

Board Policies & Administrative Procedures

Board Policies

The Board of Trustees governs on behalf of the citizens of the Mt. San Antonio Community College District in accordance with Education Code Section 70902. The Board establishes policies (BP) that define the institutional mission and sets prudent, ethical, and legal standards for college operations.

Administrative Procedures

Administrative Procedures (AP) are revised, updated, or edited based on recommendations from units across campus following a systematic revision and review process and discussion by designated groups whose work is affected by changes to ensure accuracy and broad institutional dialogue as the basis for building consensus.

Administrative Procedure 2410 outlines the campus process for revisions to Board Policies and Administrative Procedures (see also flow chart).

Chapter 1 – The College

BP#	Board Policy	AP#	Administrative Procedures
BP 1100	The Mt. San Antonio Community College District		
BP 1200	College Mission		

Chapter 2 – Board of Trustees

BP#	Board Policy	AP#	Administrative Procedures
BP 2010	Board Membership		
BP 2015	Student Member	AP 2015	Student Member
BP 2100	Board Elections		
BP 2105	Election of Student Member	AP 2105	Election of Student Member
BP 2110	Vacancies on the Board	AP 2110	Vacancies on the Board
BP 2200	Board Duties and Responsibilities		
BP 2210	Officers	AP 2210	Officers
BP 2220	Committees of the Board		
BP 2305	Annual Organizational Meeting		
BP 2310	Regular Meetings of the Board		
BP 2315	Closed Sessions		
BP 2320	Special and Emergency Meetings	AP 2320	Special and Emergency Meetings
BP 2330	Quorum and Voting		
BP 2340	Agendas		
BP 2345	Public Participation at Board Meetings		
BP 2350	Speakers		
BP 2355	Decorum		
BP 2360	Minutes		
BP 2365	Recording	AP 2365	Recording
BP 2410	Board Policies and Administrative Procedures	AP 2410	Process for Revision of APs or BPs
BP 2430	Delegation of Authority to College President/CEO		
BP 2431	CEO Selection		
BP 2432	College President/CEO Succession		
BP 2435	Evaluation of College President/CEO	AP 2435	Evaluation of College President/CEO
BP 2610	Presentation of Initial Collective Bargaining Proposals	AP 2610	Presentation of Initial Collective Bargaining Proposals
BP 2710	Conflict of Interest	AP 2710	Conflict of Interest
		AP 2712	Conflict of Interest Code
BP 2715	Code of Ethics/Standards of Practice	AP 2715	Code of Ethics/Standards of Practice
BP 2716	Political Activity		
BP 2717	Personal Use of Public Resources		
BP 2720	Communications Among Board Members		
BP 2725	Board Member Compensation		
BP 2730	Health Benefits		
BP 2735	Board Member Travel		
BP 2740	Board Education		
BP 2745	Board Self-Evaluation	AP 2745	Board Self-Evaluation

QUESTIONS? ASK MT SAC