

**REQUESTS TO FILL (IN PROCESS)
FOR APRIL 5, 2016**

| Pending Re-opening of position | | | Recruitment on hold; RTF will be returned to hiring manager | | | | | | | HR has been waiting to discuss recruitment with hiring manager | | | | | |
|--|-------------------------|---|---|----------------|-------|-----------------------------|------------------------|------------------|------------------------------|--|----------------|-----------------|----------------|---------------|---|
| Department/Division Manager | Division | Position Title | Position # | Classification | FTE | Vacancy Reason | Recruiter | Date PC approved | Date assigned | Posting date | Closing date | Interview dates | Expected Board | Recent Status | Recent Activity Comments |
| Facilities Planning & Mgmt/ Gary Nellesen | Administrative Services | Administrative Specialist III | CA9390 | 262-Classified | 1.00 | New Position | | 3/8/16 | | | | | | 4/4/16 | In queue |
| Information Technology/ Bob Hughes | Administrative Services | Business Analyst | CA9389 | 262-Classified | 1.00 | New Position | | 3/1/16 | | | | | | 4/4/16 | In queue |
| Purchasing/ Teresa Patterson | Administrative Services | Buyer | CA9400 | 262-Classified | 1.00 | New Position | Maria | 1/12/16 | 1/15/16 | 3/17/16 | 3/30/16 | | 5/11/16 | 4/4/16 | Position extended due to pool not adequate |
| Information Technology/ Ron Bean | Administrative Services | Computer Facilities Assistant | CA9403 | 262-Classified | 0.475 | New Position | Maria | 12/15/15 | 12/17/15 | 2/4/16 | 2/26/16 | 3/21/16 | 4/13/16 | 4/4/16 | New Hire Recommendation: Neftali Correa |
| Information Technology/ Ron Bean | Administrative Services | Computer Facilities Assistant | CA9538 | 262-Classified | 0.475 | Resignation Jason Strong | Zaira | 2/2/16 | 2/9/16 | 2/10/16 (VLTP) | 2/22/16 (VLTP) | | 4/13/16 | 4/4/16 | New Hire Recommendation: David Gordon |
| Technical Services/ Bill Eastham | Administrative Services | Coordinator, Audio Visual Systems | CA9609 | 262-Classified | 1.00 | New Position | | 2/9/16 | | | | | | 4/4/16 | New Job Description pending Board approval |
| Custodial Services/ Ken McAlpin | Administrative Services | Custodian (vacancy 1 of 3) | CB9888 | 651-Classified | 1.00 | New Position | Maria Melissa | 2/9/16 | 2/25/16 | 4/1/16 | 4/21/16 | | 6/22/16 | 4/4/16 | Projected recruitment timeline to meet June Board |
| Custodial Services/ Ken McAlpin | Administrative Services | Custodian (vacancy 2 of 3) | CB9889 | 651-Classified | 1.00 | New Position | Maria Melissa | 2/9/16 | 2/25/16 | 4/1/16 | 4/21/16 | | 6/22/16 | 4/4/16 | Projected recruitment timeline to meet June Board |
| Custodial Services/ Ken McAlpin | Administrative Services | Custodian (vacancy 3 of 3) | Pending Fiscal | 651-Classified | 1.00 | Replaces James Castillo | Maria Melissa | 3/22/16 | 3/23/16 | 4/1/16 | 4/21/16 | | 6/22/16 | 4/4/16 | Projected recruitment timeline to meet June Board |
| Fiscal Services/ Shelly Zahrt-Egbert | Administrative Services | Fiscal Technician II (Previously Account Clerk III) | CA9401 | 262-Classified | 1.00 | New Position | Maria | 1/12/16 | 1/15/16 | 4/4/16 | 4/22/16 | | 6/22/16 | 4/4/16 | Timeline being established |
| Information Technology/ Dale Vickers | Administrative Services | Information Technology Support Technician | CA9411 | 262-Classified | 1.00 | New Position | Maria (1/20/16) | 9/22/15 | 9/25/15 | 2/10/16 | 3/3/16 | 3/23/16 | 4/13/16 | 4/4/16 | New Hire Recommendation: Vincent Herrera |
| Custodial Services/ Ken McAlpin | Administrative Services | Interim Lead Custodian | CBT996 | 651-Classified | 1.00 | Interim Assign Lorenzo Meza | Maria | 12/8/15 | 12/17/15 | 1/26/16 | 2/16/16 | 3/14/16 | 4/13/16 | 4/4/16 | New Hire Recommendation: Donald Lee |
| Technical Services/ Bill Eastham | Administrative Services | Manager, Technical Services Engineering | MC9942 | Management | 1.00 | New Position | Leticia | 1/12/16 | 2/18/16 | 3/21/16 | 4/19/16 | | July | 4/1/16 | Tentative Timeline and Committee Formation sheet emailed to HM |
| Public Safety/ Dave Wilson | Administrative Services | Sergeant, Police/Public Safety (vacancy 1 of 2) | MC9944 | Management | 1.00 | New Position | Leticia | 11/24/15 | 2/18/16 | 3/8/16 | 4/5/16 | | July | 4/1/16 | Tentative Timeline and Committee Formation sheet emailed to HM |
