

MINUTES
AGRICULTURAL SCIENCES TEAM MEETING
Thursday April 14, 2016 @ 3:30pm
Building 80 Conference Room

1. Arnita Champion
 - a. Work Experience Update
 - i. Site visits are required for W.E. during the semester. The visit should occur during the 8th & 9th weeks. There is a 15 mile radius; if the site is farther, the visit can be done via phone, Skype, etc. Arnita sent out an email outlining all of this along with what needs to be documented.
 - ii. Proposed a faculty orientation for W.E. to catch everyone up on the new changes and resources available.
 - iii. Will offer W.E. as “with instructor permission only.” Then only students who will attend the orientation will be able to add.
2. Classified items
 - a. Matthew Pawlak
 - a. Project Updates (see attachment)
 - b. Student Employee/ Live-on updates
 - c. Update on the FDA requirements for Veterinary Feed Directive
3. Personnel Updates
 - a. Dave
 - b. Professor of Horticulture Position
 - i. Orientation last week
 - ii. Interviews coming up
 - c. Animal Science Professor Position
 - i. Need committee work done to decide on job description by May 1
 - ii. Equine unit. Who will take over the equine unit: New professor or current employee? Need a stipend for the equine unit.
 - d. Exploring a 19 hour per week Swine Unit Position
4. Farm Day update
 - a. All the events & activities are free except for food
 - b. Do a Farm cleanup day on Friday, April 29th or Saturday, April 30th
5. Important Dates:
 - a.
 - b. Saturday April 9: 8am-1pm: Ag Field Day- Audra/Tom/Matthew
 - c. Friday, April 22: PIE meeting, 1pm-3pm
 - d. Saturday April 23: Brian’s 50 bash @ 4pm
 - e. Thursday April 28: RVT/AS Advisory Committee and IACUC- Dawn
 - f. Saturday May 7: 9am-2pm: Farm Day- Jamie
 - g. Thursday May 12: 1:00-3:00: Horticulture Advisory Committee Meeting- Brian
 - h. Thursday May 12: 5-8:30pm: Horticulture Career Night- Brian

- i. Saturday May 14: Debbie Boroch Science Day- Brian/Gary
 - j. Saturday May 21: South Section 4H Field Day (Barbara Crane)
 - k. Friday June 3: 6pm-10pm: Ag Banquet- Everyone
 - l. Plant Sales
 - i. Green Scene- April 16-17
 - ii. Mother's Day – May 2-6
 - m. Friday June 10: 2-5pm Tom's Retirement Celebration
 - n. Friday June 10: 6pm Commencement
6. Department items
- a. Curriculum
 - i. DUE MAY 2016: AGAG 1, 99; AGOR 14,32,39,40,54,91; AGPE 71,74
 - ii. Lab parity forms are due: AGOR 13, AGOR 24, AGOR 51, AGOR 55, AGOR 56, AGOR 57, AGOR 63, AGOR 64
 - b. Farm Release Time
 - i. As per Farm Council vote, Brian will be taking this position for now
 - c. Evaluations
 - i. New Adjunct status
 - 1. Student evals
 - 2. Classroom evals
 - 3. Summaries
7. Division Items
- a. ILO 'S
 - b. OUTCOME MAPPING
 - c. Summer Schedule - we can add classes if we need to
8. Tentative Meeting Schedule: May 19, June 9 @ 3:30pm in 80 Conference Room.

Ag Dept Meeting

4/14/16

Farm Unit Update: What are we up to?????

