

**REQUESTS TO FILL (IN PROCESS)
FOR MAY 17, 2016**

Pending Re-opening of position			Recruitment on hold; RTF will be returned to hiring manager							HR has been waiting to discuss recruitment with hiring manager						
Department/Division Manager	Division	Position Title	Position #	Classification	FTE	Vacancy Reason	Recruiter	Date PC approve	Date assigned	Posting date	Closing date	Interview dates	Expected Board	Recent Status	Recent Activity Comments	
Facilities Planning & Mgmt/ Gary Nellesen	Administrative Services	Administrative Specialist III	CA9390	262-Classified	1.00	New Position		3/8/16						5/16/16	In queue	
Technical Services/ Bill Eastham	Administrative Services	Assistant Director, Technical Services	Pending Fiscal	Management	1.00	New Position								5/16/16	In queue	
Information Technology/ Bob Hughes	Administrative Services	Business Analyst	CA9389	262-Classified	1.00	New Position		3/1/16						5/16/16	In queue	
Information Technology/ Ron Bean	Administrative Services	Computer Facilities Assistant	CA9606	262-Classified	0.475	David Gordon (VLTP)		3/8/16						5/16/16	In queue	
Technical Services/ Bill Eastham	Administrative Services	Coordinator, Audio Visual Systems	CA9609	262-Classified	1.00	New Position		2/9/16						5/16/16	In queue	
Custodial Services/ Ken McAlpin	Administrative Services	Custodian (vacancy 1 of 3)	CB9888	651-Classified	1.00	New Position	Maria Melissa	2/9/16	2/25/16	4/1/16	4/21/16	5/23/16	6/22/16	5/16/16	On target to meet established timeline	
Custodial Services/ Ken McAlpin	Administrative Services	Custodian (vacancy 2 of 3)	CB9889	651-Classified	1.00	New Position	Maria Melissa	2/9/16	2/25/16	4/1/16	4/21/16	5/23/16	6/22/16	5/16/16	On target to meet established timeline	
Custodial Services/ Ken McAlpin	Administrative Services	Custodian (vacancy 3 of 3)	Pending Fiscal	651-Classified	1.00	James Castillo	Maria Melissa	3/22/16	3/23/16	4/1/16	4/21/16	5/23/16	6/22/16	5/16/16	On target to meet established timeline	
Fiscal Services/ Shelly Zahrt-Egbert	Administrative Services	Fiscal Technician II (Previously Account Clerk III)	CA9401	262-Classified	1.00	New Position	Maria Melissa	1/12/16	1/15/16	4/4/16	4/22/16	5/31/16	6/22/16	5/16/16	On Target to meet established Timeline	
Custodial Services/ Ken McAlpin	Administrative Services	Interim Custodial Supervisor	SU9999	Supervisor	1.00	Mike Angle (LOA)	Maria Melissa	4/12/16		5/13/16	5/19/16			5/16/16	Tentative Timeline; follow up with HM 5/17/16	
Technical Services/ Bill Eastham	Administrative Services	Manager, Technical Services Engineering	MC9942	Management	1.00	New Position	Leticia	1/12/16	2/18/16	3/21/16	4/19/16	5/25/16	6/22/16	5/16/16	On Target to meet established Timeline	
Fiscal Services/ Teresa Patterson	Administrative Services	Procurement Specialist	CA9773	262-Classified	1.00	Pam Childs (Retirement)		5/10/16						5/16/16	In queue	
Public Safety/ Dave Wilson	Administrative Services	Sergeant, Police/Public Safety (vacancy 1 of 2)	MC9944	Management	1.00	New Position	Leticia	11/24/15	2/18/16	3/8/16	4/20/16	6/14/16	7/13/16	5/16/16	On Target to meet established Timeline	
Public Safety/ Dave Wilson	Administrative Services	Sergeant, Police/Public Safety (vacancy 2 of 2)	Pending Fiscal	Management	1.00	New Position	Leticia	1/12/16	2/18/16	3/8/16	4/20/16	6/14/16	7/13/16	5/16/16	On Target to meet established Timeline	
Facilities Planning & Management/ Bill Asher	Administrative Services	Special Project Manager, Scheduled Maintenance	MT9996	Management	1.00	New Position	Erika	11/13/15	12/2/15	2/11/16	3/11/16	5/27/16	6/22/16	5/16/16	On Target to meet established Timeline	
Facilities Planning & Management/ Bill Asher	Administrative Services	Special Project Manager-Preventative Maintenance	MT9997	Management	1.00	Special Project Mgr AP7135	Erika	7/21/15	(1) 8/18/15 (2) 2/25/16				6/22/16	5/16/16	(1) Unsuccessful Recruitment (2) JD being revised by HM	
Facilities Planning & Management/ Becky Mitchell	Administrative Services	Temp Project Manager-Project Accounting	MT9996	Management	1.00	New Position	Leticia	10/20/15	12/17/15	1/5/16	2/16/16	6/1/16	7/13/16	5/16/16	On Target to meet established Timeline	
