

REQUESTS TO FILL (IN PROCESS)  
FOR JUNE 28, 2016

Pending Re-opening of position			Recruitment on hold; RTF will be returned to hiring manager							HR has been waiting to discuss recruitment with hiring manager					
Department/Division Manager	Division	Position Title	Position #	Classification	FTE	Vacancy Reason	Recruiter	Date PC approved	Date assigned	Posting date	Closing date	Interview dates	Expected Board	Recent Status	Recent Activity Comments

REQUESTS TO FILL (IN PROCESS)  
FOR JUNE 28, 2016

Pending Re-opening of position			Recruitment on hold; RTF will be returned to hiring manager							HR has been waiting to discuss recruitment with hiring manager					
Department/Division Manager	Division	Position Title	Position #	Classification	FTE	Vacancy Reason	Recruiter	Date PC approved	Date assigned	Posting date	Closing date	Interview dates	Expected Board	Recent Status	Recent Activity Comments
Student Services/ Audrey Yamagata-Noji	Student Services	Administrative Specialist III <b>(VP Priority List)</b>	CA9931	262-Classified	1.00	Irma Marin (VLT)		5/10/16						6/27/16	In queue
Student Services/ Audrey Yamagata-Noji	Student Services	Administrative Specialist IV	CA9395	262-Classified	1.00	New Position	Maria Melissa	2/16/16	2/25/16	4/22/16	5/12/16	6/22/16	7/13/16	6/27/16	On Target to meet established Timeline
Student Health Services/ Marti Whitford	Student Services	Assistant Director, Student Health Services	MC9941	Management	1.00	New Position	Leticia	1/5/16	2/18/16	6/28/16	7/26/16		8/17/16	6/27/16	Hiring Mgr contacted. Next follow-up scheduled: 7/5/16
Student Services/ Audrey Yamagata-Noji	Student Services	Associate Dean, Student Success and Equity	MA9956	Management	1.00	New Position	Erika	9/22/15	9/25/15	4/28/16	5/31/16	7/6/16	8/17/16	6/27/16	On Target to meet established Timeline
Career & Transfer Services/ Mauro Pena	Student Services	Coordinator, Career Services Projects	CA9387	262-Classified	1.00	New Position	Maria Melissa	2/23/16	3/10/16	5/2/16	5/20/16	6/21/16	7/13/16	6/27/16	On Target to meet established Timeline
TriO Program/ Francisco Dorame	Student Services	Coordinator, Project Program	CA9490	262-Classified	1.00	Christopher Sweeten (Resignation)	Maria Melissa	1/5/16	1/11/16	4/8/16	4/28/16	6/1/16	6/22/16	6/27/16	Unsuccessful Recruitment
Student Services/ Audrey Yamagata-Noji	Student Services	Coordinator, Project Program (In reach & Retention) <b>(VP Priority List)</b>	CA9381	262-Classified	1.00	New Position	Erika	5/10/16	6/21/16					6/27/16	
Aspire Program/ Francisco Dorame	Student Services	Director, Aspire Program <b>(VP Priority List)</b>	MC9936	Management	1.00	New Position	Erika	4/22/16	6/21/16					6/27/16	
Student Services/ Audrey Yamagata-Noji	Student Services	Director, International Students <b>(VP Priority List)</b>	MC9948	Management	1.00	Replaces Tiffany Sergio	Erika	5/10/16	6/1/16				10/12/16	6/27/16	Hiring Mgr contacted. Next follow-up scheduled 6/21/16.
Disabled Student Programs & Services/ Grace Hanson	Student Services	Driver <b>(VP Priority List)</b>	CA9531	262-Classified	0.475	Ralph Barragan (VLTP)		5/3/16						6/27/16	In queue
Aspire Program/ Francisco Dorame	Student Services	Educational Advisor <b>(VP Priority List)</b>	CA9397	262-Classified	1.00	New Position		2/9/16						6/27/16	In queue
Student Life/ Andi Sims	Student Services	Judicial Affairs Officer <b>(VP Priority List)</b>	MC9935	Management	1.00	New Position	Erika	3/8/16	6/1/16				10/12/16	6/27/16	Hiring Mgr contacted. Next follow-up scheduled 6/29/16.
DSPS/ Don Potter	Student Services	Lead Interpreter	CA9674	262-Classified	1.00	Vanessa Ordaz (Resignation)	Maria/Melissa	4/5/16	5/5/16	6/1/16	6/22/16		8/17/16	6/27/16	Timeline being established; follow up with HM 6/20/16
High School Outreach/ Tannia Robles	Student Services	Student Services Outreach Specialist (Foster Youth & AB500)	CA9393	262-Classified	1.00	New Position	Maria Melissa	2/2/16	2/25/16	6/15/16	7/12/16		7/13/16	6/27/16	Timeline being established; follow up with HM 6/20/16
High School Outreach/ Tannia Robles	Student Services	Student Services Outreach Specialist (HSO)	CA9655	262-Classified	1.00	Promotion Elmer Anzora Rodriguez	Maria Melissa	(1) 9/22/15 (2) 4/25/16	9/25/15	6/15/16	7/12/16		7/13/16	6/27/16	Timeline being established; follow up with HM 6/20/16
DSPS/ Don Potter	Student Services	Student Services Program Specialist II	CA9382	262-Classified	1.00	New Position	Maria/Melissa	4/5/16	5/5/16	6/14/16	7/11/16	8/8/16	7/13/16	6/27/16	On target to meet established Timeline
Financial Aid/ Chau Dao	Student Services	Student Services Program Specialist II	CA9388	262-Classified	1.00	New Position		6/15/15						6/27/16	In queue
Career & Transfer Services/ Mauro Pena	Student Services	Transfer Specialist	CA9386	262-Classified	1.00	New Position	Maria Melissa	2/23/16	3/10/16	5/20/16	6/3/16	7/13/16	8/17/16	6/27/16	On Target to meet established Timeline
Student Services/ Francisco Dorame	Student Services	Upward Bound Academic Specialist <b>(VP Priority List)</b>	CA9650	262-Classified	1.00	Elisa Hoyos Vences		5/3/16						6/27/16	In queue

