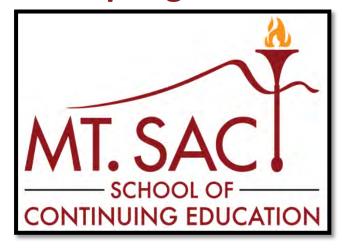
# Vocational Re-Entry Class Schedule Spring 2024



February 26 to June 16, 2024 Holidays: 4/1 and 5/27

Registration begins on Tuesday, January 16

**Contact Us** 

#### Phone

Registration inquiries: 909-274-4220 Program inquiries: 909-274-4192

#### **Email**

vre@mtsac.edu

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## **Class Location Key**

# BPSC ... Baldwin Park Julia McNeil Senior Center

4100 Baldwin Park Blvd, Baldwin Park, CA 91706 (626) 813-5245

#### **CSCC ... Covina Senior & Community Center**

815 North Barranca Avenue

Covina, CA 91723

Phone: (626) 430-2284

#### **DBC ... Diamond Bar Center**

1600 S. Grand Ave.

Diamond Bar, CA 91765

Phone: (909) 839-7070

#### **GSC ... Gibson Senior Center**

250 N. 3<sup>rd</sup> Ave.,

Upland, CA 91786

Phone: (909) 981-4501

#### **IRWN** ... Irwindale Senior Citizen's Center

16116 Arrow Hwy.

Irwindale, CA 91706

Phone: (626) 430-2284

#### LV ... La Verne Community Center

3680 D Street

La Verne, CA 91750

Phone: (909) 596-8776

#### Mt. SAC ... Mt. San Antonio College

1100 N. Grand Ave.

Walnut, CA 91789

Phone: (909) 274-4220

#### **PSC ... Palomares Senior Center**

499 East Arrow Highway

Pomona, CA 91767

Phone: (909) 620-2324

#### SD ... San Dimas Senior/Community Center

201 E. Bonita Ave.

San Dimas, CA 91773

Phone: (909) 394-6293

#### **SOP ... Shadow Oak Park**

2121 Shadow Oak Dr.

West Covina, CA 91792

Phone: 626-965-0328

#### **WALT ... Walnut Senior Center**

21215 La Puente Rd.

Walnut, CA 91789

Phone: (909) 598-6200

#### WCSCC ... West Covina Senior Citizen's Center

2501 E. Cortez St.

West Covina, CA 91791

Front desk (626) 331-5366

#### **WPK ... Washington Park**

865 E. Grand Avenue

Pomona, CA 91766

Phone: (909) 620-2305

#### WSSC ... William Steinmetz Senior Center

1545 South Stimson Avenue

Hacienda Heights, CA 91745

Phone: (626) 934-7041

## **Registration Information**

Registration begins on Tuesday, January 16.

#### **How to Register for a Class**

Students can register for classes online, in person, or by meeting with their counselor.

**To register online,** complete the noncredit application online each semester. After completing the noncredit application, we will contact you and help you register for classes. The noncredit application is available online at <a href="https://www.mtsac.edu/noncreditapp">www.mtsac.edu/noncreditapp</a>

**To register in person,** complete a white registration card. This registration card serves as your application and registration document. You can get a blank white registration card from your teacher. After filling it out completely, please give it back to your teacher for processing.

\*\*In Person Technology Classes & Select Sewing Classes (sewing class CRNs 43563, 43564 and 43560): You must come in person to the center where you plan to take class to register for all in person computer classes. Each person must register for themselves. Students may not register for anyone else. Registration is first come first served. If you miss the dates listed below, you may attend on the first day of class to see if space is still available.

Day, Date

Time

Location

#### Need help?

Come see us in person! We have application workshops and registration support dates out in the community at a location near you. See the following pages for details.

# **Spring 2024 Registration Support Dates**

#### Registration begins on Tuesday, January 16.

If you need assistance with your registration please come see us at the days, times, and locations listed below. We can assist with your online application, or help you with the paper registration forms. We look forward to seeing you!