| Public Safety/ Dave Wilson | Administrative Services | Sergeant, Police/Public Safety (vacancy 2 of 2) | Pending Fiscal | Management | 1.00 | New Position | Leticia | 1/12/16 | 2/18/16 | 3/8/16 | 4/5/16 | | July | 4/1/16 | Tentative Timeline and Committee Formation sheet emailed to HM |
| Facilities Planning & Management/ Bill Asher | Administrative Services | Special Project Manager, Scheduled Maintenance | MT9996 | Management | 1.00 | New Position | Erika | 11/13/15 | 12/2/15 | 2/11/16 | 3/11/16 | 4/21/16 | 5/11/16 | 4/1/16 | On Target to meet established Timeline |
| Facilities Planning & Management/ Bill Asher | Administrative Services | Special Project Manager-Preventative Maintenance | MT9997 | Management | 1.00 | Special Project Mgr AP7135 | Erika | 7/21/15 | (1) 8/18/15 (2) 2/25/16 | | | | 6/22/16 | 4/1/16 | (1) Unsuccessful Recruitment (2) Job description being revised by hiring manager (3) Follow up 4/1/16 |
| Facilities Planning & Management/ Becky Mitchell | Administrative Services | Temp Project Manager-Project Accounting | MT9996 | Management | 1.00 | New Position | Leticia | 10/20/15 | 12/17/15 | 1/5/16 | 2/16/16 | | 5/11/16 | 4/1/16 | Extended recruitment for larger pool; New Follow up with HM 3/22/16 |
| Human Resources/ Cynthia Hoover | Human Resources | Administrative Specialist I | | 262-Classified | 1.00 | Promotion Annmarie Marin | Zaira | 3/22/16 | 3/23/16 | 4/5/16 (VLTP) | 4/13/16 (VLTP) | | | 4/4/16 | VLT in process |
| Human Resources/ Cynthia Hoover | Human Resources | Administrative Specialist IV | CA9887 | 262-Classified | 1.00 | New Position | Zaira (12/17/15) Maria | 10/14/14 | (1) 10/14/15 (2) 12/17/15 | 1/21/16 | 2/11/16 | 3/18/16 | 4/13/16 | 4/4/16 | New Hire Recommendation: LaToya Bass |
| Human Resources/ | Human Resources | Director, EEO Programs | MC9959 | Management | 1.00 | Resignation Lorraine Jones | Zaira | 2/23/16 | 3/2/16 | 3/4/16 | 4/25/16 | | 6/22/16 | 4/4/16 | Tentative Timeline; Recruitment deadline extended |
| Human Resources/ Cynthia Hoover | Human Resources | Human Resources Specialist (vacancy 1 of 2) | CO9980 | Confidential | 1.00 | New Position | Zaira | 12/15/15 | 2/18/16 | 2/24/16 | 3/16/16 | 4/14/16 | 5/11/16 | 4/4/16 | On Target to meet established Timeline |
| Human Resources/ Cynthia Hoover | Human Resources | Human Resources Specialist (vacancy 2 of 2) | CO9981 | Confidential | 1.00 | Promotion Zaira Jimenez | Zaira | 12/15/15 | 2/18/16 | 2/24/16 | 3/16/16 | 4/14/16 | 5/11/16 | 4/4/16 | On Target to meet established Timeline |
| Human Resources/ Cynthia Hoover | Human Resources | Human Resources Technician | | Confidential | 1.00 | Retirement Nancy Gordien | Zaira | 3/22/16 | 3/23/16 | 4/4/16 | 4/20/16 | | | 4/4/16 | Tentative Timeline |

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|--|-------------|--|---|----------------|-------|-------------------------------------|---------------|------------------|---------------|--|--------------|-----------------|----------------|---------------|---|
| Department/Division Manager | Division | Position Title | Position # | Classification | FTE | Vacancy Reason | Recruiter | Date PC approved | Date assigned | Posting date | Closing date | Interview dates | Expected Board | Recent Status | Recent Activity Comments |
| Grants/ Adrienne Price | Instruction | Administrative Specialist I | CA9391 | 262-Classified | 0.25 | New Position | Maria Melissa | 2/23/16 | 3/10/16 | | | | July | 4/4/16 | Projected recruitment timeline to meet July Board |
| Natural Sciences/ Matt Judd | Instruction | Administrative Specialist II | CA9882 | 262-Classified | 1.00 | Promotion Christina Estrada 9/11/14 | Maria | 1/19/16 | 1/26/16 | 4/4/16 | 4/22/16 | | 6/22/16 | 4/4/16 | On Target to meet established Timeline |
| Library & Learning Resources/ Meghan Chen | Instruction | Administrative Specialist III | CA9689 | 262-Classified | 1.00 | New Position | Maria Melissa | 2/23/16 | 3/10/16 | | | | July | 4/4/16 | Projected recruitment timeline to meet July Board |
| Continuing Education/ Tami Pearson | Instruction | Administrative Specialist III | CA9416 | 262-Classified | 1.00 | New Position | Lisa | 2/2/16 | 2/10/16 | 3/3/16 | 3/23/16 | 4/18/16 | 5/12/16 | 3/21/16 | On Target to meet established Timeline |
