



Associated Students

Bill Number 1

Author: Jessica Heredia

Signature: Jessica Heredia

Co-Author: Richmond Tang

Signature: [Signature]

Subject: Arts Senator Organizational Directive

Date: Oct 18, 2018

Whereas: The Arts Senator Organizational Directive will be updated to reflect current responsibilities.

Whereas: The current time 5 reads "In charge of finding and coordinating the music and/or entertainment for A.S. functions, such as the A.S. Talent Show, Holiday Celebration, etc." and item 6 reads "In charge of coordinating and finding the performers for Mt. SAC's Got Talent."

Whereas: Item 5 in the Arts Senator Directive will now read "Assist with finding entertainment from the Arts Division for Associated Students Events." To align with current responsibilities.

Whereas: Item 6 in the Arts Senator Directive will now read "Serve as a reviewer for Inspiring Women nominations on the Inspiring Women Review Committee." To replace an outdated responsibility.

Therefore: Be it resolved, that the A.S. Senate, the A.S. Executive Board, and the A.S. President approve Arts Senator Organizational Directive changes.

A.S. Senate			
For: _____	Against: <u>UNANIMOUS</u>	Abstain: _____	Date: <u>10/30/18</u>
A.S. Executive Board			
For: _____	Against: _____	Abstain: _____	Date: _____
A.S. President			
<input type="checkbox"/> Approve	<input type="checkbox"/> Veto	Signature: _____	Date: _____

• Work to inform the student body about Student Learning Outcomes • Work with Natural Sciences Senator to coordinate success in STEM • Work to advance student success in Humanities, Social Science and other disciplines • Serve as the liaison with facilities, at the discretion of the Senate and/or the AS President, such as the library, writing center, speech center, language assistance center and learning assistance center • Serve as the liaison with programs at the discretion of the Senate and/or AS President • Inform the student body of research conference opportunities, scholarship information, transfer information, and other helpful knowledge pertinent to student success • Plan an Academic Success event with the ICC Senator and academic related clubs • Ensure students receive academic assistance services from Mt. SAC, and circulate a minimum of two surveys per semester (one at the beginning, and one at the end), pertaining to academic success • Be responsible for taking pictures at all A.S. sponsored events and activities. If he/she cannot attend an event, then they must find an alternative to take pictures. • Compile an optional scrapbook and completed CD of events for the year, and present it to Senate at the last Senate Meeting of the spring semester. • Maintain the showcase in building 9C lobby • Meet bi-monthly with the Student Activities Coordinator to upload new pictures of all A.S. related events to social media -----

----- Each ACTIVITIES SENATOR (2) shall:

• Serve as member of the A.S. Activities Committee • Alternatively chair the Activities Committee • Collaboratively supervise all A.S. sponsored activities • Be in charge of planning and implementing the majority of A.S. activities • Serve as a resource and assist Senators with the planning and implementation of their events • Ensure that all necessary documents are processed in a timely manner. (i.e. contracts, parking permits, requisitions) • Organize student participation and assistance during A.S. events • Maintain an attendance and participation record of A.S. Senators that volunteer before, during, or after an event for the purpose of advancing the success of that event. • Attend all A.S. activities unless it conflicts with class or work schedules • Follow up with A.S. sponsored activities and ensure that reusable materials purchased by A.S. are returned to A.S. -----

----- The ARTS SENATOR shall:

- (1) Serve as member of the A.S. Activities Committee
- (2) Work to enhance communication between the A.S. Senate and Mt. SAC theater, music, and art department
- (3) Be in charge of publicizing and promoting all Mt. SAC drama/concert/gallery opening each month
- (4) Reports regularly to Senate regarding upcoming Mt. SAC performing arts competitions and events
- ~~(5) In charge of finding and coordinating the music and/or entertainment for A.S. functions, such as the A.S. Talent Show, Holiday Celebration, etc.~~
- (5) In charge of finding and coordinating the music and/or entertainment for A.S. functions, such as the A.S. Talent Show, Holiday Celebration, etc.” and item 6 reads “In charge of coordinating and finding the performers for Mt. SAC’s Got Talent -----

~~(6) In charge of coordinating and finding the performers for Mt. SAC’s Got Talent~~

(6) Serve as a reviewer for Inspiring Women nominations on the Inspiring Women Review Committee.

----- The ATHLETICS SENATOR shall: • Serve as member of the A.S. Activities Committee • Work to enhance communication between the Associated Students Senate and the Mt. SAC Athletics Department and Pep Squad Director • Be in charge of publicizing and promoting at least one Mt. SAC home athletic game each month. • Report regularly to Senate regarding upcoming Mt. SAC athletic home games and results, standings, and overall success of teams • Assist with the planning or operation of the Disability Athletics Fair • Attend at least one Mt. SAC athletic event each month • Plan and coordinate an AS hosted Athletics event in the Spring

The CAMPUS COMMUNITY SENATOR shall:

• Serve as bridge between A.S. and any media entities on and off campus • Maintain constant communication with campus publications (i.e. Mountaineer and Campus Connection) to inform them of current A.S. Activities, issues, and projects • Report to Senate any community issues that may affect students • Serve as the primary liaison between A.S. and high school outreach and promote leadership at high schools • Research available community service programs which offer volunteer opportunities for students • Work with A.S. Secretary to keep the A.S. Alumni active

----- The CROSS CULTURAL SENATOR shall:

• Serve as member of the A.S. Activities Committee • Serve to ensure that the Associated Students initiate and provide activities, lectures, and services which embrace Mt. SAC's diverse student population • Work in conjunction with I.C.C. cultural clubs to plan and implement cultural events and activities • Communicate with all of the campus cultural clubs and notify Senate of upcoming cultural events • Coordinate a Cross-Cultural Fair at least once per academic year • Attend all A.S. cultural events unless they have a time conflict with either work or class

----- The ELECTIONS SENATOR shall:

• Be in charge of all A.S. elections and follow the guidelines of the Elections Directive • Be able to interpret the Elections Directive at his/her own discretion • Schedule a clear timeline for all dates pertinent to the election process. i.e. the application due date, informational meetings, and the election days • Prepare election information for prospective candidates. i.e. campaigning rules and procedures, qualifications, expectations of the position • Set up a poll worker schedule with volunteer and/or paid poll workers, and meet with all of them prior to the election dates to inform them of the Elections Directive and operational procedures