Human Resources/ Cynthia Hoover	Human Resources	Administrative Specialist I	CA9706	262-Classified	1.00	Annmarie Marin (Promotion)	Zaira	3/22/16	3/23/16	4/5/16 (VLTP)	4/13/16 (VLTP)			5/16/16	VLT in process	
Human Resources/ Cynthia Hoover	Human Resources	Director, EEO Programs	MC9959	Management	1.00	Lorraine Jones (Resignation)	Zaira	2/23/16	3/2/16	3/4/16	4/25/16	6/1/16	6/22/16	5/16/16	Tentative Timeline; Recruitment deadline extended	
Human Resources/ Cynthia Hoover	Human Resources	Human Resources Technician (vacancy 1 of 3)	CO9993	Confidential	1.00	Retirement Nancy Gordien	Zaira	3/22/16	3/23/16	4/4/16	4/20/16	6/6/16	6/22/16	5/16/16	Tentative Timeline	
Human Resources/ Cynthia Hoover	Human Resources	Human Resources Technician (vacancy 2 of 3)		Confidential	1.00	Lisa Romo (Promotion)	Zaira	4/25/16		4/4/16	4/20/16	6/6/16	6/22/16	5/16/16	Tentative Timeline	
Human Resources/ Cynthia Hoover	Human Resources	Human Resources Technician (vacancy 3 of 3)		Confidential	1.00	Nerissa Uigalelei (Promotion)	Zaira	4/25/16		4/4/16	4/20/16	6/6/16	6/22/16	5/16/16	Tentative Timeline	
Human Resources/ Adrienne Price	Human Resources	Vice President, Human Resources	ME9995	Management	1.00	James Czaja	Lisa		4/21/16	4/22/16	6/3/16	7/25-7/28	9/14/16	5/16/16	Tentative Timeline and Committee Formation sheet emailed to HM	
Grants/ Adrienne Price	Instruction	Administrative Specialist I	CA9391	262-Classified	0.25	New Position	Maria Melissa	2/23/16	3/10/16	5/13/16 (VLTP)	5/24/16 (VLTP)		7/13/16	5/16/16	Tentative Timeline; follow up with HM 5/17/16	
Natural Sciences/ Matt Judd	Instruction	Administrative Specialist II	CA9882	262-Classified	1.00	Christina Estrada (Promotion)	Maria	1/19/16	1/26/16	4/4/16	4/22/16	5/26/16	6/22/16	5/16/16	On Target to meet established Timeline	
Learning Assistance Center/ Bailey Smith	Instruction	Administrative Specialist II	CA9862	262-Classified	1.00	Tiefa Fisher Gabriela (Resignation)		4/12/16						5/16/16	In queue	
Technology & Health/ Jemma Blake Judd	Instruction	Administrative Specialist I	CA9552	262-Classified	0.475	Sharon Spoto		5/10/16						5/16/16	In queue	
Grants/ Adrienne Price	Instruction	Coordinator, Grants	CA9385	262-Classified	1.00	New Position		1/19/16						5/16/16	In queue	
Technology & Health/ Jemma Blake Judd	Instruction	Coordinator, Health Careers Resource Center	Pending Fiscal	262-Classified	1.00	Kathy Killiany (Resignation)		2/2/16						5/16/16	In queue	

**REQUESTS TO FILL (IN PROCESS)
FOR MAY 17, 2016**

Pending Re-opening of position			Recruitment on hold; RTF will be returned to hiring manager							HR has been waiting to discuss recruitment with hiring manager					
Department/Division Manager	Division	Position Title	Position #	Classification	FTE	Vacancy Reason	Recruiter	Date PC approve	Date assigned	Posting date	Closing date	Interview dates	Expected Board	Recent Status	Recent Activity Comments
Natural Sciences/ Karelyn Hoover	Instruction	Coordinator, Project Program (STEM)	CA9383	262-Classified	1.00	New Position		5/3/16						5/16/16	In queue
ESL/Liza Becker	Instruction	Director of English Language Learners	MA9953	Management	1.00	Liza Becker (Reclass)	Leticia	12/15/15	1/8/16	2/11/16	3/11/16	5/11/16	6/22/16	5/16/16	On Target to meet established Timeline
Continuing Education/ Madelyn Arballo	Instruction	Director, Adult Education	MA9955	Management	1.00	Madelyn Arballo (Reclass)	Leticia	12/8/15	1/8/16	1/27/16	2/24/16	5/2/16	6/22/16	5/16/16	New Hire Recommendation: Lesley Johnson
Humanities (Honors)/ Jim Jenkins	Instruction	Director, Honors	MA9970	Management	1.00	Maryann Tolano Leveque (Resignation)		4/12/16						5/16/16	In queue
Business/ Jennifer Galbraith	Instruction	Lab Tech-Business & Computer Info Systems	CA9630	262-Classified	0.475	Marina Alkasas (Promotion)		4/19/16						5/16/16	In queue
Business Division/ Jennifer Galbraith	Instruction	Laboratory Technician - Child Development Observation*	Pending Fiscal	262-Classified	0.475	New Position	Erika	10/13/15	10/16/15				6/22/16	5/16/16	(1) Job Description being revised by CSEA follow up 5/25/16. Update HM.
