



Appropriation of Funding

Associated Students, Mt. San Antonio College

For Office Use Only		Organization: <u>Student Veterans of America Chapter</u>
Request #:	<u>13</u>	Person submitting form: <u>Rene Jimenez</u>
Date Received:	<u>11-30-17</u>	Email address: [REDACTED] <i>em sent</i>
		Phone: [REDACTED]
Sponsor:	<u>Taylor Mese</u>	Date: <u>12/5</u>
Co-Sponsor:	<u>Marcela Vasquez</u>	Date: <u>12/5</u>

Amount Requested: \$2,906.88

Name of person that will process your Banner requisition(s):

Signature (of person listed above): _____ **Ext.** _____

*NOTE: The person listed **MUST** have completed Banner Requisition Training; otherwise you will **NOT** be able to access allocated funds. Also, this person is responsible for obtaining necessary approvals in Banner.*

Name of Event: Student Veterans of America National Conference 2018

Date of Event: Jan 4th- Jan 6th **Location:** San Antonio, Texas
 JW Marriott San Antonio Hill Country Resort & Spa
 23808 Resort Parkway
 San Antonio, TX 78261, US

Advisor Name: Lorenzo Harmon **Extension:** [REDACTED]

Advisor Signature: [Signature] **Date:** 11-30-17

If this is a conference request then provide the name and extension of the advisor attending.

Name: Lorenzo Harmon **Extension:** [REDACTED]

A.S. Senate

For: _____ Against: UNANIMOUS Abstain: _____ Date: 12/5/17

A.S. Executive Board

For: _____ Against: UNANIMOUS Abstain: _____ Date: 12/5

A.S. President

Approve

Veto

Signature: _____

Date: _____

Please describe the purpose and nature of your event. Be sure to include how Mt. SAC students will benefit:

View attachment. Page 2

Anticipated number of attendees: Three people funded through AS, seven people going in total.

Students participating in this activity must have paid their current activity fee.

NOTE: Student Life no longer gives out "stickers" for the activity fee. Fees must be verified electronically, via the Associated Students website.

Who will be verifying this information?

Rene Jimenez

Cost breakdown: *(Please be specific and include a separate line item for each expense).*

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FUNDING CONDITIONS:

All groups requesting Associated Students funding are hereby notified that the event advisor (or designee) is responsible for processing all requisitions with approved vendors through the Banner system. Associated Students will NOT provide an expense envelope or petty cash for purchases. Although forms must be signed by the Director of Student Life, you (the requestor) are responsible for ensuring that all necessary forms and/or Banner requisitions are processed within the required timeframe.

This form must be completely filled out (requestor should complete all areas in **blue type**) and submitted to the A.S. Secretary at least **6 WEEKS prior to the date of the event/activity** to be considered for funding. This will allow the Associated Students to review the nature of your request, approve the request, complete the process of allocating funds, and allow appropriate time for the event/activity to be advertised (in accordance with the A.S. Publicity Directive). NOTE: If the event requires **Board of Trustees approval** (i.e. payment for speakers, performers, contracts, or out of state travel), clubs must submit the Board item to the Associated Students Secretary by the first of the month PRIOR to the month of travel or event. Other groups must submit board item(s) through their division.

Advisor: AD Please initial to indicate that you have read and understood the A.S. "**Funding Conditions**"

INDEPENDENT CONTRACTOR(S):

If your event(s) requires that you pay **speakers or performers for services**, please complete the information below (A.S. does not make "donations" to groups). Any money paid for a service is considered to be an Independent Contractor and must be approved by the Board of Trustees per Board Policy 6340 ("Contracts are not enforceable obligations until the Board of Trustees approves them"). Contracted Services, such as equipment rentals, also require a separate Board item. Please call the A.S. Secretary at ext. 4525 if you believe that you need a contracted service (other than catering).