Date	Time	Location		
Wednesday, January 17	10am-12pm	Irwindale Senior Center		
Monday, January 22 10am-12pm		Heritage Park, Diamond Bar		
Tuesday, January 23	9am-11am	West Covina Senior Citizen's Center		
Wednesday, January 24	10am-12pm	La Verne Community Center		
Friday, January 26	10am-12pm	Baldwin Park Julia McNeill Senior Center		
Monday, January 29	9am-11am	San Dimas Senior/Community Center		
Tuesday, January 30	10am-12pm	Diamond Bar Center		
Wednesday, January 31	10am-12pm	Washington Park Community Center, Pomona		
Thursday, February 1	10am-12pm	Palomares Senior Center, Pomona		
Monday, February 5	10am-12pm	Covina Senior Center		
Tuesday, February 6	9am-11am	Walnut Senior Center		
Wednesday, February 7	2pm-4pm	Gibson Senior Center, Upland		
Thursday, February 8	9am-11am	Mt. SAC, Bldg. 40 – Rm. 140		
Tuesday, February 13	2pm-4pm	Online via Zoom <a href="https://tinyurl.com/reghelp2024">https://tinyurl.com/reghelp2024</a>		
Wednesday, February 14	10am-12pm	Online via Zoom <a href="https://tinyurl.com/reghelp2024">https://tinyurl.com/reghelp2024</a>		

#### \*\*VRE In Person Technology Classes & Select Sewing Classes

(Sewing class CRNs 43563, 43564 and 43560)

You must come in person to the center where you plan to take class to register for all in person computer classes. Dates and time for registration at each site are listed above. Each person must register for themselves. Students may not register for anyone else. Registration is first come first served.

If you miss the dates listed above, you may attend on the first day of class to see if space is still available. Or, you can contact the professor.

#### **Additional Program Information**

#### **About the Vocational Re-Entry Program**

Mt. San Antonio College's School of Continuing Education offers vocational re-entry (VRE) courses and certificates for adults returning to the workforce and as a means of supplemental income. Classes are available online, on campus, and at various locations and community centers. Students enroll in these classes to learn vocational skills that they can use to start a new career, start their own business, earn additional income, or to support their community. Students can earn certificates in Office Computer Applications, Basic Excel Applications, Basic Computer Presentations & Publication, Microenterprise, or Sewing & Tailoring.

#### Do you have questions about a class?

All faculty members teach their classes slightly differently based on their knowledge, expertise, and teaching philosophy. It is the policy of Mt. San Antonio College to maintain and encourage freedom for its faculty, within the law, of inquiry, teaching and research, and the pursuit of knowledge. If you have questions about a specific class, we encourage you to email the faculty member.

#### **Course Modality**

Course Modality refers to how an instructor delivers their course.

- In Person Learning takes place at a physical location at specific days/times.
- **Synchronous Learning** is online learning that happens in real time. This means that you, your classmates, and your instructor interact in a Zoom call through Canvas at a specific time.
- Asynchronous Learning is online learning that happens both in real time and on your schedule. All asynchronous classes have a weekly live Zoom call. In addition to the Zoom call, you are responsible for doing some work independently. You will be required to read, watch videos, participate in online discussion forums, or complete assignments outside of the scheduled Zoom time. You have the ability to access and satisfy these requirements within a flexible time frame.

#### Counseling

Our Vocational Re-Entry (VRE) counselors provide career, academic, and personal guidance. If you are in need of support, they can connect you with applicable campus and community services. They are here to help you achieve your goals!

If you are in need of counseling, please contact us at 909-274-4192 to schedule an appointment.

#### **VRE Programs**

#### Office Computer Applications - Level 1

This certificate is certificate is designed to prepare students for entry-level office support employment. Completion of the certificate provides students with basic skills for a computerized office environment.

#### Office Computer Applications - Level 2

This certificate in Office Computer Applications - Level 2 prepares students with an array of office computer skills for a computerized office environment.

#### **Basic Excel Applications**

This certificate in Basic Excel Applications is customized to meet the needs of the entry level adult student or professional, who is seeking to acquire Microsoft Excel computer skills used in today's emerging computerized office environment.

#### **Basic Computer Presentation and Publication**

This certificate in Basic Excel Applications is customized to meet the needs of the entry level adult student or professional, who is seeking to acquire Microsoft Excel computer skills used in today's emerging computerized office environment.

#### Microenterprise

This certificate is designed to prepare students to start and manage a home-based business for selfemployment or obtain a job in the field of business management. Students will gain knowledge and skills in the essentials of starting a small business, requirements of local/state/federal organizations, and best practices in hiring as well as in sales and marketing strategies.

#### **Sewing & Tailoring**

This certificate in Sewing and Tailoring is customized to meet the needs of the entry level adult student or professional, who is seeking to acquire specific skills used in today's emerging fashion industry for tailors, dressmakers or custom sewers to master each phase of the apparel process to produce made-to-measure garments. Jobs such as alterations sewer, alterations tailor, bridal gown fitter, coat cutter, coat maker, couture dressmaker, dress fitter, fur tailor, garment fitter, and suit maker.

If you'd like to learn more about earning a certificate, please meet with a counselor. Contact us at 909-274-4192 to schedule an appointment.

