

Request for Appropriation of Funding Non-Board of Trustee Item Request

Note: All request must be submitted 6 weeks prior to event date

Submit to Student Life Office and email to lhennings@mtsac.edu. Upon receipt, confirmation of item and agenda date will follow.

For Office	e Use Only
Request #:	In
Date Received:	1/28/20
Agenda Date:	0000

Amount

I. Ту	rpe of Appropriation Requested (Select all that apply):
	Catering: (ex. Sodexo, off-campus restaurants and caterers)
	Conference & Travel: (ex. Registration, transportation, lodging, meal allowance) \$7,000
	Food Supplies: (ex. Pre-packaged food items like chips and candy, etc.)
	Supplies: (ex. Streamers, paper cups, plastic utensils, decorations, etc.)
	u are requesting funding for an Independent Contractor or Contract, you will require the Board of Trustees oval. You must complete a separate "Request for Appropriation of Funding Board of Trustee Item Request."
	TOTAL AMOUNT REQUESTED: \$7,000
Are y	dditional Sources of Funding you considering other sources of funding? (Circle one) (Yes) / No please indicate the Source: Club budget funds Amount: \$ 1,000
II. E	Event Information
Rece	ognized Student Club/ Organization (RSCO) or Department: PSychology Club
	Name of Event: WPA Convention
	25 Live Reservation Reference Code: 2020 - AAGJKW
	Event Location: Hyatt Regency Hotel, San Francisco
	Event Date: 04/30/2020 - 05/03/2020
	Event Start to End Time: 8:00 a.m 6:00 p.m.

NOTE: Associated Students has the purview of requiring certain events to prove all participants to have paid their current Student Activities Fee. Fees are subject to electronic verification, via the Associated Students website.

Rev. 10/29/19

IV. Additional Information Required Purpose of Event: A.S. seeks to enhance the student experience through activities fulfilling one of the following five priorities, please select one priority area(s) your event fulfills. Co-curricular engagement Leadership development Retention & transfer Recognition of service Civic engagement and advocacy Please describe how your event fulfills the selected A.S. Priority area and provide a detailed Budget breakdown for the amount requested by including quotes, conference webpages, etc. V. Funding Conditions All groups requesting Associated Students funding are hereby notified that the event advisor (or designee) is responsible for processing all banner requisitions with approved vendors. NOTE: Additional Fiscal Services forms, guidelines, and procedures may be required. All event marketing, written and oral, must acknowledge Associated Students as a sponsor and include the Associated Students logo on all materials. This form must be completely filled out, with signatures below, and submitted to the A.S. Administrative Specialist III at least 6 weeks prior to the event date to be considered for funding. For specific questions, please contact the Student Life Office at x4525 or email lhennings@mtsac.edu. A. Club Advisor / Employee Submitting Request Form B. Designee Processing Banner Requisition(s) If different from person A. Print: Sign: Ext/Phone: Date: Date: Ext/Phone: Email: Email: For Office Use Only Co-Sponsor (Motion): Date: Co-Sponsor (Second): Date: A.S. Senate Date: Against: A.S. Executive Board Date: For: Against: Abstain: A.S. President

O Veto

Date:

Date:

\$

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O Approve Notification of

Appropriation
C & T Form:

Check Requests:

Signature:

T#:

Purpose:

Purpose:

Requisition #:

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Date:

PO #:

Purpose:

Purpose:

Co-curricular engagement refers to "activities, programs, and learning experiences that complement, in some way, what students are learning in school – i.e., experiences that are connected to or mirror the academic curriculum" (Great Schools Partnership, 2013, as cited in Stirling & Kerr, 2015). Students attending the 100th annual Western Psychological Association (WPA) convention will be exposed to research in the field of psychology presented by faculty and professionals, as well as graduate and undergraduate students. By nature of the event, attendance will surely enhance and complement the learning taking place in the classroom. In addition, psychology students often go on to graduate school, and research experience is a requirement. Several, if not all, of the students attending will be presenting research they have completed as Mt. SAC students. In addition, they will be exposed to research currently taking place at colleges and universities in the Western region of the U.S. They will be encouraged to make connections and network with fellow students, faculty, and professionals in the field. Attending an event like WPA definitely increases interest and engagement, and thus increases retention and transfer success in students who attend. Research presented at the conference, and information and knowledge gathered at the event will be brought back to Mt. SAC and shared with other psychology majors and students interested in psychology as well. We hope that this will increase interest and engagement, and thus retention, even in students who are unable to attend the conference.