**Student Veterans of America National Conference 2018
Jan 4- 6th San Antonio, Texas**

Lodging

JW Marriott San Antonio Hill Country Resort & Spa
23808 Resort Parkway
San Antonio, TX 78261, US

\$173.96 x (4) x 4 nights

Airfare- American Airlines ONT(Ontario) to SAT(San Antonio)
DEP Jan 3 12:45pm- 7:21pm to SAT , RET Jan 7, 6:59pm arriving 9:55 ONT
Trip Summary

- Traveler 1: Adult\$620.08Expand or collapse
 - Flight\$524.65
 - Taxes & Fees\$95.43
- Traveler 2: Adult\$620.08Expand or collapse
 - Flight\$524.65
 - Taxes & Fees\$95.43
- Traveler 3: Adult\$620.08Expand or collapse
 - Flight\$524.65
 - Taxes & Fees\$95.43
- Traveler 4: Adult\$620.08Expand or collapse
 - Flight\$524.65
 - Taxes & Fees\$95.43

Airfare Total: **\$2,480**³²\$2,480.32

Name	Airfare	Lodging*	Registration
Advisor Gunny L. Harmon	\$620.08	\$173.96	\$150
Rene Jimenez	\$620.08	\$173.96	\$150
Erica Diaz	\$620.08	\$173.96	\$150
Marelyn Barrios	\$620.08	\$173.96	\$150
Total	\$2,480.32	\$2,783.36	\$600

Paid for by Veterans Program- \$5,863.69

Purpose and nature of event

The Student Veterans of America is a national organization that supports veterans and provides a multitude of services. As a nonprofit, it has over 1,461 chapters across the country with over half a million student members nationwide. Every year they have a national conference in which they have important trainings, breakout sessions on personal development, networking and job opportunities.

Mt. SAC student veterans will benefit highly from this conference. The contacts they make could lead to job opportunities and future mentorship roles within the organization and outside of it. Our Mounties will bring back home information and resources that will benefit fellow veterans and chapter (club) development.

Cost Breakdown

Name	Airfare (estimated)	Lodging	Registration
Student 1	\$645	\$173.96	\$150
Student 2	\$645	\$173.96	\$150
Student 3	\$645	\$173.96	\$150
	\$1,935	\$521.88	\$450

Total \$2906.88

*Meal per Diem

All meals will be provided by conference.

*Lodging

JW Marriott San Antonio Hill Country Resort & Spa is the location where the conference is being held at and is the reason why it was chosen.



Dear Student Government Association,

My name is Jared Lyon, President & CEO of Student Veterans of America (SVA) a student-centric, chapter-based, grassroots non-profit organization dedicated to ensuring the success of student veterans and their supporters to, through, and beyond higher education. We do this in many ways, whether it is through our ground-breaking, action-based research, expanding and improving upon the GI Bill through direct advocacy efforts in D.C., and cultivating a sense of community on 1,500 campuses around the globe.

SVA's 10th Annual National Conference will be held on January 4 - 6, 2018 in San Antonio, TX. Next year's theme is *Defining our Future*. Our annual conference provides important training, professional development, and networking opportunities that is tailored to strengthen not only an SVA chapter, but your Student Government Association's (SGA) ability to support the student veteran community on your campus.

Our annual conference is the largest gathering of post-9/11 veterans in the country with over 2,000 student veterans, alumni, higher education personnel, researchers, stakeholders, and policymakers from across the United States. With departmental and budget priorities in mind, please allow me to outline why attending and supporting your SVA Chapter to attend is a good investment for your school and community.

During this three-day event, attendees will have access to:

- More than 50 sessions which address challenges student veterans face on campus;
- A network of peers, with whom they can discuss challenges, strategies, and practices;
- Roundtable discussions, where they can meet with stakeholders and policymakers in a small, focused format;
- Companies in the exhibit hall, providing attendees the opportunity to build lasting relationships that foster post-graduation employment opportunities;

I am reaching out to encourage you to invest in your student veteran community by providing financial support for your SVA Chapter and members of SGA to attend this event for the benefit of all students on your campus.

Thank you for considering this request. If you would like to learn more about SVA, please visit www.studentveterans.org, email us at contact@studentveterans.org or call (202) 223 - 4710.

Respectfully,

Jared S. Lyon
President & CEO
Student Veterans of America