Horticulture:

- Continuing with Farmers Markets
- Fullerton Arboretum Plant Sale --- This Weekend
- Descanso Garden Plant Sale --- The following weekend
- Mothers Day Plant sale production prep
- Finished tomato / pepper / herb sale
- Pursuing Quotes for Greenhouse Updates / Necessary Repairs

Livestock:

- La Habra Fair April 29th / 30th
- Porterville show great success, showed 8 head
- 3 new calves in the last week
- Breeding heifers to our bull
- Swine Unit Need for Temp 19hr / week employee to assist in unit operations to meet instructional demands
- Veterinary Feed Directive – additional list of drugs added to list
- Finishing March lamb crop – over 75 lambs born this season
- Bred group of sows last week of March, next group lined up 1st of May
- Working on sales flyers / website for horse sales. Continuing to sell horses at the unit. Current list are Cocoa, Rincon, Rythym and Carson.
- Continuing work on equine facility upgrades / repairs. Adding shed row stalls, arena, repairs to mare motel and breeding barn

Greyhounds:

- Provided temporary home for 4 additional greyhounds that where homeless and expected to be euthanized
- Working on site plan options for dog kennels

General Farm:

- Weed Management – Tillage & Spraying
- Farm Day Prep – This month!!!!!!
- Prepping to plant a few pastures
- FFA Contest went well, Livestock, Veterinary Science and Farm Power . Thanks to sponsors; OH Kruse, Eberhard Equipment, & RDO Vermeer for equipment & worker BBQ. Approx. 300 FFA students were at MT. SAC

April 13, 2016

Request to increase swine production at Mt. SAC

Need: Due to the increase in class sections offered with lab components, the number of animals required to be available for student use has drastically increased. With this increase, the amount of labor required maintaining the necessary livestock numbers and care drastically increases.

Courses directly affected:

AGAN 51	Animal Handling and Restraint
AGHE 84B	Applied Vet Science
AGLI 14	Swine Production
AGLI 97	Artificial Insemination of Livestock
AGLI 34	Livestock Judging and Selection
AGAG 59	Work Experience

Proposal: The swine unit has the potential to produce enough animals with minimal overall facilities impact to meet this instructional demand. Piglets can be raised in larger numbers with existing facility accommodations at a greater frequency. Piglets will cycle through the unit at a quick pace to provide satisfactory opportunities for student use in labs, especially with intense demand for handling and preventative care. The increase in numbers will also continue provide steady income to offset the cost for breeding and feed, with the potential to provide enough cash flow to offset other livestock operations cost which assists in sustaining operations for other lab class demands.

By increasing the breeding intervals to approx. a 5 week rotation, we would have the guarantee to produce piglets on a steady rotation providing ample opportunities for labs to carry out hands on procedures such as breeding, vaccinations, litter processing, farrowing, tail docking / castration, and general handling. Once the pigs are moved from the nursery, within a few weeks they will be sold to private show pig buyers or sold at the weekly livestock sales.

Request: With these changes of operation proposed above, the biggest need is additional labor to maintain records, provide weekly unit tasks, guide student workers, and provide technical oversight to daily unit operations with the increase in breeding frequency. We propose to hire 1 short term hourly or professional expert working 19 hrs per week, to perform the planning, organization, record keeping and general operations tasks of the swine unit. This will assist in meeting the production goal driven by our instructional demand which are upon us at this time.