| Continuing Education/ Mary Lange | Instruction | Administrative Specialist III | CA9417 | 262-Classified | 1.00 | New Position | Maria | 1/12/16 | 1/15/16 | 2/17/16 | 3/8/16 | 4/14/16 | 5/11/16 | 4/4/16 | On Target to meet established Timeline |
| Natural Sciences/ Matt Judd | Instruction | Administrative Specialist IV | CA9970 | 262-Classified | 1.00 | Promotion Christina Estrada | Maria | 1/19/16 | 1/26/16 | 2/25/16 | 3/16/16 | 4/19/16 | 5/11/16 | 4/4/16 | On Target to meet established Timeline |
| Arts/Sue Long | Instruction | Administrative Specialist III | CA9930 | 262-Classified | 1.00 | Retirement Jean DeVito | Leticia | 11/13/15 | 12/2/15 | 1/11/16 | 2/1/16 | 3/8/16 | 4/13/16 | 4/1/16 | New Hire Recommendation: Annmarie Marin |
| Library & Learning Resources/Meghan Chen | Instruction | Associate Dean, Library & Learning Resources | MA9954 | Management | 1.00 | New Position | Leticia | 12/8/15 | 12/16/15 | 1/8/16 | 2/9/16 | 4/6/16 | 6/22/16 | 4/1/16 | On Target to meet established Timeline |
| Career & Transfer Services/ Mauro Pena | Instruction | Coordinator, Career Services Projects | CA9387 | 262-Classified | 1.00 | New Position | Maria Melissa | 2/23/16 | 3/10/16 | | | | July | 4/4/16 | Projected recruitment timeline to meet July Board |
| Grants/ Adrienne Price | Instruction | Coordinator, Grants | CA9385 | 262-Classified | 1.00 | New Position | | 1/19/16 | | | | | | 4/4/16 | In queue |
| Technology & Health/ Jemma Blake Judd | Instruction | Coordinator, Health Careers Resource Center | Pending Fiscal | 262-Classified | 1.00 | Resignation Kathy Killiany | | 2/2/16 | | | | | | 4/4/16 | New Job Description pending Board approval |
| ESL/Liza Becker | Instruction | Director of English Language Learners | MA9953 | Management | 1.00 | Reclass Liza Becker 6/23/15 | Leticia | 12/15/15 | 1/8/16 | 2/11/16 | 3/11/16 | 5/11/16 | 6/22/16 | 4/1/16 | On Target to meet established Timeline |
| Continuing Education/ Madelyn Arballo | Instruction | Director, Adult Education | MA9955 | Management | 1.00 | Reclass Madelyn Arballo 6/23/15 | Leticia | 12/8/15 | 1/8/16 | 1/27/16 | 2/24/16 | 4/1/16 | 5/11/16 | 4/1/16 | On Target to meet established Timeline |
| English as a Second Language/ Liza Becker | Instruction | ESL Instructional Support Assistant (vacancy 1 of 2) | CA9504 | 262-Classified | 0.48 | Promotion Tiffany Rusich 7/2/15 | Zaira | 8/14/15 | 8/27/15 | 12/22/15 | 1/25/16 | 3/8/16 & 3/9/16 | 4/13/16 | 4/4/16 | New Hire Recommendation: Nicole Herman |
| English as a Second Language/ Liza Becker | Instruction | ESL Instructional Support Assistant (vacancy 2 of 2) | CA9503 | 262-Classified | 0.48 | Promotion Brittany Rusich 10/21/15 | Zaira | 10/13/15 | 10/16/15 | 12/22/15 | 1/25/16 | 3/8/16 & 3/9/16 | 4/13/16 | 4/4/16 | New Hire Recommendation: Joseph Perez |
| Business Division/ Jennifer Galbraith | Instruction | Laboratory Technician - Child Development Observation* | Pending Fiscal | 262-Classified | 0.475 | New Position | Erika | 10/13/15 | 10/16/15 | | | | 6/22/16 | 4/1/16 | Job Description being revised by CSEA. 4/1/16 |
| Commerical & Entertainment Arts/ Sue Long | Instruction | Laboratory Technician - Digital Arts (vacancy 1 of 3) | CA9407 | 262-Classified | 0.475 | New Position | Erika | 1/19/16 | 2/17/16 | 3/17/16 | 4/29/16 | 5/26/16 | 6/22/16 | 4/1/16 | Tentative Timeline Established |
| Commerical & Entertainment Arts/ Sue Long | Instruction | Laboratory Technician - Digital Arts (vacancy 2 of 3) | CA9398 | 262-Classified | 0.475 | New Position | Erika | 2/9/16 | 2/17/16 | 3/17/16 | 4/29/16 | 5/26/16 | 6/22/16 | 4/1/16 | Tentative Timeline Established |
| Commerical & Entertainment Arts/ Sue Long | Instruction | Laboratory Technician - Digital Arts (vacancy 3 of 3) | CA9399 | 262-Classified | 0.475 | New Position | Erika | 2/9/16 | 2/17/16 | 3/17/16 | 4/29/16 | 5/26/16 | 6/22/16 | 4/1/16 | Tentative Timeline established |
| Arts Division/ Sue Long | Instruction | Laboratory Technician, Arts | CA9704 | 262-Classified | 1.00 | Resignation Donna Robinson | Maria Melissa | 2/23/16 | 3/10/16 | | | | July | 4/4/16 | Projected recruitment timeline to meet July Board |
| Natural Sciences/ Karelyn Hoover | Instruction | Laboratory Technician, Chemistry | CA9520 | 262-Classified | 0.475 | Resignation Candyce Ramirez 6/17/05 | Maria | 1/19/16 | 1/26/16 | 3/3/16 | 3/24/16 | 4/28/16 | 5/11/16 | 4/4/16 | On Target to meet established Timeline |