#### **Class Schedule**

#### Sewing, Jewelry, and Other Artisan Crafts

#### **VOC ESD02 Production of Boutique Crafts for Retail Sales**

Design and production of boutique crafts. Includes marketing, pricing, cost analysis, and use of emerging technology.

CRN	Day(s)	Start Time	End Time	Start Date	End Date	Location	Instructor & Email
43554	W	9:00 AM	12:05 PM	2/28	6/12	PATH	Berumen, Noelia nberumen4@mtsac.edu

#### **VOC ESD09 Sewing and Design**

Basic Sewing techniques, including basic tailoring, pattern reading, cutting and style design to construct professional-looking garments.

CDN	D = 1/5\	Ctout Times	Fred Times	Start	End	Lasation	In atmost an O. Francii	
CRN	Day(s)	Start Time	Ena Time	Date	Date	Location	Instructor & Email	
43559	М	9:00 AM	11:35 AM	2/26	6/10	LV	Stringfellow, Susan	
45555	IVI	9.00 AIVI	11.55 AIVI	2/20	0/10	LV	sstringfellow1@mtsac.edu	
**43560	М	12:30 PM	3:35 PM	2/26	6/10	LV	Berumen, Noelia	
43300	IVI	12.30 PIVI	3.33 PIVI	2/20	6/10	LV	nberumen4@mtsac.edu	
43561	М	3:30 PM	5:20 PM	2/26	6/10	GSC	Stringfellow, Susan	
45501	IVI	3.30 PIVI	3.20 PIVI	2/20	0/10	GSC	sstringfellow1@mtsac.edu	
43562	NA	M 5:30 PM	E-20 DN4	30 PM 8:35 PM	2/26	6/10	SD	Sanchez, Angelica
45502	IVI	3.30 PIVI	0.33 PIVI	2/20	0/10	30	asanchez487@mtsac.edu	
**43563	Th	9:00 AM	12:05 PM	2/29	6/13	DBC	Stringfellow, Susan	
45505	111	9.00 AIVI	12.05 PIVI	2/29	0/13	DBC	sstringfellow1@mtsac.edu	
**43564	Th	12:30 PM	3:35 PM	2/29	6/13	DBC	Stringfellow, Susan	
45504	111	12.30 PIVI	3.33 PIVI	2/29	0/13	DBC	sstringfellow1@mtsac.edu	
43565	Th	Th 1:00 PM	3:50 PM	2/29	6/13	DDCC	Berumen, Noelia	
45505	111   1.00 PIVI   3.30	3.30 1111	50 PIVI   2/29		BPSC	nberumen4@mtsac.edu		

<sup>\*</sup>Class may be full. Please contact the instructor to join the waitlist for the class.

<sup>\*\*</sup>Class is impacted due to high popularity and limited class space. There is a specific date to register for these classes. See pages 4-5 for additional information.

#### **VOC ST1 Sewing and Tailoring 1**

Patternmaking and garment fitting with flat pattern and draping methods, learned through process of creating a personal fitting form.

CRN	Day(s)	Start Time	End Time	Start Date	End Date	Location	Instructor & Email
43678	W	9:00 AM	12:05 PM	2/28	6/12	LV	Stringfellow, Susan sstringfellow1@mtsac.edu

#### **VOC ST2 Sewing and Tailoring 2**

Haute couture garment construction, including couture tailoring techniques for inner structure, finishing, and achieving superior overall appearance.

CRN	Day(s)	Start Time	End Time	Start Date	End Date	Location	Instructor & Email
43679	W	12:30 PM	3:35 PM	2/28	6/12	LV	Stringfellow, Susan sstringfellow1@mtsac.edu

#### **VOC ESD07 Handcrafted Needlework/for Retail Sales and Boutique**

Needlework technique including knitting, crocheting, embroidery, needlepoint for plastic canvas and emerging technology to construct finished products for sale.

CRN	CPN Day(s)	Start Time	End Time	Start	End	Location	Instructor & Email
CKIN	Day(S)	Start Time	Ella Tillle	Date	Date	Location	ilistructor & Lilian
43555	М	1:30 PM	4:20 PM	2/26	6/10	CSCC	Beightol, Donna
43333	IVI	1.50 PIVI	4.20 PIVI	2/20	0/10	CSCC	dbeightol@mtsac.edu
43556	т	9:00 AM	11:50 AM	2/27	6/11	כ	Beightol, Donna
43330		9.00 AIVI	11.50 AIVI	2/2/	/27   6/11	SD	dbeightol@mtsac.edu

#### **VOC ESD10 Beginning Decorative Production for Retail Sales**

Introduction to decorative painting including painting on a variety of surfaces using tole brush strokes used in folk art.