Commerical & Entertainment Arts/ Sue Long	Instruction	Laboratory Technician - Digital Arts (vacancy 1 of 3)	CA9407	262-Classified	0.475	New Position	Erika	1/19/16	2/17/16	3/17/16	5/6/16	6/9/16	7/13/16	5/16/16	On Target to meet established Timeline
Commerical & Entertainment Arts/ Sue Long	Instruction	Laboratory Technician - Digital Arts (vacancy 2 of 3)	CA9398	262-Classified	0.475	New Position	Erika	2/9/16	2/17/16	3/17/16	5/6/16	6/9/16	7/13/16	5/16/16	On Target to meet established Timeline
Commerical & Entertainment Arts/ Sue Long	Instruction	Laboratory Technician - Digital Arts (vacancy 3 of 3)	CA9399	262-Classified	0.475	New Position	Erika	2/9/16	2/17/16	3/17/16	5/6/16	6/9/16	7/13/16	5/16/16	On Target to meet established Timeline
Arts Division/ Sue Long	Instruction	Laboratory Technician, Arts	CA9704	262-Classified	1.00	Donna Robinson (Resignation)	Maria Melissa	2/23/16	3/10/16	5/10/16 (VLTP)	5/16/16 (VLTP)		7/13/16	5/16/16	On target to meet established timeline
Natural Sciences/ Karelyn Hoover	Instruction	Laboratory Technician, Chemistry	CA9520	262-Classified	0.475	Candcyce Ramirez (Resignation)	Maria	1/19/16	1/26/16	5/5/16	6/6/16		7/13/16	5/16/16	Tentative Timeline; follow up with HM 5/17/16
Learning Assistance Center/ Bailey Smith	Instruction	Learning Lab Assistant	CA9975	262-Classified	0.475	Katelyn Abadie (Retirement)		4/12/16						5/16/16	In queue
ESL/Liza Becker	Instruction	Project/Program Specialist	CA9392	262-Classified	0.475	New Position	Maria Melissa	2/2/16	2/25/16	5/13/16	5/27/16		6/22/16	5/16/16	Tentative Timeline; follow up with HM 5/17/16
Continuing Education/ Madelyn Arballo	Instruction	Special Projects Director-Regional Consortium for Adult Education	MT9994	Management	1.00	Special Project Mgr AP7135	Leticia	4./19/16	5/5/16				7/13/16	5/16/16	New Job Description being drafted
Student Services/ Audrey Yamagata-Noji	Student Services	Administrative Specialist III	CA9931	262-Classified	1.00	Irma Marin (VLT)		5/10/16						5/16/16	In queue
Student Services/ Audrey Yamagata-Noji	Student Services	Administrative Specialist IV	CA9395	262-Classified	1.00	New Position	Maria Melissa	2/16/16	2/25/16	4/22/16	5/12/16	6/13/16	7/13/16	5/16/16	On target to meet established Timeline
Student Services/ Audrey Yamagata-Noji	Student Services	Administrative Specialist IV	CA9454	262-Classified	1.00	Maria Valdez (VLT)		5/10/16						5/16/16	In queue
Financial Aid/ Chau Dao	Student Services	Adminstrative Specialist I (vacancy 1 of 3)	CA9498	262-Classified	1.00	Sandy Miranda (Reclass)	Lisa	9/8/15	9/14/15	1/29/16	2/26/16	5/17-5/19	6/22/16	5/16/16	On Target to meet established Timeline
Financial Aid/ Chau Dao	Student Services	Adminstrative Specialist I (vacancy 2 of 3)	CA9497	262-Classified	1.00	Lakshmi Rai (Promotion)	Lisa	8/14/15	9/14/15	1/29/16	2/26/16	5/17-5/19	6/22/16	5/16/16	On Target to meet established Timeline
Financial Aid/ Chau Dao	Student Services	Adminstrative Specialist I (vacancy 3 of 3)	CA9682	262-Classified	1.00	Christine Santiago (Promotion)	Lisa	12/8/15	12/9/15	1/29/16	2/26/16	5/17-5/19	6/22/16	5/16/16	On Target to meet established Timeline
Admissions & Records/ George Bradshaw	Student Services	Admissions and Records Specialist I	CA9506	262-Classified	1.00	Jenny Hua (Promotion)	Maria Melissa	10/13/15	10/16/15	2/17/16	3/8/16	6/1/16	6/22/16	5/16/16	On Target to meet established Timeline
