

MINUTES
AGRICULTURAL SCIENCES TEAM MEETING
Thursday May 26, 2016 @ 3:30pm
Building 80 Conference Room

Attendees:

Brian Scott
Matthew Pawlak
Jamie Phillips
Tom Visosky
Audra Lopez
Dawn Waters
Maya Padilla
Jennifer Hinostroza

1. Classified items
 - a. Matthew Pawlak
 - a. Project Updates
 - i. Finished up all the activities, plant sales, etc.
 - ii. Finishing lab practicums the next week
 - iii. Sold 3 horses last month
 - iv. Finishing up class projects
 - v. Park sign update: Sherman Park sign to potentially be replaced as digital
 - b. Student Employee/ Live-on updates
 - i. It's time to renew the live-on students. Thoughts on perimeters:
 1. A couple of our students have lived on for a couple years
 2. One is moving off for sure this year.
 3. GPA continues to be a requirement
 4. Pursing a degree in the department; declared major
 5. During the review, must bring a print out of previous 2 full semesters. Look at grades and courses taken
 - ii. Reminder: If you have students in a class that are good workers and looking for a job, send them our way.
2. Personnel Updates
 - a. Professor of Horticulture Position: Chaz Perea
 - b. Animal Science Professor Position: Hasn't flown yet
 - c. Office Moves
3. Farm Day debriefing
 - a. Weather Friday – couldn't predict
 - b. Saturday afternoon volunteers – many no shows
 - c. T-shirts: Sell at various events
 - d. Meals for volunteers – give them a meal ticket
4. Debbie Day Event

- a. Drought tolerant plant sale went really well
- 5. Important Dates:
 - a. Friday June 3: 6pm-10pm: Ag Banquet- Everyone
 - i. Will include Ag Ambassadors
 - b. Friday June 10: 2-5pm Tom's Retirement Celebration
 - c. Friday June 10: 6pm Commencement
 - d. Saturday June 11: Dave's Celebration of Life, 10 am @ St. Christopher's Catholic Church West Covina then @ Mt SAC
- 6. Department items
 - a. Curriculum
 - i. DUE MAY 2016: AGAG 1, 99; AGOR 14,32,39,40,54,91; AGPE 71,74
 - ii. Lab parity forms are due: AGOR 13, AGOR 24, AGOR 51, AGOR 55, AGOR 56, AGOR 57, AGOR 63, AGOR 64
 - b. Evaluations
 - i. New Adjunct status
 - 1. Student evals
 - 2. Classroom evals
 - 3. Summaries
 - c. Department Chair Election: Nomination
 - i. Brian Scott by Jamie Phillip, second Audra Lopez
 - d. Syllabi
 - i. SLOs update
 - e. Perkins
 - i. Laptops for computer lab next year
 - ii. Cattle chute will most likely be approved next year
 - iii. Ultrasound will happen this year with extra money
 - iv. Ag Ambassadors
 - v. Lab Assistants
 - vi. Conferences
 - f. PIE
 - i. Need to figure out what has been completed
 - ii. Need to prioritize it all items
 - iii. Goals, conditions & trends need to be prioritized
 - g. Fundraiser
 - i. Who can run it? Someone from outside – Mary Lou?
 - ii. What can we do?
- 7. Division Items
 - a. Outcome Mapping - Complete
 - b. Summer Schedule - Labs can be taught on a 3 day schedule. Lectures must be 2 or 4 days.
- 8. Tentative Meeting Schedule: June 9 @ 3:30pm in 80 Conference Room.