Matthew Pawlak
Farm Supervisor

Effective January 1, 2016

Advanced Group Exercise Instructor I, II, III	23.75	30.00	34.25
Advanced Practice Registered Nurse			41.75
Air Traffic Control Instructor – Assistant			10.00
Aquatics Assistant I, II, III, IV V, VI, VII	10.00 11.00 12.00	13.00 14.00	15.00 16.00
Aquatics Summer Swim Program Assistant Coordinator			22.50
Aquatics Summer Swim Program Coordinator			24.00
Assessment Specialist			23.25
Athletic Injury Specialist I, II, III	22.00	26.00	30.00
Broadcast Master Control Operator I, II		10.75	12.50
Building Automation Support Specialist			25.00
Child Development Center Assistant			10.00
Child Development Center Associate I, II, III	10.00	10.50	11.00
Child Development Center Teacher I, II, III	10.75	11.25	11.25
Choreographer			20.00
Computer Services Training Specialist			14.75
Early Child Development Master Teacher I, II		13.50	14.00
EMS Licensing Examiner I, II, III	15.00	20.00	25.00
EMT Specialist			21.00
Event Supervisor I, II		11.75	13.75
Exercise Trainer Assistant I, II		10.00	10.75
Farm Specialist-Artificial Insemination			35.00
Federal Aviation Administration Certified Lab Assistant			15.00
Fire Technology Equipment Aide I, II, III	11.00	11.50	12.50
Fitness Assessment Technician I, II		15.00	17.00
Fitness Trainer I, II		12.50	14.00
Game Day Personnel			10.00
Head Production Audio Engineer			50.00
Head Video Utility			50.00
Health Promotion Specialist			24.00
House Manager I, II		10.75	12.75
Instrument Simulator Instructor			30.00
Interpreter I, II, III, IV, V	25.00 30.00	35.00	41.00 48.00
IT Project Manager			95.00
Lecturer			20.00
Lecturer-Fire Technology			37.50
Licensed Clinical Psychologist			49.00
Licensed Clinical Social Worker			41.75
Licensed Marriage and Family Therapist			41.75
Lifeguard			10.00
Master Class Instructor-Dance			25.00
Medical Assistant			15.00
Motorcycle Technician Specialist			20.00
Paralegal Accreditation Assistant or Program Clerk			17.00
Paramedic Specialist			27.00
Physician			61.75
Program Supervisor I, II		12.50	16.75
Project Administrator			60.00
Project/Program Aide			20.00
Real Time Captioner I, II, III, IV, V	17.00 23.00	30.00	35.00 43.00
Recruiting Coordinator			25.00
Registered Nurse I, II		29.00	32.00
Registered Veterinary Technician			12.50
Research Aide			16.00
Sound Engineer I, II		14.50	20.00
Sports Publicist			16.00
Teaching Aide			13.50
Theatrical Rigger I, II		12.50	16.50
Tutorial Specialist I, II, III, IV	17.00	18.50	20.00 23.25
Video Jib Operator			60.00
Vision Mixer			50.00
Visiting Artist			45.00
Web Designer Specialist I, II, III	16.00	24.00	30.00
Wildlife Sanctuary Assistant			16.75

Non- Represented (Short-term) Salary Schedule

Effective January 1, 2016

Accompanist/Librarian Aide			15.00
Account Aide I, II, III	11.25	11.75	12.25
Accounting Technician I, II, III	23.25	24.50	25.50
Activity Aid, Community Services			10.00
Activity Supervisor, Community Services			10.00
Administrative Aide			13.00
Admissions & Records Aide I, II		11.00	13.00
Admissions & Registration Technician			12.00
Aerobics Instructor – Beginning, Intermediate, Advanced	10.00	12.50	15.00
Air Conditioning & Heating Mechanic Aide			15.25
Assistant Farm Manager			14.00
Assistant Job Developer/Job Coach, DSP&S			10.50
Budget & Accounting Aide			13.00
Career & Transfer Services Aide I, II, III	10.50	12.50	14.50
Carpenter Aide			15.25
Caseworker Aide			12.00
Cashier I, II, III	10.00	11.00	12.00
Clerk Typist I, II, III	10.00	11.00	12.00
Computer Aide			13.50
Computer Aide Drafting (CAD) Lab Specialist			10.00
Computer Laboratory Assistant I, II, III	10.00	11.00	12.00
Computer Operator/Programmer Trainee			10.00
Computer Services Assistant			10.00
Computer Services Operations Scheduler			16.00
Construction Worker I, II		10.00	10.53
Counselor Aide			10.00
Custodial Aide			10.50
Custodial Services Coordinator			12.25
Data Electronics Technician Trainee			10.00
Disabled Students Aide			10.00
Documentation & Training Specialist			22.00
Driver			10.00
E.O.P.S. Outreach Aide			10.50
E.O.P.S. Tutorial/Peer Counselor Aide			10.00
Educational Advising Aide			17.25
Educational Technology Aide			21.00
Electrical Aide			15.25
Electronic Switchboard Operator I, II		10.50	10.75
Electronics Laboratory Specialist			11.50
Employment Specialist Aide			13.00
Environmental Specialist			54.25
Escort			10.00
Executive Administrative Liaison			23.25
Executive Secretary I, II, III	19.00	21.50	24.00
Financial Aid Application Reviewer I, II		10.00	10.50
Financial Aid Assistant			13.00
Fire Technology Equipment Aide I, II, III	11.00	11.45	12.50
General Campus Worker			10.00
General Clerical Worker			10.00
Graphics Aide			15.00
Graphics Publication Designer			27.00
Grounds Equipment Operator Aide I, II		10.00	11.50
Grounds Worker I, II, III	10.00	10.50	11.00
Help Desk Technician I, II, III	10.50	11.75	12.50
Human Resources Aide			16.25