Student Health Services/ Marti Whitford	Student Services	Assistant Director, Student Health Services	MC9941	Management	1.00	New Position	Leticia	1/5/16	2/18/16	4/14/16	5/12/16	7/6/16	8/17/16	5/16/16	Tentative Timeline and Committee Formation sheet emailed to HM
Student Services/ Audrey Yamagata-Noji	Student Services	Associate Dean, Student Success and Equity	MA9956	Management	1.00	New Position	Erika	9/22/15	9/25/15	4/28/16	5/31/16	7/6/16	8/17/16	5/16/16	Timeline established; follow up with Academic Senate and Union

REQUESTS TO FILL (IN PROCESS)
FOR MAY 17, 2016

Pending Re-opening of position			Recruitment on hold; RTF will be returned to hiring manager							HR has been waiting to discuss recruitment with hiring manager					
Department/Division Manager	Division	Position Title	Position #	Classification	FTE	Vacancy Reason	Recruiter	Date PC approve	Date assigned	Posting date	Closing date	Interview dates	Expected Board	Recent Status	Recent Activity Comments
Career & Transfer Services/ Mauro Pena	Student Services	Coordinator, Career Services Projects	CA9387	262-Classified	1.00	New Position	Maria Melissa	2/23/16	3/10/16	5/2/16	5/20/16	6/16/16	7/13/16	5/16/16	On Target to meet established Timeline
TriO Program/ Francisco Dorame	Student Services	Coordinator, Project Program	CA9490	262-Classified	1.00	Christopher Sweeten (Resignation)	Maria	1/5/16	1/11/16	4/8/16	4/28/16	6/1/16	6/22/16	5/16/16	On Target to meet established timeline.
Student Services/ Audrey Yamagata-Noji	Student Services	Coordinator, Project Program (In reach & Retention)	CA9381	262-Classified	1.00	New Position		5/10/16						5/16/16	In queue
Aspire Program/ Francisco Dorame	Student Services	Director, Aspire Program	Pending Fiscal	Management	1.00	New Position		4/22/16						5/16/16	In queue
Student Services/ Audrey Yamagata-Noji	Student Services	Director, International Students	MC9948	Management	1.00	T. Sergio		5/10/16						5/16/16	In queue
Disabled Student Programs & Services/ Grace Hanson	Student Services	Driver	CA9531	262-Classified	0.475	Ralph Barragan (VLTP)		5/3/16						5/16/16	In queue
Financial Aid/ Chau Dao	Student Services	Educational Advisor	CA9388	262-Classified	1.00	New Position		2/23/16						5/16/16	In queue
Aspire Program/ Francisco Dorame	Student Services	Educational Advisor	CA9397	262-Classified	1.00	New Position		2/9/16						5/16/16	In queue
Student Life/ Andi Sims	Student Services	Judicial Affairs Officer	Pending Fiscal	Management	1.00	New Position		3/8/16						5/16/16	In queue
DSPS/ Don Potter	Student Services	Lead Interpreter	CA9674	262-Classified	1.00	Vanessa Ordaz (Resignation)	Maria/ Melissa	4/5/16	5/5/16				7/13/16	5/16/16	Job to be posted pending HM approval. Follow up 5/17/16
High School Outreach/ Tannia Robles	Student Services	Student Services Outreach Specialist (Foster Youth & AB500)	CA9393	262-Classified	1.00	New Position	Maria Melissa	2/2/16	2/25/16				7/13/16	5/16/16	Job to be posted pending HM approval
High School Outreach/ Tannia Robles	Student Services	Student Services Outreach Specialist (HSO)	CA9783	262-Classified	1.00	Jesse Lopez (Resignation)	Maria Melissa	(1) 9/22/15 (2) 4/25/16	9/25/15				7/13/16	5/16/16	Job to be posted pending HM approval
Bridge/ Francisco Dorame	Student Services	Student Services Program Specialist II	CA9396	262-Classified	1.00	New Position	Maria Melissa	2/9/16	2/25/16	5/6/16	5/13/16	6/9/16	7/13/16	5/16/16	On Target to meet established Timeline