| Library & Learning Resources/Meghan Chen | Instruction | Library Technician | CA9623 | 262-Classified | 0.475 | Retirement David Butler 6/13/15 | Maria | 1/19/16 | 1/26/16 | 3/4/16 | 3/24/16 | 4/27/16 | 5/11/16 | 4/4/16 | Timeline being established |
| ESL/Liza Becker | Instruction | Project/Program Specialist | CA9392 | 262-Classified | 0.475 | New Position | Maria Melissa | 2/2/16 | 2/25/16 | | | | 6/22/16 | 4/4/16 | Projected recruitment timeline to meet June Board Manager Follow up on 4/4/16 |

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| Department/Division Manager | Division | Position Title | Position # | Classification | FTE | Vacancy Reason | Recruiter | Date PC approved | Date assigned | Posting date | Closing date | Interview dates | Expected Board | Recent Status | Recent Activity Comments |
| Student Services/ Audrey Yamagata-Noji | Student Services | Administrative Specialist IV | CA9395 | 262-Classified | 1.00 | New Position | Maria Melissa | 2/16/16 | 2/25/16 | 4/1/2016 (VLTP) | 4/11/2016 (VLTP) | | 6/22/16 | 4/1/16 | Timeline being established |
| Financial Aid/ Chau Dao | Student Services | Administrative Specialist I (vacancy 1 of 3) | CA9498 | 262-Classified | 1.00 | Promotion Sandy Miranda | Lisa | 9/8/15 | 9/14/15 | 1/29/16 | 2/26/16 | 4/12/16 | 5/11/16 | 3/21/16 | On Target to meet established Timeline |
| Financial Aid/ Chau Dao | Student Services | Administrative Specialist I (vacancy 2 of 3) | CA9497 | 262-Classified | 1.00 | Promotion Lakshmi Rai 6/18/15 | Lisa | 8/14/15 | 9/14/15 | 1/29/16 | 2/26/16 | 4/12/16 | 5/11/16 | 3/21/16 | On Target to meet established Timeline |
| Financial Aid/ Chau Dao | Student Services | Administrative Specialist I (vacancy 3 of 3) | CA9682 | 262-Classified | 1.00 | Promotion Christine Santiago | Lisa | 12/8/15 | 12/9/15 | 1/29/16 | 2/26/16 | 4/12/16 | 5/11/16 | 3/21/16 | On Target to meet established Timeline |
| Admissions & Records/ George Bradshaw | Student Services | Admissions and Records Specialist I | CA9506 | 262-Classified | 1.00 | Promoted Jenny Hua 9/19/15 | Maria Melissa | 10/13/15 | 10/16/15 | 2/17/16 | 3/8/16 | 4/4/16 | 5/11/16 | 4/4/16 | Tentative Timeline and Committee Formation sheet emailed to HM |
| Disabled Student Programs & Services/ Grace Hanson | Student Services | Alternate Media Specialist | CA9648 | 262-Classified | 1.00 | Promotion Brian Heflin 9/9/15 | Zaira | 9/8/15 | 14/15(2) 11/21 | 2/3/16 | 2/22/16 | 3/15/16 | 4/13/16 | 4/4/16 | New Hire Recommendation: David Montes |
| Financial Aid/ Chau Dao | Student Services | Assistant Director, Financial Aid | MC9999 | Management | 1.00 | Resignation Manuel Cerda 11/13/15 | Nancy | 11/3/15 | 11/4/15 | 11/25/15 | 1/15/16 | 2/16/16 | 4/13/16 | 3/21/16 | New Hire Recommendation: Jenny Phu |
| Student Health Services/ Marti Whitford | Student Services | Assistant Director, Student Health Services | MC9941 | Management | 1.00 | New Position | Leticia | 1/5/16 | 2/18/16 | | | | July | 4/1/16 | Job to be posted pending HM approval |
| Student Services/ Audrey Yamagata-Noji | Student Services | Associate Dean, Student Success and Equity | MA9956 | Management | 1.00 | New Position | Erika | 9/22/15 | 9/25/15 | 12/1/15 | 1/15/16 | 2/26/16 | 4/13/16 | 4/1/16 | (1) Unsuccessful Recruitment: selected candidate declined job offer (2) Follow up 4/4/16 |
| Financial Aid/ Chau Dao | Student Services | Business Analyst | CA9405 | 262-Classified | 1.00 | New Position | Leticia | 10/20/15 | 12/4/15 | 1/14/16 | 2/4/16 | 3/28/16 | 5/11/16 | 4/1/16 | On Target to meet established Timeline |
| Trio Program/ Zolita Fisher | Student Services | Coordinator, Project Program | CA9490 | 262-Classified | 1.00 | Resignation Christopher Sweeten | Maria | 1/5/16 | 1/11/16 | | | | 5/11/16 | 4/4/16 | Pending work schedule from HM. Next follow up: 4/4/16 |
| Disabled Student Programs & Services/ Grace Hanson | Student Services | Driver | CA9983 | 262-Classified | 1.00 | Retirement Don Beaton | | 3/29/16 | | | | | | 4/4/16 | In queue |
| Financial Aid/ Chau Dao | Student Services | Educational Advisor | CA9388 | 262-Classified | 1.00 | New Position | | 2/23/16 | | | | | | 4/4/16 | In queue |
| Aspire Program/ Francisco Dorame | Student Services | Educational Advisor | CA9397 | 262-Classified | 1.00 | New Position | | 2/9/16 | | | | | | 4/4/16 | In queue |