REQUESTS TO FILL (IN PROCESS)  
FOR JUNE 28, 2016

Pending Re-opening of position			Recruitment on hold; RTF will be returned to hiring manager							HR has been waiting to discuss recruitment with hiring manager					
Department/Division Manager	Division	Position Title	Position #	Classification	FTE	Vacancy Reason	Recruiter	Date PC approved	Date assigned	Posting date	Closing date	Interview dates	Expected Board	Recent Status	Recent Activity Comments
DSPS/ Grace Hanson	Student Services	Professor of Counseling - DSPS	FA9525	Faculty	1.00	New Position	Erika	2/2/16	4/20/16	4/27/16	5/24/16	6/22/16 & 6/23/16	8/17/16	6/27/16	On Target to meet established Timeline
Counseling/Tom Mauch	Student Services	Professor of Counseling - General (vacancy 1 of 3)	FA9847	Faculty	1.00	Alina Hernandez	Erika	3/29/16	4/26/16	5/17/16	6/14/16	7/11/16 & 7/12/16	8/17/16	6/27/16	On Target to meet established Timeline
Counseling/Tom Mauch	Student Services	Professor of Counseling - General (vacancy 2 of 3)	FA9522	Faculty	1.00	New Position	Erika	5/3/16	5/6/16	5/17/16	6/14/16	7/11/16 & 7/12/16	8/17/16	6/27/16	On Target to meet established Timeline
Counseling/Tom Mauch	Student Services	Professor of Counseling - General (vacancy 3 of 3)	FA9521	Faculty	1.00	New Position	Erika	5/3/16	5/6/16	5/17/16	6/14/16	7/11/16 & 7/12/16	8/17/16	6/27/16	On Target to meet established Timeline
EOPS/Irene Herrera	Student Services	Professor of Counseling (EOPS)	FA9752	Faculty	1.00	Laura Muniz (VLTP)	Erika	4/12/16	4/22/16	5/27/16	6/27/16	7/26/16	8/17/16	6/27/16	Timeline established

REQUESTS TO FILL (IN PROCESS)  
FOR JUNE 28, 2016

Pending Re-opening of position			Recruitment on hold; RTF will be returned to hiring manager							HR has been waiting to discuss recruitment with hiring manager					
Department/Division Manager	Division	Position Title	Position #	Classification	FTE	Vacancy Reason	Recruiter	Date PC approved	Date assigned	Posting date	Closing date	Interview dates	Expected Board	Recent Status	Recent Activity Comments