic verification, via the Associated Students website.**

#### IV. Additional Information Required

Purpose of Event: A.S. seeks to enhance the student experience through activities fulfilling one of the following five priorities, please select one priority area(s) your event fulfills.

- ☒ Co-curricular engagement
- ☐ Leadership development
- ☒ Retention & transfer
- ☐ Recognition of service
- ☐ Civic engagement and advocacy

*Please describe how your event fulfills the selected A.S. Priority area and provide a detailed Budget breakdown for the amount requested by including quotes, conference webpages, etc.*

#### V. Funding Conditions

All groups requesting Associated Students funding are hereby notified that the event advisor (or designee) is responsible for processing all banner requisitions with approved vendors. **NOTE: Additional Fiscal Services forms, guidelines, and procedures may be required.** All event marketing, written and oral, must acknowledge Associated Students as a sponsor and include the Associated Students logo on all materials.

This form must be completely filled out, with signatures below, and submitted to the A.S. Administrative Specialist III at least 6 weeks prior to the event date to be considered for funding. For specific questions, please contact the Student Life Office at x4525 or email [lhennings@mtsac.edu](mailto:lhennings@mtsac.edu).

##### A. Club Advisor / Employee Submitting Request Form

Print: Maria Vaughn

Sign: Maria Vaughn

Date: 2/29/2024 Ext/Phone: 4427

Email: mvaughn4@mtsac.edu

##### B. Designee Processing Banner Requisition(s)

*If different from person A.*

Print: \_\_\_\_\_

Sign: \_\_\_\_\_

Date: \_\_\_\_\_ Ext/Phone: \_\_\_\_\_

Email: \_\_\_\_\_

##### For Office Use Only

Co-Sponsor (Motion):	Sophie Gueng	Date:	3/19/24
Co-Sponsor (Second):	Logan Wells	Date:	3/19/24
<b>A.S. Senate</b>			
For:	Unanimous	Abstain:	Date: 3/19/24
<b>A.S. Executive Board</b>			
For:	Unanimous	Abstain:	Date: 3/19/24
<b>A.S. President</b>			
<input checked="" type="radio"/> Approve	<input type="radio"/> Veto	Signature: <u>[Signature]</u>	Date: 4/8/24
Notification of Appropriation	Date: 4/2/24	Requisition #:	PO #:
C & T Form:	Date:	T#:	
Check Requests:	\$	Purpose:	\$ Purpose:
	\$	Purpose:	\$ Purpose:

**2024 Engineering Club Rocket team  
FAR Unlimited Competition**

Purposes	By building and launching an experimental rocket as a team, Students can gain team project experience under similar environments as a university rocket team and prepare students for similar student-led projects after they transfer.
Goal	<ul style="list-style-type: none"><li>• Design and fabricate a rocket with experimental rocket motors</li><li>• Launch the rocket to 10000ft</li><li>• 90% of the rocket will be student-made</li><li>• Gather data and live footage from the flight</li></ul>
Student Learning Outcome	<ul style="list-style-type: none"><li>– Students will be able to design an experimental rocket</li><li>– Students will have the knowledge on designing an experimental rocket motor</li><li>– Students will be able to launch and recover an experimental rocket safely</li><li>– Students will gain valuable project experience on industry-related subject</li></ul>
Competition Detail	<a href="https://friendsofamateurrcketry.org/wp-content/uploads/2023/12/FAR-51025-Unlimited-2024.pdf">friendsofamateurrcketry.org/wp-content/uploads/2023/12/FAR-51025-Unlimited-2024.pdf</a>

### Budget Breakdown

Item	Predicted Price
4"x1/8"x48" Aluminium Tube	\$130
Aluminium Stock	\$50
Stainless steel Stock	\$150
RCS phenolic liner	\$125
6"x72" Cardboard Tube	\$60
fiberglass sleeve	\$150
Shrink Tube	\$120
Epoxy	\$170
Fiberglass nosecone	\$320
G10 fiberglass sheet	\$150
Parachute	\$200
Nomex	\$40
Avionics	\$200
FPV camera set	\$120
Runcam 5	\$100
ESP32	\$50
Lead screw & Nuts	\$30
Various sensor	\$20
Stepper motor	\$15
Hardware	\$100
<b><u>Total</u></b>	<b>\$2300</b>
Student Contribution	\$300
<b><u>Amount Requested</u></b>	<b>\$2000</b>