| High School Outreach/ Francisco Dorame | Student Services | Student Services Outreach Specialist (vacancy 1 of 2) | CA9393 | 262-Classified | 1.00 | New Position | Maria Melissa | 2/2/16 | 2/25/16 | 4/5/16 | 4/25/16 | | 6/22/16 | 4/4/16 | Projected recruitment timeline to meet June Board. HM Contacted. Follow up with Manager 4/4/16 |
| Financial Aid/ Chau Dao | Student Services | Student Services Program Specialist | CA9410 | 262-Classified | 1.00 | New Position | Erika | 9/29/15 | 9/30/15 | 1/28/16 | 2/19/16 | 3/18/16 | 5/11/16 | 4/1/16 | New Hire Recommendation: Teresa Pham |
| Bridge/ Francisco Dorame | Student Services | Student Services Program Specialist II | CA9396 | 262-Classified | 1.00 | New Position | Maria Melissa | 2/9/16 | 2/25/16 | 3/25/16 (VLTP) | 4/4/16 (VLTP) | | 6/22/16 | 4/4/16 | Projected recruitment timeline to meet June Board. |
| Career & Transfer Services/ Mauro Pena | Student Services | Transfer Specialist | CA9386 | 262-Classified | 1.00 | New Position | Maria Melissa | 2/23/16 | 3/10/16 | | | | July | 4/4/16 | Projected recruitment timeline to meet July Board |

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| Department/Division Manager | Division | Position Title | Position # | Classification | FTE | Vacancy Reason | Recruiter | Date PC approved | Date assigned | Posting date | Closing date | Interview dates | Expected Board | Recent Status | Recent Activity Comments |
| Full Time Faculty Recruitments | | | | | | | | | | | | | | | |
| Business/ Jennifer Galbraith | Instruction | Professor of Accounting | FA9559 | Faculty | 1.00 | New Position | Erika | 11/17/15 | 1/5/16 | 1/15/16 | 2/16/16 | 4/25-4/26/16 | 6/22/16 | 4/1/16 | On Target to meet established Timeline |
| Adult Basic Education/ Madelyn Arballo | Instruction | Professor of Adult Basic Education | FA9530 | Faculty | 1.00 | New Position | Erika | 12/15/15 | | 1/27/16 | 2/29/16 | 5/9-5/10/16 | 6/22/16 | 4/1/16 | On Target to meet established Timeline |
| Humanities/ Jim Jenkins | Instruction | Professor of American Sign Language | FA9542 | Faculty | 1.00 | New Position | Zaira | 12/1/15 | 1/25/16 | 1/28/16 | 3/4/16 | 4/22/16 | 6/22/16 | 4/4/16 | On Target to meet established Timeline |
| Natural Sciences/ Matt Judd | Instruction | Professor of Anthropology - Cultural Anthropology | FA9553 | Faculty | 1.00 | New Position | Zaira | 11/17/15 | 1/13/16 | 1/22/16 | 3/11/16 | 4/20 & 4/22/16 | 6/22/16 | 4/4/16 | On Target to meet established Timeline |
| Natural Sciences/ Matt Judd | Instruction | Professor of Biological Sciences Non-Majors | FA9552 | Faculty | 1.00 | New Position | Zaira | 11/17/15 | 1/20/16 | 1/22/16 | 2/26/16 | 5/5-5/6/16 | 6/22/16 | 4/4/16 | On Target to meet established Timeline |
| Natural Sciences/ Matt Judd | Instruction | Professor of Chemistry | FA9556 | Faculty | 1.00 | Replaces Karelyn Hoover | Zaira | 11/17/15 | 1/20/16 | 1/22/16 | 2/26/16 | 4/18-4/19/16 | 6/22/16 | 4/4/16 | On Target to meet established Timeline |
| Business/ Jennifer Galbraith | Instruction | Professor of Child Development | FA9725 | Faculty | 1.00 | Replaces Karen Curran | Erika | 11/17/15 | 1/5/16 | 1/12/16 | 2/11/16 | 4/5-4/6/15 | 5/11/16 | 4/1/16 | On Target to meet established Timeline |
| Humanities/ Jim Jenkins | Instruction | Professor of Communication (Non-Forensics) | FA9534 | Faculty | 1.00 | New Position | Zaira | 12/1/15 | 1/11/16 | 1/12/16 | 2/29/16 | 4/26-4/27/16 | 6/22/16 | 4/4/16 | On Target to meet established Timeline |
| Continuing Education/ Liza Becker | Instruction | Professor of Counseling - Adult Basic Education (vacancy 1 of 2) | FA9537 | Faculty | 1.00 | New Position | Erika | 12/1/15 | | 1/27/16 | 2/29/16 | 5/3-5/4/16 | 6/22/16 | 4/1/16 | On Target to meet established Timeline |
| Continuing Education/ Liza Becker | Instruction | Professor of Counseling - Adult Basic Education (vacancy 2 of 2) | FA9538 | Faculty | 1.00 | New Position | Erika | 12/1/15 | 1/25/16 | 1/27/16 | 2/29/16 | 5/3-5/4/16 | 6/22/16 | 4/1/16 | On Target to meet established Timeline |
| Continuing Education/ Liza Becker | Instruction | Professor of Counseling - ESL (vacancy 1 of 2) | FA9539 | Faculty | 1.00 | New Position | Erika | 12/1/15 | 1/25/16 | 1/27/16 | 2/29/16 | 4/18-4/19/16 | 6/22/16 | 4/1/16 | On Target to meet established Timeline |
