

Compliance Checklist

1 General Requirements of the SaVE Act

In the annual security report (ASR) required under the Clery Act, does your institution:			
	YES	NO	Actions Needed
Report incidents of domestic violence, dating violence, or stalking that were reported to campus security authorities or local police?	X		2014 Annual Security Report (ASR) pg. 19
Report as additional “hate crimes” offenses that were motivated by the victim’s actual or perceived gender identity or national origin?	X		2014 ASR pg. 19
Does your institution include in the ASR a statement of policy regarding the institution's:			
	YES	NO	Actions Needed
Programs to prevent domestic violence, dating violence, sexual assault, and stalking?	X		ASR pg. 17&18
Procedures for responding to a report of domestic violence, dating violence, sexual assault, or stalking, including a statement of the standard of evidence that will apply during an internal conduct proceeding?	X		ASR pg. 16
When issuing “timely warnings” under the Clery Act, does your institution withhold as confidential the names of victims?		X	ASR pg. 4 (but does not specifically state victim names are withheld.)
If a student or employee reports that he or she is a victim of domestic violence, dating violence, sexual assault, or stalking—regardless of where the offense occurred—does your institution provide the person with a written explanation of his or her rights and options?	X		Sexual Violence card, the Consent card. Missing transportation, accommodation and legal assistance. Campus Clarity Training (Think about it: CAMPUS SAVE)
Does your institution prohibit retaliation by its officers, employees, or agents against a person who exercises his or her rights or responsibilities under any provision of the Campus SaVE Act?		X	Not listed in ASR

2 Procedural Notifications

Does your institution include in the ASR:	YES	NO	Actions Needed
Possible sanctions and protective measures that the institution may impose after a final determination regarding rape, acquaintance rape, domestic violence, dating violence, sexual assault, or stalking?		X	ASR pg. 17 Proposed revisions to Board Policy 5500 Standards of Conduct, includes: "...good cause for discipline, including but not limited to probation, written reprimand, suspension or expulsion.
Does your institution include in the ASR procedures victims should follow after a sex offense, incident of domestic violence, dating violence, sexual assault, or stalking, including written information about:			
The importance of preserving evidence for proof of criminal domestic violence, dating violence, sexual assault, or stalking, or for obtaining a protection order?	X		ASR pg. 12-14 Student Handbook, pgs. 67-71 and back of divider in Student Handbook pg. 60-61, <u>except for obtaining a protection order</u> . Thin About It: CAMPUS SAVE
To whom offenses should be reported?	X		Student Handbook, pgs. 67-71 and back of divider in Student Handbook pg. 60-61. Sexual Violence card, ASR pg. 12
Options regarding notifying police and campus authorities, including the victim's right to:			
Notify either police or campus authorities?	X		Student Handbook, pgs. 67-71 and back of divider in Student Handbook pg. 60-61. Sexual Violence card, ASR pg. 12-14
Obtain assistance from campus authorities to notify the police?	X		Student Handbook, pgs. 67-71 and back of divider in Student Handbook pg. 60-61. ASR pg. 12-14; Sexual Violence Policy on website
Decline to notify police or campus authorities?	X		ASR pg. 12; Sexual Violence Policy on website
Rights of victims and the institution's responsibilities regarding orders of protection, no-contact orders, restraining orders, or similar orders issued by a criminal, civil, or tribal court?	X		ASR pg. 13; Not listed on the Sexual Violence website or card. Think about It: CAMPUS SAVE

3 Disciplinary Procedures

Does your institution include in the ASR its procedures for internal disciplinary action in cases of alleged domestic violence, dating violence, sexual assault, or stalking, including statements that:			
	YES	NO	Actions Needed
The procedures will provide prompt, fair, and impartial investigation and resolution?		X	ASR pgs. 15-17 Proposed revisions to AP 5520 Student Discipline Procedures
The procedures will be conducted by officials who receive annual training on issues related to domestic violence, dating violence, sexual assault, and stalking, as well as how to conduct a hearing process that protects victim safety and promotes accountability?		X	ASR pg. 15 Proposed revisions to AP 5520 Student Discipline Procedures
Both accuser and accused are entitled to the same opportunity to have others present during an internal disciplinary proceeding, including the opportunity to be accompanied to any related meeting by an advisor of their choice?		X	ASR pg. 16 Proposed revisions to AP 5520 Student Discipline Procedures
Both accuser and accused will receive simultaneous written notice of:			
The outcome of the disciplinary hearing		X	ASR pg. 16 Proposed revisions to AP 5520 Student Discipline Procedures
The institution's appeal procedures		X	ASR pg. 16 Proposed revisions to AP 5520 Student Discipline Procedures
Any change to the results before the results are final		X	ASR pg. 16 Proposed revisions to AP 5520 Student Discipline Procedures
When the results become final		X	ASR pg. 16 Proposed revisions to AP 5520 Student Discipline Procedures
Information about how the institution will protect victim confidentiality, including how publicly available records will be kept without disclosing identity, to the extent permissible by law?		X	ASR pg. 17 Proposed revisions to AP 5520 Student Discipline Procedures
Written notification to students and employees about counseling, health, mental health, victim advocacy, legal assistance, and other services available on and off campus?		X	ASR pgs. 8 & 15; Employees - unclear Sexual Violence card Student Handbook pgs. 67-71 (except for legal assistance) Think About It: CAMPUS SAVE

Written notification to victims about options for, and available assistance in, changing academic, living, transportation, and working situations if those changes are requested by the victim and reasonably available, regardless of whether the victim reports the offense to campus or local police?	X		ASR pg. 13 SAVE	Think About It: CAMPUS
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4 Education and Training

	YES	NO	Actions Needed	
Has your institution implemented, and described in the ASR, education programs to promote the awareness of rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking?	X		ASR pgs. 17-18 SAVE	Think About It: CAMPUS
Do these education programs include:				
Primary prevention programs for incoming students and new employees?		X	Employees- pending New Student Orientation	
Ongoing prevention and awareness campaigns for current students and faculty?	X		Student Health Outreach Calendar (not geared toward staff, but they are not excluded)	
Do your institution's education programs include:				
A statement prohibiting domestic violence, dating violence, sexual assault, and stalking?	X		Sexual Harrassment and Violence Policy and Sexual Violence card. BP 5500 pending	
The applicable jurisdiction's definition of domestic violence, dating violence, sexual assault, and stalking?		X	Proposed revisions to AP 5520; Sexual Harassment and Violence Policy, ASR pg. 10	Think About It: CAMPUS SAVE
The jurisdiction's definition of consent with regard to sexual activity?	X		Consent cards (affirmative "yes means yes")	ASR pg. 10. Think About It: CAMPUS SAVE
Safe and positive options that a bystander can take when he or she witnesses potential domestic violence, dating violence, sexual assault, or stalking?	X		Student Handbook pgs. 67-71; ASR pg.18; Sexual Harrassment and Violence Policy.	Think About It: CAMPUS SAVE
Information about risk reduction to recognize warning signs of abusive behavior and how to avoid potential attacks?	X		Student Handbook pgs. 67-71, Sexual Harrassment and Violence Policy. ASR pg.12	Think About It: CAMPUS SAVE

6/25/2015

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*Revised 7/28/15