

**MINUTES**  
**AGRICULTURAL SCIENCES TEAM MEETING**  
**THURSDAY APRIL 9 2015, 3:30PM**

**ATTENDEES:**

BRIAN SCOTT  
DAWN WATERS  
GARY UYENO  
LONDON SULLIVAN  
JAMIE PHILLIPS  
TOM VISOSKY  
AUDRA LOPEZ  
MAYA PADILLA  
DENA JUAREZ – MINUTES

**1. IMPORTANT DATES:**

- a. AG FIELD DAY- APRIL 11, 2015 (AUDRA)
- b. FARM DAY – SATURDAY, MAY 2, 2015 9AM-2PM (JAMIE)
  - i. JAMIE SENT OUT AN EMAIL TO EACH FACULTY MEMBER OF EVERYTHING THEY NEED TO DO. VERIFIED EVERYONE HAS THE NECESSARY VOLUNTEERS.
  - ii. ADVISED FACULTY TO NOT SEND STUDENTS INTO HER CLASS TO SIGN UP FOR VOLUNTEERING OR PREPAYING FOR A SHIRT. THEY NEED TO SEE HER AFTER CLASS. THEY MUST SEE HER DIRECTLY, NO EMAILS.
  - iii. T-SHIRT DESIGN WAS SHARED WITH FACULTY
  - iv. INSTRUCTIONS ON HOW THE PREPAID T-SHIRT SALE WILL WORK
  - v. DISCUSSED THE LAYOUT OF EVENTS AND ALSO WHERE CANOPIES WILL BE PLACED.
  - vi. WE WILL NOT BE FEEDING VOLUNTEERS SINCE THEY EARN EXTRA CREDIT AND WE WILL PROVIDE FREE WATER
  - vii. AT FACULTY’S DISCRETION IF THEY WANT TO PROVIDE A VOLUNTEER A FREE MEAL.
  - viii. DISCUSSED A DONATION JAR OR SOMETHING LIKE THAT PLACED AT THE AG AMBASSADOR TABLE TO HELP FUND FARM DAY
- c. GREEN INDUSTRY HALL OF FAME – MAY 2 @ 6PM (BRIAN)
  - i. 6 PEOPLE HAVE RESPONDED ABOUT ATTENDING
  - ii. WILL BE HELD AT CRESTMORE MANOR
- d. DEBBIE BORCH SCIENCE DAY - MAY 9, 2015 (MAYA)
  - i. GOOD ON VOLUNTEERS
  - ii. NEEDS WORKSHEETS BY MONDAY THE 13<sup>TH</sup>
  - iii. MATT JUDD ASKED IF WE COULD ADD 2 EXTRA STUDENTS TO DO THE RATS AND MAYA RESPONDED YES
- e. HORTICULTURE ADVISORY COMMITTEE MEETINGS
  - i. THURSDAY MAY 14, 2015 1:00-3:30
- f. HORTICULTURE CAREER NIGHT –THURSDAY, MAY 14, 2015 (BRIAN)
- g. AG BANQUET – FRIDAY MAY 29, 2015: 6PM-10PM (LONDON/DAWN)
  - i. JAMIE/DAWN/AUDRA NEED TO REVIEW SCHOLARSHIPS AND PROVIDE LIST TO DENA AT LEAST A WEEK IN ADVANCE.
  - ii. REVIEW APPLICATIONS, IF PASS FIRST ROUND, THEN PULL UP GPA RECORDS FOR FINAL DECISION.

- iii. LONDON SUGGESTED A DANCE FOR BANQUET AT A FEE. CONSENSUS WAS A DANCE WAS A GOOD IDEA BUT AT NO CHARGE. THE STUDENTS WILL NOT PAY THE FEE.

## 2. DEPARTMENT ITEMS

- a. ADJUNCT EVALUATIONS (COMPLETE BEFORE APRIL 27)
    - i. CARLOS RUIZ – HORT SCIENCE (AGOR 1) M/W 1:45-3:10-(DAWN)
    - ii. BILL MILLWARD – FOOD, LAND & POLITICS (AGAG 1) MON 6:30-9:30 (TOM)
    - iii. RHONDA WOOD – ARBORICULTURE (AGOR 75) TUESDAY 5:30-10PM (JEN AND MAYA)
    - iv. BRUCE CARLETON - HORT SCIENCE (AGOR 1) TUES. 6:30-9:30PM (JAMIE)
    - v. VALERIE LOEW – HERBACEOUS ID (AGOR 29) WED. 5:30-10PM (BRIAN)
    - vi. CHAZ PEREA – IPM (AGOR 24) WED 5:30-10PM; HORT SCIENCE (AGOR 1) THURS. 6:30-9:30 PM (AUDRA)
    - vii. DAVE PALUMBO – DRIP IRRIGATION (AGOR 64) THURS. 5:30-10PM-SELF EVALUATION
    - viii. DAVE LANNOM – SELF EVALUATION
    - ix. MARK PAWLAK – SELF EVALUATION
      - 1. BRIAN EXPLAINED ONCE EVALS ARE COMPLETED, SUMMARIZE THE COMMENTS, AND THEN TAKE THEM ACROSS THE STREET TO IT TO BE PROCESSED. ONCE PROCESSED, PICK UP PACKET AND PROVIDE IT PRINTOUT AND COMMENTS TO BRIAN FOR SUBMISSION.
  - b. CURRICULUM DUE THIS YEAR BY 5/31/15– AGAN 51, AGLI 16, AGOR 13, 24,51,55,56,57,62,63,64,73. REMEMBER SLO'S NEED TO BE CURRENT PRIOR TO SUBMITTING CURRICULUM.
    - i. QUESTION WAS ASKED, WHAT'S THE DEADLINE?
      - 1. MAY 31<sup>ST</sup>
  - c. MASTER ED PLAN UPDATE (FROM MEETING ON APRIL 3)
    - i. CAME UP WITH A LIST OF QUESTIONS TO ASK FOR THE NEXT MEETING.
    - ii. COLLECTIVELY REVIEWED THE DOCUMENT FOR WHAT WAS WRONG AND MADE CORRECTIONS
    - iii. IT WOULD BE NICE TO KNOW ON WEDNESDAY BEFORE THE MEETING ON FRIDAY IF CURRICULUM WILL BE ATTENDING. IF THEY ARE NOT, THE MEETING WILL BE RESCHEDULED. BRIAN TO CONFIRM.
  - d. I NEED SOMEONE TO REPRESENT OUR DEPARTMENT AT THE MASTER PLAN SUMMIT ON FRIDAY MAY 8. TOM AND I HAVE AN ALL-DAY FIELD TRIP THAT DAY AT HUNTER INDUSTRIES.
    - i. DAWN WATERS AGREED TO REPRESENT THE DEPARTMENT AT THE MEETING.
- ## 3. MEETING SCHEDULE: FRIDAY APRIL 17 @ 9 AM IN 80 CONFERENCE ROOM (MASTER ED PLAN), MAY 28 @ 3:30 IN 80 CONFERENCE ROOM, JUNE 12 @ 2PM AT VISOSKY RESIDENCE.
- a. DENA TO SEND MEETING REQUESTS