Western Psychological Association

APPLICATION FOR FUNDING TO ATTEND THE WESTERN PSYCHOLOGICAL ASSOCIATION CONVENTION

Dates: April 30, 2020 - May 3, 2020 Convention Location: San Francisco, CA

What is the Western Psychological Association (WPA)?

"The Western Psychological Association was founded in 1921 for the purpose of stimulating the exchange of scientific and professional ideas and, in so doing to enhance interest in the processes of research and scholarship in the behavioral sciences (westernpsych.org)."

What reasons are there to go to the Western Psychological Association Convention?

- 1. Over thirty distinguished speakers
- 2. Meet students and professors from other colleges who share your interests
- 3. Visit with representatives of graduate programs, learn about new books from major publishers, and buy some great stuff from The Psych Store.
- 4. Attend special programs for students sponsored by Psi Chi, the International Honor Society in Psychology, and by Psi Beta.
- 5. Attend social events planned throughout the convention (westernpsych.org)."

Funding

The Psi Beta Research Club has been awarded funding from AS to help students attend the conference. The amount of funding assistance you receive will be determined by how many people apply for the funds. A completely funded trip is unlikely. The average cost for a student to attend is \$772, we hope to cover as much of this amount as possible. Please let us know if you are unable to cover any of your own expenses.

Applicants must meet the following criteria: Demonstrate an interest in psychology through completing this application. Have attached a statement to this application, detailing your interest in psychology, in attending this convention and how you will benefit from it (250 words maximum). Also include a brief (50 words maximum) description of whether you have already paid for a portion of your trip or if you are able to pay for a portion of it. Have at least a 2.5 minimum GPA (attach unofficial transcripts and highlight gpa) Have registered for WPA demonstrating commitment to attend. http://westernpsych.org/convention/ Please attach confirmation of your registration. Please check here if you already paid your registration fee or received free registration for volunteering. (Note: You do not have to pay when you register) ☐ Have paid student activity fees (attach current schedule) ☐ Is a current Mt. Sac student at the time of the convention. Applicants who satisfy the following criteria will be given priority: ☐ Are active members of the Psi Beta/Research Club (attends meetings, contributes significantly, helps with fundraising) ☐ Will be presenting research at the WPA convention ☐ Can attend all days of the conference (Thursday April 30th - Sunday May 3th) Name: Mt. Sac ID#: A Phone #:

If you have any questions, please contact **sblacksher@mtsac.edu**. Please submit your application via email to **sblacksher@mtsac.edu OR** in-person to Professor Shiloh Blacksher in the **M**t. Sac Psychology Department by Friday, March 20, 2020.

Per Student Costs Estimate

ITEM

Registration

= \$90.00

Hotel (Hyatt hotel)

~ \$352.00

 $($320/night \times 4 nights + tax = 1408

4 students to a room (hotel limit)

Meals

= \$120.00

\$30/day x 4 days

Airfare

~ \$200.00

Transportation to and from airport

= \$10.00

TOTAL \$772.00

8 students (2 rooms) + 1 advisor (1 room) = 3 rooms

ITEM

Registration (\$90/pp)

= \$600.00

Hotel

~ \$4,224.00

(\$217-\$365)Hotels.com

 $($320/night \times 4 nights + tax = $1408)$

4 students to a room (hotel limit)

Meals

= \$1,080.00

\$30/day x 4 days=\$120/pp

Airfare (\$200)

~ \$1,800.00

Transportation to and from airport

= \$90.00

TOTAL \$7,794.00

4 students (1 rooms) + 1 advisor (1 room) = 2 rooms

ITEM

Registration (\$90/pp) = \$300.00

Hotel ~ \$2,816.00

(\$320/night x 4 nights + tax = \$1408) 4 students to a room (hotel limit)