DSPS/ Don Potter	Student Services	Student Services Program Specialist II	CA9382	262-Classified	1.00	New Position	Maria/ Melissa	4/5/16	5/5/16				7/13/16	5/16/16	Job to be posted pending HM approval. Follow up 5/17/16
Career & Transfer Services/ Mauro Pena	Student Services	Transfer Specialist	CA9386	262-Classified	1.00	New Position	Maria Melissa	2/23/16	3/10/16	5/13/16	6/3/16		7/13/16	5/16/16	Timeline being established; follow up with HM 5/17/16
Student Services/ Francisco Dorame	Student Services	Upward Bound Academic Specialist	CA9650	262-Classified	1.00	Elisa Hoyos Vences		5/3/16						5/16/16	In queue

**REQUESTS TO FILL (IN PROCESS)
FOR MAY 17, 2016**

Pending Re-opening of position			Recruitment on hold; RTF will be returned to hiring manager							HR has been waiting to discuss recruitment with hiring manager					
Department/Division Manager	Division	Position Title	Position #	Classification	FTE	Vacancy Reason	Recruiter	Date PC approve	Date assigned	Posting date	Closing date	Interview dates	Expected Board	Recent Status	Recent Activity Comments
Full Time Faculty Recruitments															
Business/Jennifer Galbraith	Instruction	Professor of Accounting (vacancy 1 of 2)	FA9559	Faculty	1.00	New Position	Erika	11/17/15	1/5/16	1/15/16	2/16/16	4/25-4/26/16	6/22/16	5/16/16	New Hire Recommendation: Bobby Bates
Business/Jennifer Galbraith	Instruction	Professor of Accounting (vacancy 2 of 2)	FA9767	Faculty	1.00	Richard McGowan (Retirement)	Erika	4/12/16	1/5/16	1/15/16	2/16/16	4/25-4/26/16	6/22/16	5/16/16	New Hire Recommendation: Steven Valdes
Adult Basic Education/Madelyn Arballo	Instruction	Professor of Adult Basic Education	FA9530	Faculty	1.00	New Position	Erika	12/15/15		1/27/16	2/29/16	5/9-5/10/16	6/22/16	5/16/16	New Hire Recommendation: Donna Necke
Technology & Health/Jemma Blake Judd	Instruction	Professor of Alcohol and Drug Counseling	FA9523	Faculty	1.00	Replaces Paul Sharpe	Erika	4/19/16	4/25/16				8/17/16	5/16/16	Job posting pending approval
Humanities/Jim Jenkins	Instruction	Professor of American Sign Language	FA9542	Faculty	1.00	New Position	Zaira	12/1/15	1/25/16	1/28/16	3/4/16	4/22/16	6/22/16	5/16/16	New Hire Recommendation: Sandon Larson
Natural Sciences/Matt Judd	Instruction	Professor of Anthropology - Cultural Anthropology	FA9553	Faculty	1.00	New Position	Zaira	11/17/15	1/13/16	1/22/16	3/11/16	4/20 & 4/22/16	6/22/16	5/16/16	New Hire Recommendation: John Norvell
Technology & Health/Jemma Blake Judd	Instruction	Professor of Architecture	FA9841	Faculty	1.00	Replaces Robert Ho	Zaira	4/19/16	4/22/16	5/3/16	6/1/16	6/17/16	7/13/16	5/16/16	On Target to meet established Timeline
Humanities/Jim Jenkins	Instruction	Professor of Art History	FA9957	Faculty	1.00	New Position	Erika	4/25/16	4/27/16				8/17/16	5/16/16	Job posting pending approval
Natural Sciences/Matt Judd	Instruction	Professor of Biological Sciences Non-Majors	FA9552	Faculty	1.00	New Position	Zaira	11/17/15	1/20/16	1/22/16	2/26/16	5/5-5/6/16	6/22/16	5/16/16	On Target to meet established Timeline
Natural Sciences/Matt Judd	Instruction	Professor of Chemistry (vacancy 1 of 2)	FA9556	Faculty	1.00	Karelyn Hoover (Promotion)	Zaira	11/17/15	1/20/16	1/22/16	2/26/16	4/18-4/19/16	6/22/16	5/16/16	New Hire Recommendation: Parisa Mahjoor
Natural Sciences/Matt Judd	Instruction	Professor of Chemistry (vacancy 2 of 2)	Pending Fiscal	Faculty	1.00		Zaira	11/17/15	1/20/16	1/22/16	2/26/16	4/18-4/19/16	6/22/16	5/16/16	New Hire Recommendation: Masoud Roueintan
