



Appropriation of Funding

Associated Students, Mt. San Antonio College

Organization: Lambda

Person submitting form: Janeane Chagolla

Reque st#: <u>11</u>	Email address: [Redacted]	<i>em sent 11/7</i>
<u>11</u>	Phone: [Redacted]	

Sponsor: <u>Jessica Heredia</u>	Date: <u>October 26, 2018</u>
Co-Sponsor: <u>[Signature]</u>	Date: <u>10/26/18</u>

Amount Requested: \$3,200	
Name of person that will process your Banner requisition(s): <u>Madison Stute</u>	
Signature (of person listed above): <u>[Signature]</u>	Ext. [Redacted]
<i>NOTE: The person listed MUST have completed <u>Banner Requisition Training</u>; otherwise you will NOT be able to access allocated funds. Also, this person is responsible for obtaining necessary approvals in Banner.</i>	
Name of Event: Winter Ball	
Date of Event: November 30, 2018	Location : Founder's Hall
<i>(Note: You must complete a separate Use of Facilities Form to request campus facilities through Event Services)</i>	
Advisor Name: Melinda Bowen	Extension: [Redacted]
Advisor Signature : <u>[Signature]</u>	Date: 10/22/18
If this is a conference request then provide the name and extension of the advisor attending.	
Name: Type Here	Extension: Type Here

Please describe the purpose and nature of your event. Be sure to include how Mt. SAC students will benefit:

During high school years a notable moment for most students is their junior and senior year prom. For LGBT_ students this can be a very stressful time. In most high schools "women" are forced to wear dresses and "men" are forced to wear suits and schools base this on what sex is on their birth certificate. As we know although just because a sex marker is put on a birth certificate does not mean that is what all students identify with. LAMBDA is trying to recreate a painful experience for most LGBTQ people and make it a happy and positive experience. Our aim for Prom 2.0 is to allow students to finally have the experience they always dreamt of and allow them to come exactly as they are. Our theme this year also encourages differences and intersectionalities. Our theme is around the world and we not only want to give this amazing experience back to students but also celebrate their cultures. Our school funding this experience would mean the absolute most to us because it signifies that our school, our home, truly accepts and celebrates our marginalized community. Having this event funded every year has made us extremely proud to be mounties and we would love to continue that tradition and show our community that Mt. Sac really does support diversity and inclusion.

The 3,700 would include

- Sodexo catering \$3,000
- Disposable cameras and developing \$200

FUNDING CONDITIONS:

All groups requesting Associated Students funding are hereby notified that the event advisor (or designee) is responsible for processing all requisitions with approved vendors through the Banner system. Associated Students will NOT provide an expense envelope or petty cash for purchases. Petty cash may be reimbursed up to \$200.00. Although forms must be signed by the Director of Student Life, you (the requestor) are responsible for ensuring that all necessary forms and/or Banner requisitions are processed within the required timeframe.

This form must be completely filled out (request or should complete all areas in blue type) and submitted to the A.S. Secretary at least 4 WEEKS prior to the date of the event/activity to be considered for funding. This will allow the Associated Students to review the nature of your request, approve the request, complete the process of allocating funds, and allow appropriate time for the event/activity to be advertised (in accordance with the A.S. Publicity Directive). NOTE: If the event requires Board of Trustees approval (i.e. payment for speakers, performers, contracts, or out of country travel), clubs must submit the Board item to the Associated Students Secretary by the first of the month PRIOR to the month of travel or event. Other groups must submit board item(s) through their division.

Advisor: Please initial to indicate that you have read and understood the A.S. "Funding Conditions"

INDEPENDENT CONTRACTOR(S):

If your event(s) requires that you pay speakers or performers for services, please complete the information below (A.S. does not make "donations" to groups). Any money paid for a service is considered to

Independent Contractor and must be approved by the Board of Trustees per Board Policy 6340 ("Contracts are not enforceable obligations until the Board of Trustees Approves Them"). Contracted Services, such as equipment rentals, also require a separate Board item. Please call the A.S. Secretary at ext. 4525 if you believe that you need a contracted service (other than catering).

Revised 8/17/16

Page 3

Senate vote: UNANIMOUS