



STEP Into College & Promise + Plus

The STEP program is for the first-time college student. Students take a one-unit course, participate in post class workshops to learn about Math, English, Reading, Study Skills, Financial Aid, etc., and will receive Promise+Plus for Fall at the successful completion of program requirements.

mtsac.edu/step/

STEP@mtsac.edu

How to Register:

Step 1: Choose the session: 1*, 2* or 3 and CRN#

Session 1: June 24-July 3*	
CRN#	DATES /TIME
10774	M-T-W-TH 8:30 am - 10:50 am
10775	
10776	
10777	
10778	M-T-W-TH 11:00 am - 1:20 pm
10779	
ACCESS	
10780	
10782	M-T-W-TH 12:30 pm - 2:50 pm

Session 2: July 8-July 18*	
CRN#	DATES /TIME
10783	M-T-W-TH 8:30 am - 10:35 am
11382	
Honors	
10785	
10786	M-T-W-TH 11:00 am - 1:05 pm
10787	
10788	
10789	
10790	M-T-W-TH 12:30 pm - 2:35 pm
10791	M-T-W-TH 5:00 pm - 7:05 pm
12440	

Session 3: July 22-July 31	
CRN#	DATES/TIME
10792	M-T-W-TH 8:30 am - 10:50 am
10796	
10798	
10799	
10800	M-T-W-TH 11:00 am - 1:20 pm
10801	

Step 2: Using your username and password, log in to inside.mtsac.edu (Mt SAC portal)

Step 3: Click on "Student" tab and click on #4-Register (Add/Drop) classes

Step 4: Select "Summer" and submit

Step 5: Type the 5-digit CRN # and submit. Registration complete. Congratulations!

Registration

1. Apply for Admission
2. Review Existing Application
3. Select Term
4. Register (Add or Drop) Classes
5. Change Class Grading Option
6. Week at a Glance
7. Registration Fee Assessment
8. Registration Appointment/Hold

Step 2

Step 3

Personal Information Student F

Search Go

Registration Term

Select a Term: Summer 2019 ▼

Submit

Step 4

To add a class, enter the Course Reference Number in the Add Classes

Without petitioning, students may enroll in up to 18 units each semester of 15 college units in a given semester with a grade point average of at least 2.0 to enroll in units above the maximum. Students wishing to petition for more units must submit a petition to the Registrar's Office.

Term	Good Standing	Probation Standing
Spring/Fall	18	12
Winter/Summer	7	4

Add Classes Worksheet

CRNs

Submit Changes Class Search Reset

Step 5

Program Eligibility

- ✓ First-Time College Student
- ✓ Apply for FAFSA/DREAM grant (2018-2019 and 2019-2020)
- ✓ Apply for Summer (Fall applicants must resubmit for Summer to process registration)
- ✓ Complete online New Student Orientation (NSO) and AQ (Assessment)

Program Incentives for Fall semester



- Free loaner laptop
- Free Bus Pass 24/7 on Foothill Transit
- Free Student Planner
- Priority Registration*
- \$250** book grant (12 units or more)
- \$100** on-campus food card
- Promise+Plus Shirt

*Priority Registration for Fall 2019 and Spring 2020

**Students enrolled in 6-11.5 units will receive a \$125 book grant and a \$50 food card