CRN	Day(s)	Start Time	End Time	Start Date	End Date	Location	Instructor & Email
43200	М	6:00 PM	8:30 PM	2/26	6/10	ONLINE - Synchronous	Beightol, Donna dbeightol@mtsac.edu

<sup>\*</sup>Class may be full. Please contact the instructor to join the waitlist for the class.

<sup>\*\*</sup>Class is impacted due to high popularity and limited class space. There is a specific date to register for these classes. See pages 4-5 for additional information.

#### **VOC ESD11 Intermediate Decorative Art Production for Retail Sales**

Intermediate tole art brush strokes on a variety of surfaces using acrylic paints and associated mediums to create products.

CRN	Day(s)	Start Time	End Time	Start Date	End Date	Location	Instructor & Email
43567	Th	1:00 PM	3:35 PM	2/29	6/13	SD	Beightol, Donna dbeightol@mtsac.edu

#### **VOC ESD08 Jewelry Production and Design for Retail Sales**

Design and construct wire-worked jewelry using beads and stones with various methods of wire wrapping, coiling, hammering and emerging technology.

CDN Dov(s)	Ctout Times	Food Times	Start	End	End Landing Date 2.5	Instructor O Francil	
CRN	Day(s)	Start Time	End Time	Date	Date Location Instructor & Email	Location	Instructor & Email
43557	42557 E G	8:55 AM	12:00 PM	3/1	6/14	CD.	Paphatsarang, Bounyou
43337	Г	6.33 AIVI	12.00 PIVI	5/1	0/14	SD	bpaphatsarang@mtsac.edu
43558		12:55 PM	4:00 PM	3/1	6/1/	6/14 WALT	Paphatsarang, Bounyou
43336	Г	12.55 PIVI	4.00 PW	3/1	0/14		bpaphatsarang@mtsac.edu

#### **VOC ESD15 Jewelry and Lapidary Production Design**

Jewelry making, stone cutting, polishing, and lapidary work, using emerging technology.

CRN	Day(s)	Start Time	End Time	Start Date	End Date	Location	Instructor & Email
43568	Th	1:00 PM	3:50 PM	3/21	6/13	Mt. SAC; 80-1200	TBA vre@mtsac.edu

<sup>\*</sup>Class may be full. Please contact the instructor to join the waitlist for the class.

<sup>\*\*</sup>Class is impacted due to high popularity and limited class space. There is a specific date to register for these classes. See pages 4-5 for additional information.

#### **Computer Skills**

#### **VOC CPBC1** Basic Computing – Level 1

Introduction to the personal computer, including terminology and basic computer operations in a Windows environment.

CRN	Day	Start Time	End Time	Start Date	End Date	Location	Instructor & Email
NEW	Т	9:00 AM	11:50 AM	2/27	6/11	SOP	Perez, Ruben rperez10@mtsac.edu

#### **VOC CPBC2 Basic Computing – Level 2**

Create documents in applications such as Microsoft Word; includes basic computer maintenance and problem-solving techniques.

CRN	CRN Day Start Time		End Time	Start	End	Location	Instructor & Email
Citit	Day Start IIII	Date		Date	Location	mstructor & Eman	
43234	т	12:30 PM	2·20 DN4	2/27	4/16	PSC	Perez, Ruben
43234	ı	12.30 PIVI	3.20 PIVI	2/2/	4/10	PSC	rperez10@mtsac.edu
43235	Th	0.00 414	11:30 AM	2/20	4/18	GSC	Tom, Aaron
43233	111	9.00 AIVI	11.50 AIVI	2/29	4/10	GSC	atom@mtsac.edu
12222	F	0.00 414	11:50 AM	3/1	4/19	BPSC	Kaur, Sarabjit
43233	Г	9.00 AIVI	11.50 AIVI	5/1	4/19	DP3C	skaur 5@mtsac.edu

<sup>\*</sup>Class may be full. Please contact the instructor to join the waitlist for the class.

<sup>\*\*</sup>Class is impacted due to high popularity and limited class space. There is a specific date to register for these classes. See pages 4-5 for additional information.

#### **VOC CPNET Basic Computing – Internet Research**

Fundamental Internet functions including terminology, email, search engines and research tools.

