

Stay competitive Improve efficiency & profitability Retain employees





**SCAN FOR MORE INFORMATION** 

**Debbie Wong** Director Community & Contract Education Mt. San Antonio College

- Communication Skills
- Conflict Management
- · Create a Climate of Diversity and Inclusion
- Emotional Intelligence
- Employee Relations
- Finance for the Non-Financial Manager Group Effectiveness
- Leadership

- · Managing Difficult Behaviors and Conversations
- Negotiation
- Project Management
- Social Media & Marketing
- Time Management
- Work-Life Balance
- · Working Productively with **Challenging People**

... and many more!

Workforce Training Center - Customized Training for Businesses



