



Associated Students

Bill Number XX 18

Aneca Abcede

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Sponsor: Hanna Kang & Israel Garcia

Signature: *Hanna Kang*

Subject: **Organizational Directive Change**

Date: 03/08/2017

Whereas: The organizational directive is crucial to ensuring student leaders have guidance in their job descriptions.

Whereas: To be an A.S. officer, one must be a student.

Whereas: The President and Vice-President's job description must fit realistically into a Associated Student Organization needs.

Whereas: The President and Vice-President must share responsibilities.

Therefore: Be it resolved, that the A.S. Senate, the A.S. Executive Board, and the A.S. President approve Organizational Directive Change.

Made change 4/24

A.S. Senate			
For: <u>UNANIMOUS</u>	Against: <u>0</u>	Abstain: <u>0</u>	Date: <u>4/4/17</u>
A.S. Executive Board			
For: <u>4</u>	Against: <u>1</u>	Abstain: <u>0</u>	Date: <u>4/4/17</u>
A.S. President			
<input type="checkbox"/> Approve	<input type="checkbox"/> Veto	Signature: _____	Date: _____

EXECUTIVE BOARD JOB DESCRIPTIONS

The A.S. PRESIDENT* shall:

- Serve as an advocate and representative voice of the diverse student body.
- Serve to promote checks and balances in the Associated Student Government and enforce the A.S. Constitution and all A.S. bylaws.

Postpone to April 4

- Serve as the Chief Executive Officer of the A.S. Budget, assuring that the financial allocations are in the best interest of the students.
- Sign or veto legislation approved by the A.S. Senate and Executive Board.
- Participate in the planning of the A.S. Leadership Conferences.
- Arrange a minimum of eight office hours each week to conduct A.S. business including a minimum of two hours biweekly at the "Ask a Mountie" booth. "Ask a Mountie" hours must be tracked through the Student Center Specialist so that no more than two A.S. officers are at the booth at the same time. Each session must be a minimum of one (1) hour to minimize time lost while setting up.
- Submit a Work-In-Progress Form in the 6th and 12th week each semester.
- Abide by the Student Standards of Conduct, and embody the virtues of the A.S. Vision statement.
- Assist in the planning of the A.S. orientation for students interested in a position in Student Government.
- Meet monthly with the Community Relations, Elections, Faculty Relations, Political, Public Relations, and Student Services Senators individually regarding Organization Directive checks, committee reports, and any current projects related to the Senator's position.
- Have the right of one executive order per term on urgent matters of which will be discussed in PC beforehand. The order may be challenge by the senate or the executive board and sent to student court for a hearing as a special meeting.
- Have the right to appoint a President Support Student Representative to aid the President in matters pertaining to their duties.
- Meet with Student Reps once per semester in matters related to their committees.

The A.S. PRESIDENT shall attend the following regular meetings:

- Weekly with the A.S. Advisor.
- Weekly with the A.S. Executive Board.
- ~~Bi-Monthly~~ ^{Weekly} with the President's Cabinet. (A.S. President is the Chair)
- Monthly with the Bookstore Commission. (A.S. President is the Chair)
- Monthly with the College President.
- ~~Monthly with the Student Services VP.~~
- Monthly with the Board of Trustees. The A.S. President is expected to give a monthly report to update the Board about student issues and A.S. activities.

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- President's Advisory Council.
- ~~Student Preparation and Success Committee.~~
- Auxiliary Board of Directors. The A.S. President shall serve as an officer of the Auxiliary Board Corporation. (See Auxiliary Agreement Contract)

The A.S. PRESIDENT shall ~~have the power to~~ make the following appointments:

- Students to College Wide Committees.
- Students to serve on the Student Review Board when necessary.
- Students to attend local, state, and national conferences funded by the A.S. with aid of the A.S. VP.

*add on

The A.S. VICE PRESIDENT* shall:

- Serve as the Chair of the A.S. Activities Committee
- Supervise all A.S. sponsored activities
- Meet weekly with the A.S. Advisor
- Meet ~~bi-monthly~~ ^{weekly} with the President's Cabinet
- Meet monthly with the Activities, Arts, Athletics, Cross-Cultural, Environmental, Historian, ICC and Publicity senators individually Organization Directive checks, committee reports, and any current projects related to the Senator's position.

The A.S. VICE PRESIDENT shall:

- Serve as an advocate and representative voice of the diverse student body • Abide by the A.S. Attendance Policy
- ~~Attend at least one Board of Trustees meeting each semester~~
- Participate in the planning of A.S. Leadership Conferences
- Assist in constructing a PC recommendation for next years A.S. budget
- Arrange a minimum of six office hours each week to conduct A.S. business including a minimum of two hours biweekly at the "Ask a Mountie" booth. "Ask a Mountie" hours must be tracked through the Student Center Specialist so that no more than two A.S. officers are at the booth at the same time. Each session must be a minimum of one (1) hour to minimize time lost while setting up.
- Submit a Work-In-Progress Form in the 6th and 12th week each semester
- Abide by the Student Standards of Conduct, and embody the virtues of the A.S. Vision statement
- Assist in the planning of the A.S. orientation for students interested in a position in Student Government

- Attend the Student Preparation and Success Committee.
- Aid the president in appointing Students to attend local, state, and national conferences funded by the A.S
- Monthly with the Board of Trustees along with the President.
