

Biological Sciences Department Meeting Minutes

May 5, 2016

Attendance

Name	P	A	Name	P	A	Name	P	A
Cindy Anderson	X		Jennifer MacDonald		X	Sherry Schmidt		X
Frances Borella	X		Beta Meyer		X	Sarah Scott	X	
Chris Briggs	X		David Mirman	X		Cindy Shannon	X	
Alison Chamberlain	X		Loni Nguyen	X		Deidre Vail	X	
Mark Cooper	X		Virginia Pascoe	X		Naomi Velarde-Jang	X	
Lynda Hoggan		X	Craig Petersen	X		Carola Wright	X	
Karyn Kakiba-Russell	X		Melissa Presch		X			
Janine Kido		X	Tim Revell		X			
Betsy Lawlor	X		Carmen Rexach	X				

1. A.S. in Public Health program and course outlines by Carmen

Desired outcome: department gives feedback to Carmen and votes on proposed program and course outlines

Carmen first described the Public Health Program seeking departmental approval. She stated that there has been “a lot of push back” because Public Health programs are historically designed for the graduate school level. Our Public Health course is going well. There are now 8 courses written. The Public Health Program is designed through the TMC (transfer model curriculum) for Community College. This serves 2 “masters”: 1. Students needing advanced placement in nursing and other health professions, and 2. The public health community. The Association of Schools and Programs of Public Health have developed an undergraduate curriculum which contains 3 core courses: 1. Public Health 101, an introductory course like our BIOL 24, 2. Global Public Health (Biol 26), and 3. Epidemiology (The Basic Science of Public Health-Biol 22). Additional electives included Bio 6, Biological Anthro, and Biol of Cancer, but were removed at the request of the Mt. SAC Ed Design Committee to reduce the number of units listed in the program.

An advisory committee for the Public Health Program is in place: There are 2 factions in the committee: 1. Community Public Health Personnel and 2. Public Health Personnel from Kaiser and City of Hope. Kaiser would hire a person with the background conferred by this program. Community members thought that this would be a low level program to train community health workers and it is not. However, division is interested in possibly creating an offshoot of this program for community health workers, but it would probably not be in our department.

The Biology Department Voted in favor of the Public Health Program with the following vote: 2 abstentions, the rest (majority) in favor.

Course outlines were distributed, for review; global public health is only course that articulates with a California university.

Department members shared the following:

- Class sizes of the Public Health courses should be 35, including Micr 24 (Principles of Public Health and Infectious Diseases Epidemiology). The class size for this course is 24 because it has a computer based lab; a 1 unit lab course which doesn't exist yet. It was recommended that the number of students be increased to 35 so that all students have 35 students.
- Move the advisory prerequisite for Statistics to a hard prerequisite for Micr 24

- There are Public Health programs in place at a few community colleges out of state, but not in California.
- Transfer issues: students may get credit for the Public Health course, but not the units at the transfer university
- Should students take Bio1 or Bio4 or either? According to the TMC description, “major preparation articulation” is required. It is not clear whether or not a majors general biology course is required.
 - The consensus was that the reading of TMC, suggests either would apply, therefore department members suggested that either Bio1 or 4 would fill the need. We will leave it up to the state to decide if Bio 4 is required.
- If a student has already taken existing established courses, they would need 5 of the Public Health courses to complete the degree.
- Many of these courses can be taught online. They lend themselves well to online curriculum because of videos and cases that are reviewed.
- All courses need a description for methods of evaluation and a descriptor of what kind of questions will be asked (e.g. about infectious disease). Skill demonstrations can be left blank.

The Biology Department Members Voted as follows:

Public Health Course	Modification to Course Outline Required	Vote for Approval
Bio 22 (Epidemiology the Basic Science of Public Health)	None	Unanimously Approved
Bio 26 (Introduction to Global Public Health)	Method of Evaluation Description required	Unanimously Approved
Bio 27 (Public Health and the Environment)	Method of Evaluation Description required	Unanimously Approved
Bio 28 (Public Health and Bioethics)	Class size changed from 36 to 35 Method of Evaluation Description required	Unanimously Approved
Bio 29 (Public Health Microbiology)	Class size changed From 36 to 35 Micro 1 or 22 added as a hard prerequisite	1 Absention, the rest (majority) approved
Micro 24 (Principles of Public Health and Infectious Diseases Epidemiology)	Class size changed from 24 to 35 Statistics, Introduction to Public Health, and Micro 1 or 22 added as a hard prerequisite	Unanimously Approved

Effective dates must also be updated.

2. Bio 4 and 4H, Bot 3, and Anth 99 course outlines by Cindy S., Karyn, Betsy and Frances

Desired outcome: department votes on the proposed course outlines.

The Biology Department Members Voted as follows:

Biology Department Course	Modification to Course Outline	Vote for Approval
Biol 4 (Majors Biology)	Updated Textbook	Unanimously Approved

Biol 4H (Majors Biology for Honors Students)	Updated Textbook	Unanimously Approved
Botany 3	Updated Textbook	Unanimously Approved
Anth 99 (Independent Studies in Anthropology)	None	Unanimously Approved

3. **Department party planning by Deidre**

Desired outcome: details including headcount and costs are worked out

The party planning committee has met. The restaurant Claros will be catering the food for the party. The party will be held at Craig's house. Courtney Rexach will be the DJ. Everyone will bring their own drinks that will be distributed by a Barkeep. The committee needs an accurate count of how many are coming, how many children and how many adults to calculate price of the food. Parents will be charged \$10 for the childrens' plates. The party is scheduled for June 4th and will start at 4pm with dinner at 6-6:30pm. A little cost will be added to the price of each adult to pay for each new person, a mate, Lynda and to add to sunshine fund. Frances will make the cake with Naluce.