Humanities/Jim Jenkins	Instruction	Professor of Communication (Non-Forensics)	FA9534	Faculty	1.00	New Position	Zaira	12/1/15	1/11/16	1/12/16	2/29/16	4/26-4/27/16	6/22/16	5/16/16	Unsuccessful Recruitment
Continuing Education/Liza Becker	Instruction	Professor of Counseling - Adult Basic Education (vacancy 1 of 2)	FA9537	Faculty	1.00	New Position	Erika	12/1/15	1/25/16	1/27/16	2/29/16	5/3-5/4/16	6/22/16	5/16/16	On Target to meet established Timeline
Continuing Education/Liza Becker	Instruction	Professor of Counseling - Adult Basic Education (vacancy 2 of 2)	FA9538	Faculty	1.00	New Position	Erika	12/1/15	1/25/16	1/27/16	2/29/16	5/3-5/4/16	6/22/16	5/16/16	On Target to meet established Timeline
Continuing Education/Liza Becker	Instruction	Professor of Counseling - ESL (vacancy 1 of 2)	FA9539	Faculty	1.00	New Position	Erika	12/1/15	1/25/16	1/27/16	2/29/16	4/18-4/19/16	6/22/16	5/16/16	New Hire Recommendation: Vanessa Garcia
Continuing Education/Liza Becker	Instruction	Professor of Counseling - ESL (vacancy 2 of 2)	FA9540	Faculty	1.00	New Position	Erika	12/1/15	1/25/16	1/27/16	2/29/16	4/18-4/19/16	6/22/16	5/16/16	New Hire Recommendation: Michael Ngo
Continuing Education/Madelyn Arballo	Instruction	Professor of Counseling - Short-Term Vocational (vacancy 1 of 2)	FA9535	Faculty	1.00	New Position	Erika	12/1/15	1/25/16	1/27/16	2/29/16	5/16/16 & 5/18/16	6/22/16	5/16/16	On Target to meet established Timeline
Continuing Education/Madelyn Arballo	Instruction	Professor of Counseling - Short-Term Vocational (vacancy 2 of 2)	FA9536	Faculty	1.00	New Position	Erika	12/1/15	1/25/16	1/27/16	2/29/16	5/16/16 & 5/18/16	6/22/16	5/16/16	On Target to meet established Timeline
Kinesiology/Joe Jennum	Instruction	Professor of Dance	FA9533	Faculty	1.00	New Position	Zaira	12/1/15	12/18/15	12/22/15	3/11/16	4/21/16	6/22/16	5/16/16	On Target to meet established Timeline
Business/Jennifer Galbraith	Instruction	Professor of Economics	FA9625	Faculty	1.00	New Position	Erika	4/12/16	4/22/16	4/25/16	5/23/16	6/20/16	7/13/16	5/16/16	On Target to meet established Timeline
Technology & Health/Jemma Blake Judd	Instruction	Professor of Emergency Medical Services	FA9546	Faculty	1.00	Replaces Scott Jaeggi	Zaira	12/1/15	2/25/16	2/1/16	4/27/16	4/4-4/5/16	6/22/16	5/16/16	Tentative Timeline to be established
Natural Sciences/Matt Judd	Instruction	Professor of Health - Biology	FA9551	Faculty	1.00	Replaces Lynda Hoggan	Zaira	11/17/15	1/19/16	1/22/16	3/11/16		6/22/16	5/16/16	Tentative Timeline to be established
Humanities/Jim Jenkins	Instruction	Professor of History	FA9545	Faculty	1.00	Replaces Damany Fisher	Zaira	12/1/15	1/13/16	1/15/16	2/18/16	4/19-4/20/16	6/22/16	5/16/16	New Hire Recommendation: Errol Tsekani Browne
Natural Sciences/Matt Judd	Instruction	Professor of Horticulture	FA9633	Faculty	1.00	Replaces Tom Visosky	Zaira	11/17/15	1/13/16	1/22/16	3/11/16	4/29/16	6/22/16	5/16/16	Tentative Timeline to be established
Kinesiology/Joe Jennum	Instruction	Professor of Kinesiology & Baseball Head Coach	FA9549	Faculty	1.00	New Position	Zaira	11/17/15	12/18/15	12/22/15	3/11/16	4/28/16	6/22/16	5/16/16	New Hire Recommendation: John Knott
Library & Learning Resources/Meghan Chen	Instruction	Professor of Librarian - Student Equity & Outreach	FA9541	Faculty	1.00	New Position	Erika	12/1/15	1/13/16	1/20/16	2/23/16	4/11-4/12/16	6/22/16	5/16/16	New Hire Recommendation: Eva Rios-Alvarado

REQUESTS TO FILL (IN PROCESS)
FOR MAY 17, 2016

Pending Re-opening of position			Recruitment on hold; RTF will be returned to hiring manager							HR has been waiting to discuss recruitment with hiring manager					
