

Management Professional Development Committee

Purpose

The Management Professional Development Committee (MPDC) serves as an operational committee guided by the Management Steering Team in the development of professional learning activities related to management.

Function

1. To recommend to Professional Development Council (PDC) professional learning goals and objectives for management development in alignment with Management Steering and College goals.
2. To advise on all matters related to management professional learning.
3. To review and approve tuition and 529 reimbursement requests for management.
4. To develop and facilitate management focused professional development, including the annual retreat, new manager onboarding, and management monthly professional development meetings.

QUESTIONS

Membership

All members are selected by the Management Steering Team. Each member, unless otherwise noted, will serve a 2-year term that follows the academic calendar. The Chair of the Committee will be elected by the Committee. In the case when there is no volunteer from the specific areas, the position will not go vacant but may be filled with someone from a different area.

	Position Represented	Name	Term
1.	Director, POD	Lisa Rodriguez	Ongoing
2.	Chair, Management Steering Team	<i>invited</i>	Ongoing
3.	Administrative Services Manager	Chris Rodriguez	2023-25
4.	At-large Manager	Katie Datko	2023-25
5.	Human Resources	Tika Dave-Harris	2022-24
6.	Instructional Manager	Kristina Alvarado	2022-24
7.	President's Office Manager	Uyen Mai (Chair*)	2023-25
8.	School of Continuing Education	Jody Fernando	2023-25
9.	Student Services Manager	Maria Macedo	2022-24

*Chair of MPDC sits on Management Steering Team. When elected Chair, committee member's term resets to 2 years.

Meeting Schedule

Meetings are held every second and fourth Wednesday of the month, excluding the second week of January, in the Marketing Meeting Room (Building 4-Room 2425).

NOTE: Purpose and Function reviewed and approved June 15, 2022