Use of a VFD feed

How do I use a VFD feed?

The VFD feed must be used according to the information specified in the labeling and on the VFD. This means for example that the feed can only be used for the indications and duration of use specified on the label and VFD, and in the animals at premises specified in the VFD. Furthermore, if the VFD authorizes use of a VFD drug in an approved combination, that combination also must be used according to the labeling and VFD.

What is the difference between an "expiration date" on the VFD and duration of use?

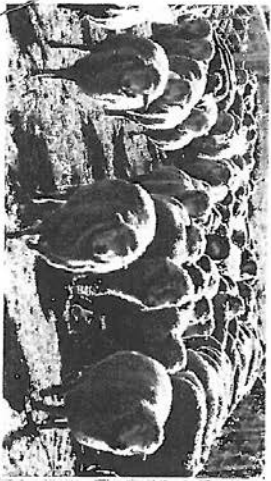
While the VFD expiration date defines the period of time for which the authorization to feed an animal feed containing a VFD drug is lawful, the duration of use determines the length of time, established as part of the approval, conditional approval, or index listing process, that the animal feed containing the VFD drug is allowed to be fed to the animals. For example, the currently approved VFD drug thiomycin has a duration of use of 21 days and an expiration date of 45 days, which means the client has 45 days to obtain the VFD feed and complete the 21 day course of therapy.

As a client can I feed a VFD feed past the VFD expiration date?

No. A VFD feed or combination VFD feed must not be fed to animals after the expiration date on the VFD.

My VFD order is set to expire before I can complete the duration of use on the order, what should I do?

A VFD feed or combination VFD feed must not be fed to animals after the expiration date on the VFD. You should contact your veterinarian to request a new VFD order.



Extralabel use

What is an "extralabel use" of a VFD drug and is it allowed?

"Extralabel use" is defined in FDA's regulations as actual or intended use of a drug in an animal in a manner that is not in accordance with the approved labeling. For example, feeding the animal's VFD feed for a duration of time that is different from the duration specified on the label, feeding VFD feed formulated with a drug level that is different from what is specified on the label, or feeding VFD feed to an animal species different than what is specified on the label would all be considered extralabel uses. Extralabel use of medicated feed, including medicated feed containing a VFD drug or a combination VFD drug, is not permitted.

Extra-label use of VFD feed (or any other medicated feed) is not permitted

Client's responsibilities

What are my responsibilities as the "client"?

As the client, a producer must:

- only feed animal feed bearing or containing a VFD drug or a combination VFD drug (a VFD feed or combination VFD feed) to animals based on a VFD issued by a licensed veterinarian;
- not feed a VFD feed or combination VFD feed to animals after the expiration date on the VFD;
- provide a copy of the VFD order to the feed distributor if the issuing veterinarian sends the distributor's copy of the VFD through you, the client;
- maintain a copy of the VFD order for a minimum of 2 years; and
- provide VFD orders for inspection and copying by FDA upon request.

VFD has to be kept for 2 years



For more information:
AskCVM@fda.hhs.gov
Guidance for Industry #126
21 CFR 558.6 (VFD)

<http://www.fda.gov/safefed>