Meals = \$600.00

\$30/day x 4 days=\$120/pp

Airfare (\$200) ~ \$1,000.00

Transportation to and from airport = \$50.00

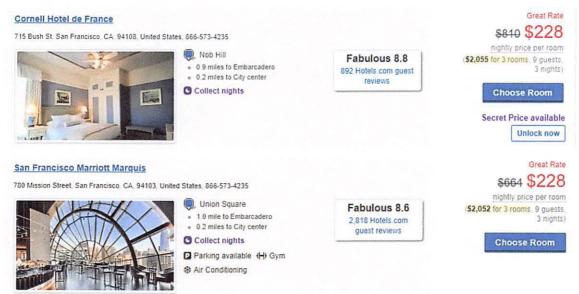
TOTAL \$4,766.00

Hotel alternatives

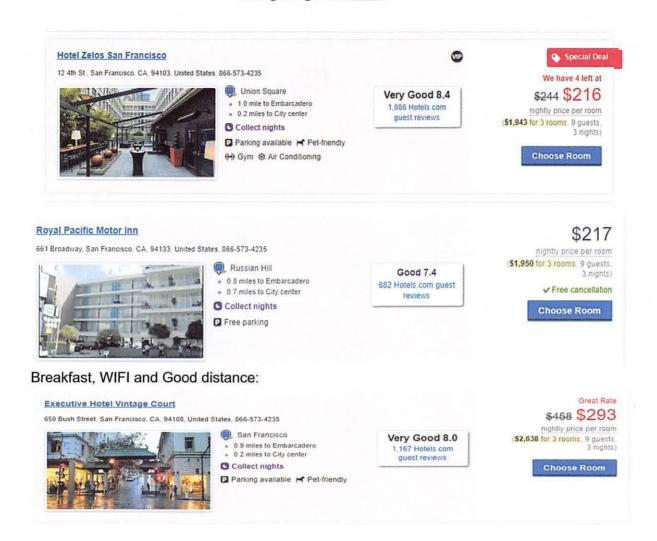
Rooms were looked up on 01/09/2020, prices may have changed



Good distance:







Possible Flights



Log in Español

APR 30 - MAY 3 X ONT → SFO

TOTAL \$1.063.68 >

Trip & Price Details

Price

Payment

Confirmation

> Flight

Modify Remove

\$1,063.68 ^

Thu 4/30

SFO 8:05AM

1hr 20min

Nonstop

Wanna Get Away

Price per passenger

\$96.89

6:45AM

Taxes and fees per passenger

\$36.07

Sun 5/3

SFO 10:20AM

ONT 11:45AM

1hr 25min Nonston Wanna Get Away

Total per passenger

\$132.96

Passenger(s)

x8

Flight total

\$1,063.68

Helpful Information:

· Please read the fare rules associated with this purchase.

· When booking with Rapid Rewards® points, your points balance may not immediately update in your account.

No change fees.1

Change your flight later without a fee.

¹ Fare difference may apply.

BAG FEE *

SUBTOTAL

TAXES & FEES

TRIP TOTAL

\$0.00 \$775.12

\$288.56

\$1,063.68

Show price breakdown



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CREDIT ON YOUR STATEMENT

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TOTAL AFTER STATEMENT CREDIT

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*Taxes and fees excl. Terms apply.

PICK-UP LOCATION

San Francisco, CA - SFO

PICK-UP DATE

PICK-UP TIME

San Francisc 4/3

4/30

9:00 AM

0

Thu, Apr 30, 2020

RETURN LOCATION RETURN DATE

San Francisco

5/03

9:00 AM

RETURN TIME

0

San Francisco, CA - SFO

No preference

Sun, May 3, 2020

RENTAL COMPANY (Optional)

...

No preference

F

Search

Not ready to buy yet? Save this flight for later.

* 1st and 2nd checked bags fly free. Weight and size limits apply.

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