



# Employee Training & Education

## BUSINESS SKILLS



Stay competitive  
Improve efficiency & profitability  
Retain employees

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### AVAILABLE TRAININGS

- Communication Skills
- Conflict Management
- Create a Climate of Diversity and Inclusion
- Emotional Intelligence
- Employee Relations
- Finance for the Non-Financial Manager
- Group Effectiveness
- Leadership
- Managing Difficult Behaviors and Conversations
- Negotiation
- Project Management
- Social Media & Marketing
- Time Management
- Work-Life Balance
- Working Productively with Challenging People

... and many more!

Workforce Training Center - Customized Training for Businesses