

**AGRICULTURAL SCIENCES TEAM MEETING
MINUTES**

**Thursday October 9, 2014, 3:30pm
Building 80 Conference Room**

1. Classified items

- a. Fresno Fair Results
 - i. Did very well, 7 students attended
 - ii. Mt Sac owned their Steer
 - iii. Won its class and 3rd place overall
 - iv. Landon suggested this type of information should be the first thing you see on our website.
- b. Fall Work Day Results
 - i. Had over 50 people show up and it went very well
 - ii. Clubs participated as community service
 - iii. Matthew would like us to promote the next work day in the same manner in hopes for the same turn out.
 - iv. Suggestion was made to have another one before Farm Day

2. Important Dates:

- a. Plant Sales
 - i. Descanso Sales 10/9-10/12
- b. Horticulture Advisory Committee Meetings
 - i. Thursday December 4, noon-3pm
 - ii. Thursday May 14, 2015 1:30-3:30 (tentative)
- c. November 1st – Pierce College Tour
 - i. Everyone will meet at Mt Sac between 7-7:30am to drive up as a group
 - ii. Maya will drive by herself
 - iii. Bring your own lunch
 - iv. They have an RVT class at 9am
 - v. Will be finished by 2pm
- d. November 20th – Finish the Farm Council Meeting.
 - i. Mike Gregoryk is available on the 20th
- e. STMA – January 13-16, 2015 (Denver)
- f. October 18th – Alumni Day
 - i. Tom and Landon will help that day
- g. Ag Field Day
- h. Farm Day – Saturday, May 2, 2015 9am-2pm
- i. November 7th –Orange County Farm Bureau, Westminster High School and Sunny Hills High School Visit - Sherman Park - 9-1pm
- j. November 14th – Orange County Farm Bureau, La Habra High School and Fullerton High School Visit - 9-1pm
- k. Debbie Borocho Science Day (Usually second Saturday in May which would be May 9)
- l. Horticulture Career Night –Thursday, May 14, 2015 (tentative)
- m. Ag Banquet – Friday May 29, 2015: 6pm-10pm

- n. October 28-30 – Fall into Ag event. Ag awareness event including a pumpkin patch from 5-8
 - i. Tuesday after 6pm, Jamie will assist
 - ii. Wednesday, Dawn
 - iii. Thursday, Maya and Audra
 - iv. Dena to email a flyer to marketing to post on the web and also put something on the marque.
 - v. Jennifer to post flyer on Ag webpage
 - vi. Dena to complete facilities request and notify parking about signage
- 3. Division Items
 - a. Lab Parity: Karelyn is on the committee and can look over your paperwork if you get it to her well before deadlines
 - b. What classes can we add in the spring? What support do we need to do so?
 - i. Class Rooms
 - 1. Handling and Restraint
 - 2. Trees and Shrubs
 - 3. Possibly offer the animal science courses that are normally offered every other year, on a yearly basis
 - ii. Funding
 - 1. Money for new mannequins
 - iii. Adjunct
 - iv. Faculty to think about it and provide more info to Brian regarding classes and what's needed to make it happen
- 4. Class Schedule submission timelines
 - a. Winter/Spring schedule due by end of Summer Session – August 5, 2015
 - b. Summer/Fall schedule due by end of Fall Session – December 17, 2014
 - c. Scheduling should become less difficult, we are now able to roll over the classes from the previous semesters so only minor changes will be needed.
 - d. Dena to provide template for scheduling
- 5. VTEA Requisitions for travel
 - a. Submit your paperwork for Winter and early Spring
- 6. Curriculum due this year by 5/31/15– AGAN 51, AGLI 16, AGOR 13, 24, 51, 55, 56, 57, 62, 63, 64, 73. We need a motion to approve these courses as presented.
 - a. Motion by Maya Padilla
 - b. 2nd by Jamie Phillips
 - c. AGLI – 97 - Will go from 2 to 3 units and lengthen the time of the class
 - d. All for title v regulations
 - e. AGHE 84B – Change prererqs to include Handling and restraint and Anat/Phys
- 7. Emergency Drill Results

- a. Drill was successful
 - b. Evacuation point at the wiffle ball field will be discussed.
 - c. There were issues with the radios which is going to be looked at.
- 8. Tentative Meeting Schedule: November 13, December 11, 2013 @ 3:30 pm in 80 Conference Room.
- 9. New Business
 - a. Pictures in Animal Science Labs
 - i. Decision was made for a zero tolerance to pictures being taken in Animal Science/RVT labs.
 - ii. Per J.Phillips and a conversation with M.Judd, there is a college policy that prohibits students from taking pictures and posting them.
 - iii. Matthew suggested that faculty quote the schools policy on their syllabi.
 - iv. Other schools have a policy that if a camera/phone is taken out, that they will be asked to leave the class.
 - v. If you want photos or videos posted of a lab, send to Matthew Pawlak and he will post of the department FB page.
 - b. Question was asked about internet for the live-ons. Matthew stated the equipment was purchased and hopefully starting a contract with center point to start data for greenhouse, horse unit and raptor unit which will hopefully to provide internet but he has informed the live-ons that he will never promise reliable internet. They are able to purchase a hotspot.
 - c. Academic Senate Meeting – Presented to the academic center and they do support Ag programs and not the dorms as long as it prohibits the program
 - d. Ed Plan comes from Master Plan