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| --- | --- | --- | --- |
| Brian Scott, Agriculture | X | Malcolm Rickard, Physics & Engineering | X |
| David Mirman, Biological Sciences | X | Matthew Judd, Division Dean | X |
| Terri Beam, Chemistry | X | Karelyn Hoover, Division Associate Dean | X |
| Julie Bray-Ali, Earth Sciences & Astronomy | X | Guest or Sub: Jody Williams Tyler, Chemistry | X |
| Mark Boryta, Earth Sciences & Astronomy | X | Guest or Sub: Jenny Leung, Chemistry | X |
| Art Nitta, Mathematics & Computer Science | X |  |  |
| Martin Mason, Physics & Engineering | X | Minutes By: Ashley Marin | X |

| **Item** | **Topic** | **Discussion** | **Outcome/Action Needed** |
| --- | --- | --- | --- |
| **1** | **Welcome** | STEM meeting May 14 3:15 – 4:304:45 – 66:15 – 7:30  |  |
| **2** | **Welcome to New Co-Chairs** | Jody Williams Tyler & Jenny Leung are the new co-chairs of ChemistryJoining us today to begin learning the ropes | Terri’s idea: chair training, advanced training for chairs to sit down and  |
| **3** | **Curriculum** | Where are we in the process?Curriculum must be in EDC queue by May 31Needs to be in Dean’s queue by May 15 | Discussion of process, how to prepare documents, board minutes questions |
| **4** | **Division Mission, Vision, Goals** | Handouts: Goals we worked on together, college level goals and themes | Discussion of division goals, connection to college gradsContinue to encourage and support a culture of assessment, safety, and sustainability across the Division encouraging data driven decisions that result in changes in institutionProvide excellent “costumer service” to students and staff – continue to be the “last stop” for those seeking helpSupport dept., campus, and community events such as Debbie Boroch Science Day, Caduceus Club Health Professions Conference, Kepler Scholarship Program, Farm Day, Robotics Team, and other events sponsored by one or more depts. within the DivisionEffectively manage resources within the Division, such as Wildlife Sanctuary, AG Farm, Meek Museum, Redinger Exploration Center, Randall Planetarium, Observatory Dome, AG Literacy Trail, and develop program to recycle 100% of the College’s green waste and manureIncrease student success and achievement in science, technology, engineering, and mathematics (STEM) courses, particularly for underrepresented students, by creating and staffing a STEM center. Cutting edge programs for student innovation, equipment, and technologyContinue to respond to student needs for courses within the Division through targeted growth and effective enrollment managementSupport undergraduate research across the Division |
| **5** | **Department Chair Compensation** | The current compensation is listed in the FA Agreement in Appendix B page 114. The current duties are listed in the FA Agreement in Article 18.F page 71. Both of these items are currently in the negotiations process and have not been agreed to for 2015-16 Academic Year. Please note that STRS changes have been made and department chair compensation is not creditable to the defined benefit portion of STRS for final compensation calculations, but is instead eligible for the Defined Benefits Supplemental account similar to overload pay. The change went into effect January. | Well designed for programs – not useful for GE classesIf we don’t have certs/degrees – do we have PLDS?Discussion: Can we write ILOs for the Division: bio, chem, physics, eng, math, cd, earth sciences, astronomy? |
| **6** | **Open Mic** | FA ReportQuestion: next year student evals fall 2015, can this be used for adjuncts?? | Planning meeting tomorrow |
| **7** | **Next Meeting** | Thursday, June 4, 3:00 – 5:00 PM (extended meeting hours? Off campus?” | More sweeping in the classroomTentatively set for offsite meetingPut in PIE – staffing needs – faculty/clerical |