| Continuing Education/ Liza Becker | Instruction | Professor of Counseling - ESL (vacancy 2 of 2) | FA9540 | Faculty | 1.00 | New Position | Erika | 12/1/15 | 1/25/16 | 1/27/16 | 2/29/16 | 4/18-4/19/16 | 6/22/16 | 4/1/16 | On Target to meet established Timeline |
| Continuing Education/ Madelyn Arballo | Instruction | Professor of Counseling - Short-Term Vocational (vacancy 1 of 2) | FA9535 | Faculty | 1.00 | New Position | Erika | 12/1/15 | | 1/27/16 | 2/29/16 | 5/16/16 & 5/18/16 | 6/22/16 | 4/1/16 | On Target to meet established Timeline |
| Continuing Education/ Madelyn Arballo | Instruction | Professor of Counseling - Short-Term Vocational (vacancy 2 of 2) | FA9536 | Faculty | 1.00 | New Position | Erika | 12/1/15 | | 1/27/16 | 2/29/16 | 5/16/16 & 5/18/16 | 6/22/16 | 4/1/16 | On Target to meet established Timeline |
| Kinesiology/ Joe Jennum | Instruction | Professor of Dance | FA9533 | Faculty | 1.00 | New Position | Zaira | 12/1/15 | 12/18/15 | 12/22/15 | 3/11/16 | 4/21/16 | 6/22/16 | 4/4/16 | On Target to meet established Timeline |
| Technology & Health/ Jemma Blake Judd | Instruction | Professor of Emergency Medical Services | FA9546 | Faculty | 1.00 | Replaces Scott Jaeggi | Zaira | 12/1/15 | 2/25/16 | 2/1/16 | 4/27/16 | 4/4-4/5/16 | 6/22/16 | 4/4/16 | Tentative Timeline to be established |
| Humanities/ Jim Jenkins | Instruction | Professor of English (vacancy 1 of 2) | FA9543 | Faculty | 1.00 | Replaces Cynthia Prochaska | Zaira | 12/1/15 | 12/18/15 | 1/4/16 | 2/26/16 | 4/4/16 or 4/11/16 | 5/11/16 | 4/4/16 | On Target to meet established Timeline |
| Humanities/ Jim Jenkins | Instruction | Professor of English (vacancy 2 of 2) | FA9532 | Faculty | 1.00 | Replaces Robin Tripp | Zaira | 12/1/15 | 12/18/15 | 1/4/16 | 2/26/16 | 4/4/16 or 4/11/16 | 5/11/16 | 4/4/16 | On Target to meet established Timeline |
| Natural Sciences/ Matt Judd | Instruction | Professor of Health - Biology | FA9551 | Faculty | 1.00 | Replaces Lynda Hoggan | Zaira | 11/17/15 | 1/19/16 | 1/22/16 | 3/11/16 | | 6/22/16 | 4/4/16 | Tentative Timeline to be established |
| Humanities/ Jim Jenkins | Instruction | Professor of History | FA9545 | Faculty | 1.00 | Replaces Damany Fisher | Zaira | 12/1/15 | 1/13/16 | 1/15/16 | 2/18/16 | 4/19-4/20/16 | 6/22/16 | 4/4/16 | Tentative Timeline to be established |
| Natural Sciences/ Matt Judd | Instruction | Professor of Horticulture | FA9633 | Faculty | 1.00 | Replaces Tom Visosky | Zaira | 11/17/15 | 1/13/16 | 1/22/16 | 3/11/16 | 4/29/16 | 6/22/16 | 4/4/16 | Tentative Timeline to be established |
| Kinesiology/ Joe Jennum | Instruction | Professor of Kinesiology & Baseball Head Coach | FA9549 | Faculty | 1.00 | New Position | Zaira | 11/17/15 | 12/18/15 | 12/22/15 | 3/11/16 | 4/28/16 | 6/22/16 | 4/4/16 | On Target to meet established Timeline |
| Kinesiology/ Joe Jennum | Instruction | Professor of Kinesiology & Volleyball Head Coach | FA9555 | Faculty | 1.00 | Replaces Ursula Little | Zaira | 11/17/15 | 12/18/15 | 12/22/15 | 2/19/16 | 4/14/16 | 6/22/16 | 4/4/16 | On Target to meet established Timeline |
| Kinesiology/ Joe Jennum | Instruction | Professor of Kinesiology & Wrestling Head Coach | FA9558 | Faculty | 1.00 | Replaces Larry Watanabe | Zaira | 11/17/15 | 12/18/15 | 12/22/15 | 2/19/16 | 4/13/16 | 6/22/16 | 4/4/16 | On Target to meet established Timeline |

**REQUESTS TO FILL (IN PROCESS)
FOR APRIL 5, 2016**

| Pending Re-opening of position | | | Recruitment on hold; RTF will be returned to hiring manager | | | | | | | HR has been waiting to discuss recruitment with hiring manager | | | | | |
|---|------------------|--|---|----------------|------|-----------------------------|-----------|------------------|---------------|--|--------------|-----------------|----------------|---------------|--|
| Department/Division Manager | Division | Position Title | Position # | Classification | FTE | Vacancy Reason | Recruiter | Date PC approved | Date assigned | Posting date | Closing date | Interview dates | Expected Board | Recent Status | Recent Activity Comments |
| Library & Learning Resources/Meghan Chen | Instruction | Professor of Librarian - Student Equity & Outreach | FA9541 | Faculty | 1.00 | New Position | Erika | 12/1/15 | 1/13/16 | 1/20/16 | 2/23/16 | 4/11-4/12/16 | 6/22/16 | 4/1/16 | On Target to meet established Timeline |