				Start	End		
CRN	Day	Start Time	<b>End Time</b>	Date	Date	Location	Instructor & Email
43684	M	9:00 AM	12:05 PM		6/10	ONLINE - Asynch	Bloom, Danielle
43004	'''	3.00 AIVI	12.03 1 101	2,20	0,10	Zoom 9am-10:30am	dbloom@mtsac.edu
43685	W	9.00 ΔΜ	12:05 PM	2/28	6/12	ONLINE - Asynch	Rzonca, Shelly
43003	**	J.00 AIVI	12.03 1 101	2/20	0/12	Zoom 9am-10:30am	srzonca@mtsac.edu
43378	Th	0.00 VV	11:50 AM	2/20	6/13	WCSCC	Kretschmar, Judith
43376	'''	9.00 AIVI	II.JU AIVI	2/29	0/13	VVC3CC	jkretschmar@mtsac.edu
43371	Т	12:25 PM	3:30 PM	4/23	6/11	SD	Miranda, Blanche
433/1	'	12.23 PIVI	3.30 PIVI	4/23	0/11	30	bmiranda22@mtsac.edu
43372	Т	12:30 PM	3:20 PM	4/23	6/11	PSC	Perez, Ruben
43372	'	12.30 PIVI	3.20 PIVI	4/23	0/11	PSC	rperez10@mtsac.edu
43248	Th	0.00 414	11:30 AM	1/25	6/13	GSC	Tom, Aaron
43240	111	9.00 AIVI	11.30 AIVI	4/23	0/13	<b>G3C</b>	atom@mtsac.edu
43377	Th	0.00 VV	11:20 AM	1/25	6/13	IRWN	Kaur, Sarabjit
43377	'''	9.00 AIVI	11.20 AIVI	4/23	0/13	ILVAIN	skaur5@mtsac.edu
43379	Th	0.00 VV4	11:50 AM	1/25	6/13	WALT	McFarlin-Stagg, Zina
433/3	111	J.UU AIVI	TT.30 AIVI	4/23	0/13	VVALI	zmcfarlin-stagg@mtsac.edu
43369	F	9:00 AM	11:50 AM	1/26	6/14	BPSC	Kaur, Sarabjit
43309		J.UU AIVI	TT.30 AIVI	4/20	0/14	Drac	skaur5@mtsac.edu

<sup>\*</sup>Class may be full. Please contact the instructor to join the waitlist for the class.

<sup>\*\*</sup>Class is impacted due to high popularity and limited class space. There is a specific date to register for these classes. See pages 4-5 for additional information.

#### **VOC BCPP2 PowerPoint Basics 2**

Create PowerPoint presentations using text and object animation, video, audio, and hyperlinks.

CRN	Day	Start Time	End Time	Start Date	End Date	Location	Instructor & Email
43229	4	12:30 PM	3:20 PM	2/27	4/16	WALT	Kretschmar, Judith
43223	•	12.30 F W	3.20 F IVI	2/2/	4/10	VVALI	jkretschmar@mtsac.edu
43231	W	9:00 AM	11:50 AM	2/20	4/17	SD	Miranda, Blanche
43231	VV	3.00 AIVI	11.30 AIVI	2/20	4/1/	JD	bmiranda22@mtsac.edu
43230	8	1:00 PM	3:50 PM	2/28	4/17	Mt. SAC;	Perez, Ruben
43230	VV	1.00 PIVI	3.30 PIVI	2/20	4/1/	40-121	rperez10@mtsac.edu
43228	F	9:00 AM	11:50 AM	3/1	4/19	LV	Espinoza, Laura
43220	Г	J.UU AIVI	TT.30 AIVI	3/1	4/19	LV	lespinozarodriguez@mtsac.edu

#### **VOC BCDP Desktop Publishing**

Basic desktop publishing to create and produce professional-looking publications.

CRN	Day	Start Time	End Time	Start Date	End Date	Location	Instructor & Email
43225	Т	12:30 PM	3.30 DM	4/23	6/11	WALT	Kretschmar, Judith
43223	I	12.30 F W	3.20 F IVI	4/23	0/11	WALI	jkretschmar@mtsac.edu
43226	w	9:00 AM	11:50 AM	1/21	6/12	SD	Miranda, Blanche
43220	VV	3.00 AIVI	11.30 AIVI	4/24	0/12	JU	bmiranda 22@mtsac.edu
43227	W	1:00 PM	3:50 PM	4/24	6/12	Mt. SAC;	Perez, Ruben
43227	VV	1.00 FIVI	3.30 FIVI	4/ 24	0/12	40-121	rperez10@mtsac.edu
43224	F	9:00 AM	11:50 AM	1/26	6/14	LV	Espinoza, Laura
43224		3.00 AIVI	TT.30 AIVI	4/20	0/14	LV	lespinozarodriguez@mtsac.edu

<sup>\*</sup>Class may be full. Please contact the instructor to join the waitlist for the class.

<sup>\*\*</sup>Class is impacted due to high popularity and limited class space. There is a specific date to register for these classes. See pages 4-5 for additional information.