Department/Division Manager	Division	Position Title	Position #	Classification	FTE	Vacancy Reason	Recruiter	Date PC approve	Date assigned	Posting date	Closing date	Interview dates	Expected Board	Recent Status	Recent Activity Comments
Technology & Health/ Jemma Blake Judd	Instruction	Professor of Manufacturing	FA9547	Faculty	1.00	New Position	Zaira	12/1/15		1/28/16	4/18/16	4/29/16	6/22/16	5/16/16	On Target to meet established Timeline
Arts/Sue Long	Instruction	Professor of Music (vacancy 1 of 2)	FA9544	Faculty	1.00	Replaces Stephen Wilkerson	Erika	12/1/15	1/5/16	1/8/16	2/19/16	4/7-4/8/16	6/22/16	5/16/16	New Hire Recommendation: Nathan Tharp
Arts/Sue Long	Instruction	Professor of Music (vacancy 2 of 2)	FA9531	Faculty	1.00	Replaces Jason Chevalier	Erika	12/1/15	1/5/16	1/8/16	2/19/16	4/7-4/8/16	6/22/16	5/16/16	New Hire Recommendation: Karen Marston
Technology & Health/ Jemma Blake Judd	Instruction	Professor of Nursing (vacancy 1 of 2)	FA9524	Faculty	1.00	Replaces Dorothy Dyer	Zaira	4/19/16						5/16/16	Job posting template and Committee Formation sheet emailed to HM
Technology & Health/ Jemma Blake Judd	Instruction	Professor of Nursing (vacancy 2 of 2)	FA9727	Faculty	1.00	Replaces Joy Olayiwola	Zaira	4/19/16						5/16/16	Job posting template and Committee Formation sheet emailed to HM
Business/ Jennifer Galbraith	Instruction	Professor of Nutrition	FA9550	Faculty	1.00	New Position	Erika	11/17/15	1/5/16	1/15/16	2/26/16	5/11- 5/12/16	6/22/16	5/16/16	On Target to meet established Timeline
Technology & Health/ Jemma Blake Judd	Instruction	Professor of Psychiatric	FA9617	Faculty	1.00	Replaces Gail Gonzalez	Zaira	4/19/16						5/16/16	Job posting template and Committee Formation sheet emailed to HM
Business/ Jennifer Galbraith	Instruction	Professor of Restaurant Management	FA9994	Faculty	1.00	Replaces Fawaz Al- Malood	Erika	11/17/15	1/6/16	1/15/16	3/2/16	4/29 & 5/2/16	6/22/16	5/16/16	New Hire Recommendation: Susan Chavez
Arts/Mark Lowentrout	Instruction	Professor of Theater	FA9548	Faculty	1.00	Replaces Ralph Eastman	Erika	11/17/15	1/5/16	1/15/16	2/17/16	5/19/16	6/22/16	5/16/16	On Target to meet established Timeline
DSPS/ Grace Hanson	Student Services	Professor of Counseling - DSPS	FA9525	Faculty	1.00	New Position	Erika	2/2/16	4/20/16	4/27/16	5/24/16	6/29/16	8/17/16	5/16/16	On Target to meet established Timeline
Counseling/Tom Mauch	Student Services	Professor of Counseling - General (vacancy 1 of 3)	FA9847	Faculty	1.00	Alina Hernandez (Retirement)	Erika	3/29/16	4/26/16				8/17/16	5/16/16	Job posting pending approval
Counseling/Tom Mauch	Student Services	Professor of Counseling - General (vacancy 2 of 3)	Pending Fiscal	Faculty	1.00	New Position	Erika	5/3/16	5/6/16				8/17/16	5/16/16	Job posting pending approval
Counseling/Tom Mauch	Student Services	Professor of Counseling - General (vacancy 3 of 3)	Pending Fiscal	Faculty	1.00	New Position	Erika	5/3/16	5/6/16				8/17/16	5/16/16	Job posting pending approval
EOPS/Irene Herrera	Student Services	Professor of Counseling (EOPS)	FA9752	Faculty	1.00	Laura Muniz (VLTP)	Erika	4/12/16	4/22/16				8/17/16	5/16/16	Job posting pending approval

REQUESTS TO FILL (IN PROCESS)
FOR MAY 17, 2016

Pending Re-opening of position			Recruitment on hold; RTF will be returned to hiring manager							HR has been waiting to discuss recruitment with hiring manager					