| Technology & Health/Jemma Blake Judd | Instruction | Professor of Manufacturing | FA9547 | Faculty | 1.00 | New Position | Zaira | 12/1/15 | | 1/28/16 | 4/18/16 | 4/29/16 | 6/22/16 | 4/4/16 | On Target to meet established Timeline |
| Natural Sciences/Matt Judd | Instruction | Professor of Mathematics (vacancy 1 of 2) | FA9557 | Faculty | 1.00 | New Position | Zaira | 11/17/15 | 1/7/16 | 1/8/16 | 2/16/16 | 4/6 & 4/7/16 | 6/22/16 | 4/4/16 | On Target to meet established Timeline |
| Natural Sciences/Matt Judd | Instruction | Professor of Mathematics (vacancy 2 of 2) | FA9554 | Faculty | 1.00 | Replaces Jennifer Galbraith | Zaira | 11/17/15 | 1/7/16 | 1/8/16 | 2/16/16 | 4/6 & 4/7/16 | 6/22/16 | 4/4/16 | On Target to meet established Timeline |
| Arts/Sue Long | Instruction | Professor of Music (vacancy 1 of 2) | FA9544 | Faculty | 1.00 | Replaces Stephen Wilkerson | Erika | 12/1/15 | 1/5/16 | 1/8/16 | 2/19/16 | 4/7-4/8/16 | 5/11/16 | 4/1/16 | On Target to meet established Timeline |
| Arts/Sue Long | Instruction | Professor of Music (vacancy 2 of 2) | FA9531 | Faculty | 1.00 | Replaces Jason Chevalier | Erika | 12/1/15 | 1/5/16 | 1/8/16 | 2/19/16 | 4/7-4/8/16 | 5/11/16 | 4/1/16 | On Target to meet established Timeline |
| Business/Jennifer Galbraith | Instruction | Professor of Nutrition | FA9550 | Faculty | 1.00 | New Position | Erika | 11/17/15 | 1/5/16 | 1/15/16 | 2/26/16 | 5/11-5/12/16 | 6/22/16 | 4/1/16 | On Target to meet established Timeline |
| Humanities/Jim Jenkins | Instruction | Professor of Political Science | FA9546 | Faculty | 1.00 | Replaces Jerry Allen | Zaira | 12/1/15 | 12/18/15 | 12/22/16 | 2/16/16 | 3/29-3/30/16 | 5/11/16 | 4/4/16 | On Target to meet established Timeline |
| Business/Jennifer Galbraith | Instruction | Professor of Restaurant Management | FA9994 | Faculty | 1.00 | Replaces Fawaz Al-Malood | Erika | 11/17/15 | 1/6/16 | 1/15/16 | 3/2/16 | 4/29 & 5/2/16 | 6/22/16 | 4/1/16 | On Target to meet established Timeline |
| Arts/Mark Lowentroun | Instruction | Professor of Theater | FA9548 | Faculty | 1.00 | Replaces Ralph Eastman | Erika | 11/17/15 | 1/5/16 | 1/15/16 | 2/17/16 | 5/19-5/20/16 | 6/22/16 | 4/1/16 | On Target to meet established Timeline |
| Counseling/Tom Mauch | Student Services | Professor of Counseling - General | FA9847 | Faculty | 1.00 | Retirement Alina Hernandez | | 3/29/16 | | | | | | | |
| Disabled Student Programs & Services/Grace Hanson | Student Services | Professor of Counseling - DSPS | FA9525 | Faculty | 1.00 | New Position | | 2/2/16 | | | | | | 2/26/16 | Job posting pending approval |

REQUESTS TO FILL (IN PROCESS)
FOR APRIL 5, 2016

| Pending Re-opening of position | | | Recruitment on hold; RTF will be returned to hiring manager | | | | | | | HR has been waiting to discuss recruitment with hiring manager | | | | | |
|---|----------|---|---|----------------|-----|----------------|-----------|------------------|-------------------------|--|-------------------|-----------------|----------------|---------------|--|
| Department/Division Manager | Division | Position Title | Position # | Classification | FTE | Vacancy Reason | Recruiter | Date PC approved | Date assigned | Posting date | Closing date | Interview dates | Expected Board | Recent Status | Recent Activity Comments |
| ADJUNCT RECRUITMENTS | | | | | | | | | | | | | | | |
| Natural Sciences Division | | Adjunct Pool for Anatomy & Physiology | | Adjunct Pool | | | Katy | | | 6/25/15 | Open until filled | | | | On Target to meet established Timeline |
| History and Art History/ Humanities | | Adjunct Pool for Art History | | Adjunct Pool | | | Katy | | 7/9/15 ZJ 6/9/15 NG | 6/18/15 | 8/21/15 | | | | On Target to meet established Timeline |
| Natural Sciences/ Matt Judd | | Adjunct Pool for Biology | | Adjunct Pool | | | Katy | | | 7/1/15 | Open until filled | | | | Hired: Ryan Babiar, Wentwork Kennedy, Ayesha Sirajudar |
| Business Law/ Martin Ramey | | Adjunct Pool for Business Law | | Adjunct Pool | | | Katy | | | 12/15/15 | 1/15/16 | | | | On Target to meet established Timeline |
| Natural Sciences/ Jenny Leung & Jody Williams Tyler | | Adjunct Pool for Chemistry | | Adjunct Pool | | | Katy | | | | | | | | On Target to meet established Timeline |
| Computer Info Systems/ Barry Andrews | | Adjunct Pool for Computer info Systems -Programming | | Adjunct Pool | | | Katy | | | 11/17/15 | 6/30/16 | | | | |