#### **VOC CPBE1 Basic Excel – Level 2**

Basic functions in Excel including formulas, sorting, filtering data, and formatting tables.

CRN	Day	Start Time	End Time	Start		Location	Instructor & Email
CKIV	рау	Start rime	Ena Time	Date	Date	Location	instructor & cinali
43237	Th	12.20 DM	2.20 DN4	2/20	1/10	WALT	Kretschmar, Judith
43237	Th 12:30 PM		3.20 FIVI	2/29	4/10	WALI	jkretschmar@mtsac.edu
43236	Е	0.00 414	11:50 AM	2 /1	4/19	CD.	Miranda, Blanche
43230	Г	3.00 AIVI	11.50 AIVI	5/1	4/19	SD	bmiranda22@mtsac.edu

#### **VOC CPBE1 Basic Excel – Level 3**

Basic Excel including storing, manipulating and analyzing data in spreadsheets, and displaying data graphically using charts.

CRN Dav		ay Start Time	Fnd Time	Start		Location	Instructor & Email
Citit	Simt Day			Date	Date	Location	mstractor & Eman
43239	Th	12.20 DN/	3.30 DV4	1/25	6/12	WALT	Kretschmar, Judith
43233	9   Th   12:30 PM	12.30 PIVI	3.20 F IVI	4/23	0/13	WALI	jkretschmar@mtsac.edu
43238	_	9:00 AM	11.50 004	1/26	C /1 /1	SD	Miranda, Blanche
43236	Г	3.00 AIVI	11.50 AIVI	4/20	0/14	טנ	bmiranda22@mtsac.edu

<sup>\*</sup>Class may be full. Please contact the instructor to join the waitlist for the class.

<sup>\*\*</sup>Class is impacted due to high popularity and limited class space. There is a specific date to register for these classes. See pages 4-5 for additional information.

#### **VOC MIT Mobile Information Technology**

Introduction to mobile information technology for skills, concepts, and principles to safely and effectively use mobile platform devices and the internet.

CDNI	Day(a)	Start	End	Start	End	Laatian		Instructor O Francil
CRN	Day(s)	Time	Time	Date	Date	Location	1	Instructor & Email
43708	М	12:30 PM	3:20 PM	2/26	6/10	ONLINE - As	ynch	Bloom, Danielle
43708	IVI	12.30 F W	3.20 FIVI	2/20	0/10	Zoom 12:30pm-2	2:00pm	dbloom@mtsac.edu
43613	М	1:00 PM	3:50 PM	2/26	6/10	DBC		Jones, Vanessa
43013	IVI	1.00 1 101	3.30 F W	2/20	0/10	DBC		vjones11@mtsac.edu
43615	Т	9:00 AM	11:50 AM	2/27	6/11	WCSCC		Kretschmar, Judith
43013	ı	J.UU AIVI	TI.JU AIVI	2/2/	0/11	WCSCC		jkretschmar@mtsac.edu
43617	W	12:00 PM	2:50 PM	2/27	6/11	WCSCC		Kretschmar, Judith
43017	VV	12.00 F W	2.30 FIVI	2/2/	0/11	VVC3CC		jkretschmar@mtsac.edu
43619	Т	1:00 PM	3:50 PM	2/27	6/11	GSC		Jones, Vanessa
43019	I	1.00 FIVI	3.30 FIVI	2/2/	0/11	030		vjones11@mtsac.edu
43621	W	1:00 PM	3:50 PM	2/28	6/12	PSC		Espinoza, Laura
43021	VV	1.00 1 101	3.30 F W	2/20	0/12	F 3C	lespi	nozarodriguez@mtsac.edu
43686	Th	8:30 AM	11:35 AM	2/29	6/13	ONLINE - As	ynch	Rzonca, Shelly
43080	111	0.30 AIVI	11.55 AIVI	2/23	0/13	Zoom 8:30am-9	:20am	srzonca@mtsac.edu
43611	F	9:00 AM	12:05 PM	3/1	6/14	WALT		Jones, Vanessa
43011	ı	9.00 AIVI	12.03 F W	3/1	0/14	VVALI		vjones11@mtsac.edu
43612	F	1:00 PM	4:05 PM	3/1	6/14	LV		Jones, Vanessa
73012	'	1.00 1 101	101 1 CO.F	3/1	0/ 14	LV		vjones11@mtsac.edu
43614	М	2:15 PM	5:05 PM	4/22	6/10	SD		Jimenez, Rachel
73014	IVI	Z.13 F IVI	J.UJ F 101	7/ 22	0/10	JU	rjimer	nezwolfinbarger@mtsac.edu

<sup>\*</sup>Class may be full. Please contact the instructor to join the waitlist for the class.

