



Appropriation of Funding

Associated Students, Mt. San Antonio College

For Office Use Only

Organization: Child Development Association Club

Request#: 20 **Person submitting form:** Nadele M Bose-Roldan

Date Received: 5/2/16 **Email address:** [REDACTED]

Phone: [REDACTED]

Sponsor: Richard Lam /LT **Date:** 5/10/16

Co-Sponsor: Justin Desrochers /LT **Date:** 5/10/16

Amount Requested: \$900

Name of person that will process your Banner requisition(s): Amy Kramer

Signature (of person listed above): Amy Kramer Ext. [REDACTED]

NOTE: The person listed MUST have completed Banner Requisition Training; otherwise you will NOT be able to access allocated funds. Also, this person is responsible for obtaining necessary approvals in Banner.

Name of Event: 2016 Educator Workshop Series

Date of Event: May 21, 2016 **Location:** The Children's Center at Caltech
(Note: You must complete a separate Use of Facilities Form to request campus facilities through Event Services)

Advisor Name: Amy Kramer **Extension:** [REDACTED]

Advisor Signature: Amy Kramer **Date:** 05/3/2016

If this is a conference request then provide the name and extension of the advisor attending.

Name: Cecelia Thay **Extension:** [REDACTED]

A.S. Senate

For: 11 **Against:** 0 **Abstain:** 2 **Date:** 5/10/16

A.S. Executive Board

For: _____ **Against:** _____ **Abstain:** _____ **Date:** _____

A.S. President

Signature _____ **Date:** _____

Please describe the purpose and nature of your event. Be sure to include how Mt. SAC students will benefit:

The Light and Shadow: From Toddlers to Preschool workshop delves into a discussion of properties, color, mediums, and sources of light and shadow, exploring illumination, reflection, pigments, and more with light sources and the relationships that occurs. Our club members will benefit because many of us work in the child development field using art-based curriculums. The conference will also provide professional growth hours.

Anticipated number of attendees: 15

Students participating in this activity must have paid their current activity fee.
NOTE: Student Life no longer gives out "stickers" for the activity fee. Fees must be verified electronically, via the Associated Students website.
Who will be verifying this information?

Adviser and club officers.

Cost breakdown: *(Please be specific and include a separate line item for each expense).*

\$60x 15 students participants = \$900

FUNDING CONDITIONS:

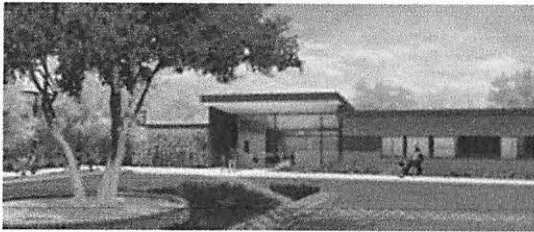
All groups requesting Associated Students funding are hereby notified that the event advisor (or designee) is responsible for processing all requisitions with approved vendors through the Banner system. Associated Students will NOT provide an expense envelope or petty cash for purchases. Although forms must be signed by the Director of Student Life, you (the requestor) are responsible for ensuring that all necessary forms and/or Banner requisitions are processed within the required timeframe.

This form must be completely filled out (requestor should complete all areas in blue type) and submitted to the A.S. Secretary at least 6 WEEKS prior to the date of the event/activity to be considered for funding. This will allow the Associated Students to review the nature of your request, approve the request, complete the process of allocating funds, and allow appropriate time for the event/activity to be advertised (in accordance with the A.S. Publicity Directive). NOTE: If the event requires Board of Trustees approval (i.e. payment for speakers, performers, contracts, or out of state travel), clubs must submit the Board item to the Associated Students Secretary by the first of the month PRIOR to the month of travel or event. Other groups must submit board item(s) through their division.

Advisor: ML Please initial to indicate that you have read and understood the A.S. "Funding Conditions"

INDEPENDENT CONTRACTOR(S):

If your event(s) requires that you pay speakers or performers for services, please complete the information below (A.S. does not make "donations" to groups). Any money paid for a service is considered to Independent Contractor and must be approved by the Board of Trustees per Board Policy 6340 ("Contracts are not enforceable obligations until the Board of Trustees approves them"). Contracted Services, such as equipment rentals, also require a separate Board item. Please call the A.S. Secretary at ext. 4525 if you believe that you need a contracted service (other than catering).



The ECSTEM Conference & The Children's Center at Caltech
Professional Development Division Presents

2016 Educator Workshop Series



Thank you for your interest in The Children's Center at Caltech. Since 1972, we have been offering high quality child care and education for children ages six months to six years. In 2000, our research led us to adopt STEM (Science, Technology, Engineering and Mathematics) curricula as a focus of our early childhood program. As leaders in STEM Early Childhood education, we launched ECSTEM (www.ecstem.org) in 2011, and began hosting an annual conference bringing together educators, policy makers, researchers and other vested community stakeholders to address the needs of our youngest citizens.

Due to the overwhelming demand for tours of our facilities, and requests for professional growth workshops, we have formed a Professional Development Division (PDD) that arranges tours, on-site visits and workshops.

Force and Motion with an emphasis on spatial awareness: An investigation with infants.

Infants are curious learners. They enjoy investigating and exploring how materials and their bodies fit into different spaces. This workshop will give an insight into how force and motion was implemented into a curriculum for infants and will showcase ideas for your classroom.

Saturday, March 19th (9am - 12pm)
Presenter: Amanda Lawson,
CCC Educator

Sewing, Weaving, and Visual Patterning

Sewing, stitching, and weaving can be done with toddlers and preschoolers! Participants will understand the process of introducing basic concepts of sewing to young children and how it relates to literacy and math. With activities from looms, hand stitching, quilts, pillows and more, teachers will be inspired with ways to bring it back to their classrooms.

Saturday, April 9th (9am - 12pm)
Presenters: Olivia Garcia, CCC Educator
Veronica Dayag, STEM Curriculum Coordinator

Light and Shadow: From Toddlers to Preschool

Join us as we look into the properties, color, mediums, and sources of light and shadow. We will explore illumination, reflection, pigments, and more with light sources and the relationships that occur.

Saturday, May 21st (9am - 12pm)
Presenters: Retha Jones and
Paige Hanzy, CCC Educators

NAME: _____

ORGANIZATION: _____

ADDRESS: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

I would like to schedule:

March 19 (\$60/person)

April 9 (\$60/person)

May 21 (\$60/person)

Total #attending: ____ x \$60

Total Due: \$ _____

Please select the following that apply:

- STUDENT(S)
- TEACHER(S)
- COLLEGE FACULTY
- PROGRAM DIRECTOR /ADMINISTRATOR(S)
- CONSULTANT
- INFANT/TODDLER
- ADDITIONAL NAMES OF ATTENDEES

Please complete this registration form and mail along with payment to: The Children's Center at Caltech, 1200 E. California Blvd. MC 1-133, Pasadena, CA 91125; Attention: PDD, Veronica Dayag