Copies of Flyer for Lynda's film was distributed

4. **Senate report by Senator Briggs**

Desired outcomes: department is informed of the meeting, directs Chris how to vote for us, and has their questions answered.

The following highlights from the last Academic Senate (AS) Meeting were briefly described:

- AS is working on motivating the development of gender neutral bathrooms, senate approved.
- Streamlining the program in curriculum approval with less AS approval was discussed
- Compensation for adjunct faculty teaching non-credit courses for serving on college committees was discussed
- AS is trying to define what regular and effective contact means for distance education.
- AS encourages college faculty to do ILO's. The Mt. SAC campus goal to complete these by June 1st
- There is concern for the nominations for outstanding senate awards (faculty or staff). Only 1 nomination received.

5. **Office assignments by David**

Desired outcome: department confirms current plans are acceptable or volunteers are found to make alternate plans.

Proposed Office Assignments beginning in Fall, 2017 are as follows:

- a. New Bio hire moves into Karyn's office
- b. Chris Briggs moves into Cindy Shannon's office
- c. New Health hire moves into Betsy's office
- d. New Anth hire John Norvelle moves into Lynda's office (by himself)

Matt approved of this proposal because John is a more experienced instructor and is from the area and is OK with an office alone.

Biology department members also approved of this proposal.

6. Welcoming of new faculty by Frances and Betsy

Desired outcomes: department considers their suggestions regarding greeting and evaluating new hires

Betsy and Frances suggested that new faculty be treated professionally and that participation in social activities should not be a part of their peer evaluations. We were asked to keep in mind that new department members may not feel comfortable saying what they feel. Department members shared their opinions and discussed how the department has changed. Eric Kalumagi may be contacted about changing the peer evaluation form so that the definition of participation clearly does not mean social participation.

7. Faculty Association report

Desired outcome: faculty are informed of the meeting and have their questions answered

- If you would like to attend the retirement tea, May 17th 11:30-1pm founders hall, please RSVP 1 week in advance.
- There are reports from the FA that will be put in the mail room to be reviewed.
- Interest based bargaining is attractive because it would be nice if all issues are put on the table instead of just countering offers.
- Interest based bargaining (IBB) has been utilized before the representative council said that they did not want IBB. We agreed to use a hybrid technique so that IBB can be used when appropriate.
- There will be a Logo modification task force in Fall
- There will be a Student Evaluation task force in Fall
- The increase in FA dues passed, dues will be \$150 /year. There is a target ratio between FT /PT faculty. We are not in sync. PT faculty dues are reduced. The increase in FA dues is to provide legal assistance
- There is an Emergency Preparedness Task Force for faculty issues.

Karyn has been awarded Educator of Distinction! Congratulations Karyn for this well deserved honor! The awards ceremony will take place on Saturday, May 14th.

8. Marie Helsey Award by Virginia

Desired outcome: department reviews criteria and funding of this award (next meeting)

This will be discussed at the next meeting.

9. Department chair nominations by David

Desired outcome: one or more candidates are identified

David nominated for department chair by Chris, Frances seconded this nomination.

10. Lynda's retirement gift by Deidre

Desired outcome: department decides how we will contribute to her gift(s)

There are 2 options for Lynda's gift: 1. So Cal Writers conference \$320 dollars, will need to pay for lodging. Usually \$20 collected from each. 2. Buy a couple of nights a Mission Inn, and Kelly's spa, Scribener, manuscript manager. \$440; \$30 each would pay for this. Lab techs may also contribute. Please give your contributions to Deidre by May 26th (the RSVP date).

11. Library advisory committee on Lynda's behalf

Desired outcome: a replacement for Lynda on the committee is found

Lynda hopes that one of us can join this committee.

12. Review of commitments made

- Department members will RSVP for the party and contribute to Lynda's gift by May 26th.
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13. Announcements and events

- Property in Landers by David, Mark and Karyn
- Department chair's meeting of today was postponed to May 12 and will be reported at May 19 department meeting
- May 6, 10th annual health professions conference
- May 14, 8:00-2:00, Debbie Day
- June 4 department party
- Property Mt. SAC owns in Landers, potential geology, biology site. 5 acres, got several building working toilet, kitchen, camping sites, being donated to the college. Only <1 acre has buildings on it. Small quansit house. Might be a good site, close to Joshua Tree. Possible archaeological site. High desert museum close and good. We might try to utilize and show college that we are interested. Mt SAC has to pay taxes. In 2 weekends EAGLE is going out to Granite Mountains Research Center, Karyn will get their input.
- Carola's son Philip was awarded "Swimmer of the year" for winning 3 individual events. His swim team were the champions of the South Coast Conference. The swim team's coach was also awarded Coach of the Year.
- In the Wildlife Sanctuary, there has been more progress on the bridge and the stream is done but not released, the berm is in, desert ecosystem next. The next step is to purchase desert plants. The 50 year anniversary of the Wildlife Sanctuary will be celebrated later this year.