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#### **VOC CPCC Creative Computing**

Creative skills in utilizing graphic designs for projects such as business cards, letterhead, labels, flyers, Posters, greeting cards, and computer-generated fabric designs.

CDN	D (1)	C T	- I -	Start	End	1 1	1
CRN	Day(s)	Start Time	Ena Time	Date	Date	Location	Instructor & Email
43240	М	12:30 PM	3:20 PM	2/26	6/10	PSC	Perez, Ruben
43240	IVI	12.30 PIVI	3.20 PIVI	2/20	0/10	P3C	rperez10@mtsac.edu
43683	Т	9:00 AM	12:05 PM	2/27	6/11	ONLINE - Asynch	Bloom, Danielle
43063	•	9.00 AIVI	12.03 FIVI	2/2/	0/11	Zoom 9am-10:30am	dbloom@mtsac.edu
43241	Т	12:25 PM	3:30 PM	2/27	4/16	SD	Miranda, Blanche
43241	•	IZ.ZJ PIVI	3.30 FIVI	2/2/	4/10	30	bmiranda 22@mtsac.edu
43244	W	9:00 AM	11:50 AM	2/28	6/12	WCSCC	Kretschmar, Judith
43244	VV	9.00 AIVI	11.50 AIVI	2/20	0/12	WCSCC	jkretschmar@mtsac.edu
43242	Th	9:00 AM	11:20 AM	2/29	4/18	IRWN	Kaur, Sarabjit
43242	111	9.00 AIVI	11.20 AIVI	2/29	4/10	IKVVIN	skaur5@mtsac.edu
43243	Th	9:00 AM	11:50 AM	2/29	4/18	WALT	McFarlin-Stagg, Zina
43243	111	J.UU AIVI	TT.30 AIVI	2/23	4/10	VVALI	zmcfarlin-stagg@mtsac.edu

#### **VOC CPDI Digital Photography for the Beginner**

Digital camera operations, image management, composition and use of graphics software.

CRN	Day(s)	Start Time	End Time	Start	End	Location	Instructor & Email
CKIN	Day(S)	Start Tille	Liiu Iiiile	Date	Date	Location	ilistructor & ciliali
43245	М	9:00 AM	11:50 AM	2/26	6/10	WALT	Lam, Steven
43243	IVI	9.00 AIVI	11.50 AIVI	2/20	0/10	WALI	slam78@mtsac.edu
43247	т	9:00 AM	11:50 AM	2/27	6/11	CMRMPK	Lam, Steven
43247	1	9.00 AIVI	11.50 AIVI	2/2/	0/11	CIVINIVIPA	slam78@mtsac.edu
43246	Th	9:00 AM	11:50 AM	2/29	6/13	SD	Lam, Steven
43240	111	3.00 AIVI	TT.30 AIVI	2/29	0/13	טנ	slam78@mtsac.edu

<sup>\*</sup>Class may be full. Please contact the instructor to join the waitlist for the class.

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#### **Home Based Business**

#### **VOC HBB1 Starting a Home-Based Business**

Starting a home-based business to become self-employed. Includes basic marketing, finance and management skills.

CRN	Day(s)	Start Time	End Time	Start Date	End Date	Location	Instructor & Email
43588	Μ	1:00 PM	4:05 PM	2/26	4/15	LV	Tucker, Ray rtucker@mtsac.edu

#### **VOC HBB2 Managing and Growing Your Home-Based Business**

Managing day-to-day business activities to increase revenue and profitability to grow a home-based business.

CRN	Day(s)	Start Time	End Time	Start	End	Location	Instructor & Email
CIVIA	Day(s)	Start Tille	Liid Tillie	Date	Date	Location	mstructor & Eman
43589	М	2:15 PM	5:05 PM	2/26	4/15	SD	Jimenez, Rachel
43369	IVI	2.15 PIVI	3.03 PW	2/20	4/13	30	rjimenezwolfinbarger@mtsac.edu
42702	N /	1.00 DN/	4.0F DN4	4/22	6/10	137	Tucker, Ray
43702	M	1:00 PM	4:05 PM	4/22	6/10	LV	rtucker@mtsac.edu

<sup>\*</sup>Class may be full. Please contact the instructor to join the waitlist for the class.

