



Natural Sciences Division
Department Chairs Meeting Agenda
February 8, 2016
1:30-3:30 PM
61-2505

Brian Scott, Agriculture	X	Martin Mason, Physics & Engineering	
David Mirman, Biological Sciences	X	Malcolm Rickard, Physics & Engineering	X
Jody Williams Tyler, Chemistry		Matthew Judd, Division Dean	X
Jenny Leung, Chemistry	X	Karelyn Hoover, Division Associate Dean	X
Julie Bray-Ali, Earth Sciences & Astronomy		Guest or Sub:	
Mark Boryta, Earth Sciences & Astronomy		Guest or Sub:	
Art Nitta, Mathematics & Computer Science	X	Minutes By: Karelyn Hoover	

Item	Topic	Discussion	Outcome/Action Needed
1	Check-in	How is everyone?	
2	The Big Picture	Identify what you want to do. Leverage everything in your planning to get there 1. Here are my goals 2. This is what I need to meet my goals <ul style="list-style-type: none"> • Instructional equipment • One-time lottery \$\$ • Increase to ongoing budget • New faculty/staff • Facilities 	



Natural Sciences Division
Department Chairs Meeting Agenda
February 8, 2016
1:30-3:30 PM
61-2505

Item	Topic	Discussion	Outcome/Action Needed
		<p>Goals: Division-wide that you can use in your dept Limit the number of goals so that you can address them when you close the loop</p> <p>Instructional Equipment: Each item must cost over \$250</p> <p>Lottery: Must be used in the classroom for student instruction; each item must be under \$250 (beakers, test tubes, cotton balls...)</p> <p>On-going increase to budget:</p> <ul style="list-style-type: none"> • Must be in PIE but this will handled at the Dean level in May, after the May revise of the budget • Deans need to know in March (cadavers, lab budgets) <p>New faculty/staff</p> <p>Everything must be DATA driven: How many sections offered? Number of students in each section? What is the increase in number of sections? What does it cost to run a section of _____?</p>	



**Natural Sciences Division
Department Chairs Meeting Agenda
February 8, 2016
1:30-3:30 PM
61-2505**

Item	Topic	Discussion	Outcome/Action Needed
		Everything needs to be connected: Goals, resources, faculty/staff, facilities Set everything up to CLOSE THE LOOP	
3		No announcements	