

# Chemistry Dept Meeting Minutes

## April 15, 2015 3:00 – 5:00 pm

Present:

Terri Beam	Jenny Chen	Todd Clements	Eileen DiMauro	Kamran Golestaneh*	Kenny Huang
Jenny Leung	Iraj Nejad	Charles Newman	Thang Nguyen	Janet Truttmann	Jody Williams Tyler
Tatiana Lopez	Steven Bernard	Candyce Ramirez X			

X absent, \*taking minutes

Item	Topic	Outcome
1	Review/approve April 1, 2015 meeting minutes	Minutes were approved as amended.
2	Announcements	Division encouraged us to add more courses in Summer and Fall. The PDF version of Summer 2015 schedule is incorrect. New PLOs to be written for AS program within NatSci division. We have 80% compliance in TracDat (no Chem 60 or Chem 99 through Use of Results; we archived Chem 60). We committed (to Biology dept) to create new upper division biochemistry course, but did not commit to teaching it. Course will be housed in Biology dept. Equivalency Committee asked for clarification on our proposed new equivalencies. Chemical spill on 4/13/15 – future discussion on protocols for spills. All evaluations to be completed and submitted to Terri by May 1 <sup>st</sup> .
3	Dept chair nominations and elections	No further nominations. Jenny L and Jody were elected as co-chairs.
4	PIE update	New 2014-2015 PIE form was started. Goals and other info from last year's PIE was starting point. Next PIE meeting on Wed, Apr 22 at 3:00 pm. Jody to make copies of 2014 PIE for everyone to use at next meeting.
5	Articulation with CSU - Long Beach	None of our classes are equivalent to CSU-Long Beach offerings.
6	Add Chem 81 in Fall 2015	It was voted (6-3) to offer another Chem 81 class in Fall 2015, in order to serve Chem 80 students continuing their o-chem education. Five faculty voted YES because the instructor is Steven Bernard. It was suggested that we survey our current Chem 80 students to assess their tentative plans to enroll in Chem 81 for Fall.
7	50/51 Course Review update	Chem 50 was reviewed and agreed upon with its existing content. Future discussion to add content at next meeting. Chem 51 will be reviewed at next meeting.
8	Open Mike	Kenny to create a new Chem 80 SLO involving FT-IR usage. Jenny L said that APPLE Club to host pharmacist speaker at Apr 22 meeting at 6:15 pm. Janet asked faculty to review and finalize Use of Results on Chem 50 SLO reports. Eileen said that there will be no Chem Club meetings this semester. Janet asked for a Chem 10 experiment revisions meeting to occur on Wed, May 27 <sup>th</sup> at 3:00 pm. Terri suggested that we all examine items in Instrument Room before summer to decide to clean, remove, or keep items.

Next dept meetings: 5/6, 5/20 (scheduling), 6/3 (PIE), 6/10 (optional)

Other meetings: 4/22 (PIE), 4/29 (Chem 40 expts revisions), 5/13 (Chem 50/51 expts revisions), 5/27 (Chem 10 expts revisions)