



Appropriation of Funding

Associated Students, Mt. San Antonio College

9/29
email
sent
9/30

For Office Use Only

Request#: 2 Organization: **Society of Physics Students**
Date Received: 9-16-15 Person submitting form: **Chris Cote**
Email address: [redacted] Phone: [redacted]

another
email 10/23

Sponsor: _____ Date: _____
Co-Sponsor: _____ Date: _____

Amount Requested: ~~\$2130~~ * 1400 * 1100 supplies

Name of person that will process your Banner requisition(s): Martin Mason

Signature (of person listed above): _____ Ext. [redacted]

NOTE: The person listed MUST have completed Banner Requisition Training; otherwise you will NOT be able to access allocated funds. Also, this person is responsible for obtaining necessary approvals in Banner.

Name of Event: USC VEX U League

Date of Event: 11-14-2015 Location: University of Southern California
(Note: You must complete a separate Use of Facilities Form to request campus facilities through Event Services)

Advisor Name: Martin Mason Extension: [redacted]

Advisor Signature: [Signature] Date: 9-11-15

If this is a conference request then provide the name and extension of the advisor attending.

Name: Martin Mason Extension: [redacted]

\$1400

A.S. Senate

For: 13 Against: 0 Abstain: 2 Date: 9/29/15

A.S. Executive Board

For: 4 Against: 2 Abstain: 2 Date: 9/29/15

A.S. President

Signature [Signature] Date: 11/13/15

Please describe the purpose and nature of your event. Be sure to include how Mt. SAC students will benefit:

Mt. SAC students will participate in a series of VEX robotics competitions throughout the semester, leading up to a world competition in the spring. These events will help to prepare students for the design challenges which lie ahead in their engineering careers, as well as the pressures and rigors of adhering to strict deadlines. There will be a total of 5 competitions throughout the year. 4 of them will take place at USC, and the other will be hosted here at Mt. SAC.

Anticipated number of attendees: 24

Students participating in this activity must have paid their current activity fee.
NOTE: Student Life no longer gives out "stickers" for the activity fee. Fees must be verified electronically, via the Associated Students website.
Who will be verifying this information?

Martin Mason

Cost breakdown: *(Please be specific and include a separate line item for each expense).*

\$200 – Team Registration (\$100 per team for 2 teams)

\$100 – Entry Fees (\$50 per team for 2 teams)

~~\$300 – Shirts (matching shirts for ~24 students)~~

\$800 – VEX Outreach Field (needed for competition hosted by Mt. SAC)

~~\$230 – VEX Competition Field Tile Kit (needed for competition hosted by Mt. SAC)~~

\$500 – VEX Nothing But Net Full Game Object & Goal Kit (for Mt. SAC competition)

+ 300

\$ 1100 supplies
+ 300 Travel

9/13/20

15/0/0

FUNDING CONDITIONS:

All groups requesting Associated Students funding are hereby notified that the event advisor (or designee) is responsible for processing all requisitions with approved vendors through the Banner system. Associated Students will NOT provide an expense envelope or petty cash for purchases. Although forms must be signed by the Director of Student Life, you (the requestor) are responsible for ensuring that all necessary forms and/or Banner requisitions are processed within the required timeframe.

This form must be completely filled out (requestor should complete all areas in blue type) and submitted to the A.S. Secretary at least 6 WEEKS prior to the date of the event/activity to be considered for funding. This will allow the Associated Students to review the nature of your request, approve the request, complete the process of allocating funds, and allow appropriate time for the event/activity to be advertised (in accordance with the A.S. Publicity Directive). NOTE: If the event requires Board of Trustees approval (i.e. payment for speakers, performers, contracts, or out of state travel), clubs must submit the Board item to the Associated Students Secretary by the first of the month PRIOR to the month of travel or event. Other groups must submit board item(s) through their division.

Advisor: M Please initial to indicate that you have read and understood the A.S. "Funding Conditions"