

MINUTES
AGRICULTURAL SCIENCES TEAM MEETING
Thursday March 10, 2016 @ 3:30pm
Building 80 Conference Room

ATTENDEES:

Jamie Phillips

Audra Lopez

Jennifer Hinostroza

Brian Scott

Matthew Pawlak

Tom Visosky

Dawn Waters

Maya Padilla

Gary Uyeno

Linna Martz – minutes

1. Classified items

a. Matthew Pawlak

a. Project Updates (see attachment)

- i. If the team can come up with a date for a work day, Matthew has a few projects that can be done**
- ii. A clean up/work day before Farm Day is helpful**

b. Student Employee/ Live-on updates

- i. We do have one open space; would prefer it was a livestock person**

c. Farm Tours

- i. Community Ed coordinates them and they charge for it;**
- ii. Matthew talked to Matt Judd about changing that**
 - 1. Perhaps having students doing the tours**
 - 2. Perhaps having the Planetarium people doing the scheduling**
 - 3. Linna – flyer for student assistants to lead Farm Tours, talk to Matthew Pawlak, Stud. Asst. III, \$11.50.**
- iii. Upcoming Farm Tours**
 - 1. Meeting at Sherman Park, Monday & Thursday, 9a-12p**
 - 2. Students set to lead; various faculty are helping out**

d. Other

- i. Audra asked about a new cattle chute; Matthew would like to finish the dry area completely**
- ii. Jennifer wants VITEA applications by next week**
- iii. Jennifer reminded everyone that Field Trip info is next week**

2. Personnel Updates

- a. Dave
- b. Landon

3. Important Dates:

- a. **Friday, April 8: PIE meeting, 9a-1p (added)**
 - i. The status of new form is a mystery.
- b. Saturday March 19: L.A. County 4H Field Day (Barbara Crane)
- c. Thursday March 24: RVT/AS Advisory Committee and IACUC- Dawn
- d. **Thursday April 7: Farm Council, 3:30p, Bldg 4 (added)**
- e. Saturday April 9: 8am-1pm: Ag Field Day- Audra/Tom/Matthew
- f. Thursday April 28: RVT Career Night- Dawn
- g. Saturday May 7: 9am-2pm: Farm Day- Jamie
- h. Thursday May 12: 1:00-3:00: Horticulture Advisory Committee Meeting- Brian
- i. Thursday May 12: 5-8:30pm: Horticulture Career Night- Brian
- j. Saturday May 14: Debbie Borocho Science Day- Brian/Gary
- k. Saturday May 21: South Section 4H Field Day (Barbara Crane)
- l. Friday June 3: 6pm-10pm: Ag Banquet- Everyone
- m. Plant Sales
 - i. Salsa – March 9-?
 - ii. Green Scene- April 16-17
 - iii. Mother's Day – May 2-6
- n. Friday June 10: 2-5pm Tom's Retirement Celebration
- o. Friday June 10: 6pm Commencement

4. Department items

- a. Tom's replacement – position closes March 11
- b. Curriculum
 - i. DUE MAY 2016: AGAG 1, 99; AGOR 14,32,39,40,54,91; AGPE 71,74
 - ii. Lab parity forms are due
- c. Farm Release Time
 - i. Tom was doing it
 - ii. Brian would prefer that it stays together
 - iii. 9 LHE
 - iv. Tom will email the duties and justification to everyone
- d. Animal Science curriculum changes
 - i. Farm Day Update
 - 1. T-shirts
 - 2. Include kids' sizes
 - ii. Curriculum Update: AS in Animal Science Changes
 - iii. See attachments
 - iv. There was a motion made to accept the changes made to the Animal Science curriculum. Brian, first. Jennifer, second. Aye all.
- e. Evaluations

- i. New Adjunct
 - 1. Student evals
 - 2. Classroom evals
 - 3. Summaries
 - 4. Dawn will send out a master list
- ii. Tenured FTF know your obligations
 - 1. Brian needs 2 faculty to do class visits

5. Division Items

- a. Instructional Equipment Requests
 - i. Prioritize them by the end of March
 - ii. Make sure they are tied to outcomes
- b. Permanent Budget Increases
 - i. The division will ask for an across the board 25% increase in student labor budgets to account for the last several minimum wage increases
 - ii. Match to growth increases: Cost per class to operate
 - iii. Rate Driven Increases
- c. AACC Pathways (Gates Foundation)
 - i. We are 1 of 3 schools in California who are piloting this
 - ii. What do we need out of this?
 - iii. Brian was asked by Jeff Archibald to be on the AACC Pathways work group that meets 1st/3rd Tuesdays from 3:30-5pm.
- d. March 15 spending cut off
- e. Summer Schedule - we can add classes if we need to
- f. Anyone with a Dell computer can get it replaced
- g. School is looking to increase 'Cap Load Ratio' for class room space because of money becoming available for new buildings to community colleges

6. Tentative Meeting Schedule: April 14, May 19, June 9 @ 3:30pm in 80 Conference Room.