Department/Division Manager	Division	Position Title	Position #	Classification	FTE	Vacancy Reason	Recruiter	Date PC approve	Date assigned	Posting date	Closing date	Interview dates	Expected Board	Recent Status	Recent Activity Comments
ADJUNCT RECRUITMENTS															
Natural Sciences Division		Adjunct Pool for Anatomy & Physiology		Adjunct Pool			Katy			6/25/15	Open until filled				On Target to meet established Timeline
History and Art History/ Humanities		Adjunct Pool for Art History		Adjunct Pool			Katy			6/18/15	8/21/15				On Target to meet established Timeline
Natural Sciences/ Matt Judd		Adjunct Pool for Biology		Adjunct Pool			Katy			7/1/15	Open until filled				Hired: Ryan Babiar, Wentwork Kennedy, Ayesha Sirajudar
Business Law/ Martin Ramey		Adjunct Pool for Business Law		Adjunct Pool			Katy			12/15/15	1/15/16				On Target to meet established Timeline
Natural Sciences/ Jenny Leung & Jody Williams Tyler		Adjunct Pool for Chemistry		Adjunct Pool			Katy								On Target to meet established Timeline
Computer Info Systems/ Barry Andrews		Adjunct Pool for Computer info Systems -Programming		Adjunct Pool			Katy			11/17/15	6/30/16				
Earth Science & Astronomy/ Julie Bray-Ali		Adjunct Pool for Earth Science (Astronomy)		Adjunct Pool			Katy			7/16/17	6/30/16				On Target to meet established Timeline
Natural Sciences/ Julie Bray-Ali		Adjunct Pool for Earth Science (Geology/Oceanography)		Adjunct Pool			Katy			6/9/15	6/30/16				On Target to meet established Timeline
Physics & Engineering, Natural Sciences		Adjunct Pool for Engineering		Adjunct Pool			Katy			12/19/14	Open until filled				On Target to meet established Timeline
Humanities Division		Adjunct Pool for English		Adjunct Pool			Katy		7/1/15						Hired: Paul Cheng and Bahareh Alaei
Foreign Languages/ Solene Halabi		Adjunct Pool for Foreign Languages (Chinese)		Adjunct Pool			Katy			12/1/15	1/8/16				
Foreign Languages/ Solene Halabi		Adjunct Pool for Foreign Languages (Italian)		Adjunct Pool			Katy			6/8/15	6/30/16				On Target to meet established Timeline
Humanities/ Elizabeth Lobb		Adjunct Pool for Geography		Adjunct Pool			Katy			7/16/15	6/30/16				On Target to meet established Timeline
Manufacturing Tech/ Steve James		Adjunct Pool for Manufacturing Technology		Adjunct Pool			Katy			11/15/15	6/30/16				
Natural Sciences/ Art Nitta		Adjunct Pool for Mathematics		Adjunct Pool			Katy			10/13/15	6/30/16				
Writing Center/ David Charbonneau		Adjunct Pool for NonCredit Instructor, Continuing Ed		Adjunct Pool			Katy		6/16/15						On Target to meet established Timeline
Older Adults/ Mary Lange		Adjunct Pool for Non-Credit Professor of Adults with Disabilities		Adjunct Pool			Katy		1/15/16	1/25/16	Open until filled				On Target to meet established Timeline
Nutritional Science/ Carol Impara		Adjunct Pool for Nutritional Science/Food Services		Adjunct Pool			Katy			11/17/15	1/31/16				
Paralegal Studies/ Martin Ramey		Adjunct Pool for Paralegal Studies		Adjunct Pool			Katy			12/15/15	1/15/16				
Humanities Division		Adjunct Pool for Political Science		Adjunct Pool			Katy		9/21/15		Open until filled				On Target to meet established Timeline
ESL Margaret Teske		Adjunct Pool for Professor of English as a Second Language (Non-Credit)		Adjunct Pool			Katy		1/26/16	1/28/16	6/30/16				On Target to meet established Timeline
Psychology/ Charis Louie		Adjunct Pool for Psychology		Adjunct Pool			Katy		4/3/15	5/19/15	6/30/15				On Target to meet established Timeline