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#### **Home Gardening**

#### **VOC AGR-G Home Gardening**

Organic gardening, plants, fruit orchards, and traditional gardening, including design, propagation methods, pruning and pest control.

		ng and pest		Start	End		
CRN	Day(s)	Start Time	End Time	Date	Date	Location	Instructor & Email
43202	М	8:30 AM	10:20 AM	2/26	6/10	WSSC	Brown, Benjamin
43202	IVI	6.30 AIVI	10.20 AIVI	2/20	0/10	VV33C	bbrown40@mtsac.edu
43707	М	12:00 PM	2:05 PM	3/18	6/10	Tentative - Lyle Center,	Brown, Benjamin
43707	171	12.001101	2.03 1 101	3/10	0/10	Pomona	bbrown40@mtsac.edu
43197	М	10:00 AM	11:50 AM	2/26	6/10	ONLINE - Synchronous	Williams, Steve
43137	141	10.00 /101	11.50 / (10)	2/20	0,10	ONLINE SYNCHIONOUS	sowilliams@mtsac.edu
43198	М	1:00 PM	2:50 PM	2/26	6/10	ONLINE - Synchronous	Williams, Steve
13130		1.001111	2.301111	2,20	0,10	ONE SYNCHIONOUS	sowilliams@mtsac.edu
43204	Т	10:30 AM	12:20 PM	2/27	6/11	PSC	Brown, Benjamin
13201	•	10.3071111	12.201111	2/2/	0,11		bbrown40@mtsac.edu
43206	Т	1:00 PM	2:50 PM	2/27	6/11	LV	Brown, Benjamin
13200	•	1.001.111	2.301111	_,_,	0, 11		bbrown40@mtsac.edu
43209	W	10:00 AM	11:50 AM	2/28	6/12	DBC	Brown, Benjamin
.5255		20.007		_,	0,		bbrown40@mtsac.edu
43210	W	1:00 PM	3:15 PM	2/28	6/12	SD	Brown, Benjamin
10210		1.00 1 101	3.23 1 141	2,20	0, 12		bbrown40@mtsac.edu
43199	W	6:00 PM	7:50 PM	2/28	6/12	ONLINE - Synchronous	Brown, Benjamin
13133		0.001111	7.301111	2,20	0, 12		bbrown40@mtsac.edu
43207	Th	10:00 AM	11:50 AM	2/29	6/13	WCSCC	Brown, Benjamin
10207	• • • • • • • • • • • • • • • • • • • •	20.007	11.507		0, 10		bbrown40@mtsac.edu
43208	Th	1:00 PM	2:50 PM	2/29	6/13	WALT	Brown, Benjamin
10200	• • • • • • • • • • • • • • • • • • • •	1.00 1 101	2.301111		0, 10	•••	bbrown40@mtsac.edu
43201	F	8:00 AM	10:50 AM	3/1	6/14	Mt. SAC;	Williams, Steve
+3201	•	0.007(17)	10.507(14)	5/ 1	0,14	Demonstration Garden	sowilliams@mtsac.edu
43196	F	1:00 PM	2:50 PM	3/1	6/14	ONLINE - Synchronous	Brown, Benjamin
43130	1	1.00 1 101	2.30 1 101	3/1	0/14	ONLINE - Synchronous	bbrown40@mtsac.edu
43203	Sa	9:30 AM	11:20 AM	3/2	6/15	GSC	Brown, Benjamin
+5205	3	J.30 AIVI	11.20 AIVI	5,2	5, 13	3	bbrown40@mtsac.edu

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# SCHOOL OF CONTINUING EDUCATION STUDENT ONLINE SUPPORT

# SCE SOS

**Our Student Online Support program** provides, LIVE, one-on-one help for noncredit students who need assistance with any technology support to help you succeed, navigate and access your courses!

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- **Canvas**
- Zoom

- Mountie Mail
- Office 365
- Convert Files/Docs
   And much more!
- Download files for coursework
- Noncredit Application

# **WINTER 2024 ZOOM HOURS:**

Monday-Thursday: 9am-1pm & 3pm-7pm Friday 8:30am-4pm

# <u> WINTER 2024 HYBRID HOURS (IN-PERSON OR ON ZOOM)</u>

Monday: 9am-1pm (Location: Bldg 30, Rm 111 or on Zoom) Tuesday: 9am-1pm (Location: Bldg 66, Rm 171 or on Zoom) Tuesday: 9am-1pm (Location: Bldg 40, Rm 140 or on Zoom)

# **HOW TO CONTACT US:**



ZOOM: <a href="https://mtsac-edu.zoom.us/j/95117998111">https://mtsac-edu.zoom.us/j/95117998111</a>



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#### **Semester Dates**

#### **Winter 2024**

Classes Begin: January 8, 2024 Classes End: February 18, 2024

Holidays: January 15 and February 16

#### Spring 2024

Registration Begins: January 16, 2024 Classes Begin: February 26, 2024

Classes End: June 16, 2024 Holidays: April 1 and May 27

#### **Summer 2024**

Registration Begins: May 6, 2024