|  |  |  |  |
| --- | --- | --- | --- |
| Brian Scott, Agriculture | X | Martin Mason, Physics & Engineering | X |
| David Mirman, Biological Sciences | X | Malcolm Rickard, Physics & Engineering | X |
| Terri Beam, Chemistry | X | Matthew Judd, Division Dean | X |
|  |  | Karelyn Hoover, Division Associate Dean | X |
| Julie Bray-Ali, Earth Sciences & Astronomy | X | Guest or Sub: |  |
| Mark Boryta, Earth Sciences & Astronomy | X | Guest or Sub: |  |
| Art Nitta, Mathematics & Computer Science | X | Minutes By: |  |

| **Item** | **Topic** | **Discussion** | **Outcome/Action Needed** |
| --- | --- | --- | --- |
| **1** | **Welcome** |  |  |
| **2** | **Enrollment Management** | Fill rates & registration summary counts. | Karelyn distributed fill rates & registration summary counts from Spring 2015. |
| **3** | **Budget Update** |  |  |
| **4** | **Dual Enrollment** | Faculty teaching high school students on HS campuses. |  |
| **5** | **High School Outreach** | March 12-13  Robotics, RVT, Histotech |  |
| **6** | **Curriculum** | NSD Representative to EDC  Report out to Division Chairs’ meeting on curriculum. | 1:15 - 2:45 frees up 3:00 block |
| **7** | **Basic Skills Co-Chair** | Vacancy, 9 LHE |  |
| **8** | **Scheduling Exams In Library** | Online & Hybrid classes need to have rooms scheduled and proctor their own exams, including finals.  Make up exams can be proctored in library, not entire class. |  |
| **9** | **Open Mic** | Summer scheduling | Check w/ Chris. Follow up w/ Bill Lambright for soliciting donations from faculty NSD for robotics team. |
| **10** | **Next meeting** | Thursday, April 3, 3:00 – 5:00 pm  (extended meeting hours?) |  |
| **11** |  |  |  |
| **12** |  |  |  |