

Physics/Engineering Department meeting, April 2015
 Agenda & Minutes:

Attendees:					
X	Malcolm Rickard	X	Martin Mason	X	Phil Wolf
X	Daniel Anderson	In Class	M. Zahir Khan	X	Karen Schnurbusch
X	Vahe Tatoian			X	Trent
Item			Notes		
Announcements			<p>Expenditure report sent out. Spent \$634 on dry erase markers. 10 markers at beginning would be \$309. ~\$800/ year.</p> <p>Department will switch from expo markers to refillables.</p> <p>Dan is takes robotics team to Louisville: “20 hrs of ‘bots every day”</p> <p>The team needs more support next time.</p>		
Lab stuff			<p>The rotational tables are still wanting. Department would like 10 completely functional tables. Can we repair the not working ones we have? Can we purchase four new ones?</p> <p>Other equipment the department would find useful: merry go round.</p> <ul style="list-style-type: none"> • a small ice maker in building 11 (\$500). • Giant galvanometer. • 2nd Ring launcher. • Encoder cart for physics 1. • 3D printer. • And stuff for 4C. <p>Redesign lab budget should go in PIE.</p> <p>Sweeping floors should happen monthly (weekly?). Dept. chairs should take this to Division.</p> <p>Recoil cords.</p>		
New Faculty position			<p>Martin spoke to Matt. Matt battled James. James wants position requirements to be min quals in both phys and Eng! No progress.</p> <p>Matt’s suggestion: would we consider one year temp? We need to keep spring in mind. Will one year be enough.</p>		

	<p>Department supports this idea. Department would need 2nd in spring.</p>
Faculty Senate Report	<p>9 April</p> <ul style="list-style-type: none"> • President's report from AMAC <ul style="list-style-type: none"> – Counseling Liason Proposal not yet considered (VP of Student Services not in attendance 3/23, meeting 4/13 was cancelled.) • Institutional Effectiveness Partnership Initiative Legislative Manate • President's Report from IEC <ul style="list-style-type: none"> – 2013-14 PIE summary approved – New PIE forms presented • Mission Statement (sent out by Phil) <ul style="list-style-type: none"> – at PAC • There was an outcomes plan approved in the fall <ul style="list-style-type: none"> – This was amended to change (previously GEOs) <ul style="list-style-type: none"> ▪ Competencies [Communication Skills, Critical Thinking, Information Literacy, Personal Responsibility, Quantitative & Scientific Reasoning, Reading Competencies, Social Literacy] ▪ Institutional Learning Outcomes [Communication, Critical Thinking, Information & Technology Literacy; Personal, Social, (Enviromental), and Civic Responsibility] – Barely Passed <p>23 April</p> <ul style="list-style-type: none"> • President's Report on PAC <ul style="list-style-type: none"> – AP 3560 on Alcoholic Beverages approved • Committee Positions for next year (received email) <ul style="list-style-type: none"> – E Design: 1st, 2nd, and 4th Tues 1:30-3:00 – Equivalency: 4th Monday 3:30-5:00 – PAC: 2nd and 4th Monday 3:00-4:30 • VP Report on Flex Day <ul style="list-style-type: none"> – New web Form to submit flex ideas – Possible combined faculty & classified

	<p>flex in fall</p> <ul style="list-style-type: none"> • FA Reopener Negotiations <ul style="list-style-type: none"> – Changes Adjunct Evaluation Process – Raised Certain Salaries • Curriculum <ul style="list-style-type: none"> – New Courses must be in Stage 5 by 5/31 • BP 5050: Student Success & Support Program [change to allow President to consult Chief Stuent Services officer] approved. • Discussion: EDC <ul style="list-style-type: none"> – Grow committee (14-> 23) to have 2 people from each division where one person must attend division meeting. Thoughts? Department disapproves. • Budget Management <ul style="list-style-type: none"> – Full of Contradictions to vote against • Elections <ul style="list-style-type: none"> – Senator At Large Vote Open <p>Department feels committee meeting should be on Fridays or on block.</p>
Faculty Association Report	<p>1: \$50,000 in conference and travel money still available through POD. Contact Beta Meyer from more info on that.</p> <p>2: The Class Size Committee needs an FA appointee. (Martin?) Contact Eric if you are interested.</p> <p>3: The Lab Parity committee needs an FA appointee. (Martin? Anyone?)</p> <p>4: The faculty association scholarship applications are available at Financial Aid and at the Division Office. A student needs to have completed 56 units by the end of Spring, have had 12 units this academic year, and have a 3.8 GPA. There is a lot of money (~\$7000) to give a way and usually less than 20 applicants. I sit on the Scholarship committee. These are due soonish and involve two faculty letters of recommendation.</p> <p>5: CTA is hosting a Political Academy on May 7 - 10 in Manhattan Beach. Perhaps someone (Caryn Mason?) would be interested in attending.</p> <p>6: Citrus College faculty turned down a 2% pay</p>

	<p>increase by a 70/30 vote.</p> <p>We are still negotiating, but the State hasn't determined yet how much money the College will get for LAST year.</p> <p>The State is taking in about \$1-2 billion more than anticipated this year, almost all of which has to go to schools (Prop 98) but the Governor can determine where it goes.</p> <p>7: The Summer 2017 term will begin on THURSDAY, June 22nd so that there will be five teaching days in the Summer term that are in the 2016-2017 fiscal year so that the college can decide whether to could summer FTES in 2016-2017 or in 2017-2018 for determining our enrollment for funding purposes.</p>
Notes from chair's meetings	<p>Money isn't as good as expected. But we're still expected to grow.</p> <p>SLOs, Phil offered "will make video" as possible use of results.</p> <p>Department will work to make life easier for Karen, our SLO coordinator.</p>
SPS/Robotics club Events	<p>Students went to Robogames. Took one gold and one bronze. Off to Cleveland next weekend. Matt is committed to finding more space, maybe out by the farm? Department would prefer space near department.</p> <p>STEM ctr. will spill over to current robotics space.</p>
Parity	Physical science 9 is being submitted.
Curriculum update	<p>Engineering 1 C approved by chancellors, not for General Ed.</p> <p>Engineering 7 is approved all the way through.</p> <p>Engineering 6 continues.</p> <p>Who is resubmitting 4B for C-ID approval?</p> <p>Martin, Phil and Malcolm will talk. and PS 9.</p>
Summer Schedule Review	Will have Tony full time for lab support.
Fall Schedule Review	Add question to exit poll, 'will you take 4C?'
Adjunct placements in fall schedule	<p>Updates on visited adjuncts, Dan Duncan, Michael Cheung, Brian Carter and Jackie Pau, Seiji Takame, Mahmood Heyrat, Shovit Bhari</p> <p>Malcolm visited Dan Duncan (and will visit Daniel Anderson)</p> <p>Vahe visits Seiji</p> <p>Phil visits Shovit</p> <p>Dan Visits Jon Hill and Brian</p> <p>Mason Visits Eugene</p>

Eng-Dynamics statics room redesign	Martin showed tables Asked about cost Outfitting tables \$10k Dept. will ask for \$40k
Anything else?	Department feels that full time lab technician position needs to be prioritized. Daniel receives praise about big picture advice.
Schedule for our next meetings	PIE Friday, May 8 9:00 Thursday, June 4 th 5:00