| Earth Science & Astronomy/ Julie Bray-Ali | | Adjunct Pool for Earth Science (Astronomy) | | Adjunct Pool | | | Katy | | 7/9/15 ZJ 5/15/15 NG | 7/16/17 | 6/30/16 | | | | On Target to meet established Timeline |
| Natural Sciences/ Julie Bray-Ali | | Adjunct Pool for Earth Science (Geology/Oceanography) | | Adjunct Pool | | | Katy | | 7/9/15 ZJ 5/15/15 NG | 6/9/15 | 6/30/16 | | | | On Target to meet established Timeline |
| Physics & Engineering, Natural Sciences | | Adjunct Pool for Engineering | | Adjunct Pool | | | Katy | | | 12/19/14 | Open until filled | | | | On Target to meet established Timeline |
| Humanities Division | | Adjunct Pool for English | | Adjunct Pool | | | Katy | | 7/1/15 | | | | | | Hired: Paul Cheng and Bahareh Alaei |
| Foreign Languages/ Solene Halabi | | Adjunct Pool for Foreign Languages (Chinese) | | Adjunct Pool | | | Katy | | | 12/1/15 | 1/8/16 | | | | |
| Humanities Division | | Adjunct Pool for Foreign Languages (French) | | Adjunct Pool | | | Katy | | 8/1/15 | 8/3/15 | 11/13/15 | | | | On Target to meet established Timeline |
| Foreign Languages/ Solene Halabi | | Adjunct Pool for Foreign Languages (Italian) | | Adjunct Pool | | | Katy | | | 6/8/15 | 6/30/16 | | | | On Target to meet established Timeline |
| Foreign Languages/ Solene Halabi | | Adjunct Pool for Foreign Languages (Japanese) | | Adjunct Pool | | | Katy | | | 5/1/15 | 12/1/15 | | | | Hired: Mika Sawada |
| Humanities/ Elizabeth Lobb | | Adjunct Pool for Geography | | Adjunct Pool | | | Katy | | 7/9/15 ZJ 6/9/15 NG | 7/16/15 | 6/30/16 | | | | On Target to meet established Timeline |
| Humanities/ Kathleen Cannon | | Adjunct Pool for History | | Adjunct Pool | | | Katy | | 7/9/15 ZJ 6/9/15 NG | | | | | | On Target to meet established Timeline |
| Manufacturing Tech/ Steve James | | Adjunct Pool for Manufacturing Technology | | Adjunct Pool | | | Katy | | | 11/15/15 | 6/30/16 | | | | |
| Natural Sciences/ Art Nitta | | Adjunct Pool for Mathematics | | Adjunct Pool | | | Katy | | | 10/13/15 | 6/30/16 | | | | |
| Adult Basic Education/ Marilyn McNall | | Adjunct Pool for NonCredit IHSS | | Adjunct Pool | | | Katy | | 7/9/15 | | Open until filled | | | | Hired: Jennifer Holman |
| Writing Center/ David Charbonneau | | Adjunct Pool for NonCredit Instructor, Continuing Ed | | Adjunct Pool | | | Katy | | 6/16/15 | | | | | | On Target to meet established Timeline |
| Older Adults/ Mary Lange | | Adjunct Pool for Non-Credit Professor of Adults with Disabilities | | Adjunct Pool | | | Katy | | 1/15/16 | 1/25/16 | Open until filled | | | | On Target to meet established Timeline |
| Technology & Health/ Jemma Blake Judd | | Adjunct Pool for NonCredit Technical Education Resource Center | | Adjunct Pool | | | Katy | | 8/1/15 | 8/14/15 | 8/24/15 | | | | On Target to meet established Timeline |
| Nutritional Science/ Carol Impara | | Adjunct Pool for Nutritional Science/Food Services | | Adjunct Pool | | | Katy | | | 11/17/15 | 1/31/16 | | | | |
| Paralegal Studies/ Martin Ramey | | Adjunct Pool for Paralegal Studies | | Adjunct Pool | | | Katy | | | 12/15/15 | 1/15/16 | | | | |
| Physics & Engineering, Natural Sciences Div | | Adjunct Pool for Physics | | Adjunct Pool | | | Katy | | | 3/6/15 | 6/30/15 | | | | On Target to meet established Timeline |
| Humanities Division | | Adjunct Pool for Political Science | | Adjunct Pool | | | Katy | | 9/21/15 | | Open until filled | | | | On Target to meet established Timeline |
| ESL Margaret Teske | | Adjunct Pool for Professor of English as a Second Language (Non-Credit) | | Adjunct Pool | | | Katy | | 1/26/16 | 1/28/16 | 6/30/16 | | | | On Target to meet established Timeline |
| Arts/Dan Smith | | Adjunct Pool for Television | | Adjunct Pool | | | Katy | | | 5/22/15 | 6/30/15 | | | | Hired: Steven Gerbson |

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|---|----------|-----------------------------|---|----------------|-----|----------------|-----------|------------------|-------------------------|--|-------------------|-----------------|----------------|---------------|--|
| Department/Division Manager | Division | Position Title | Position # | Classification | FTE | Vacancy Reason | Recruiter | Date PC approved | Date assigned | Posting date | Closing date | Interview dates | Expected Board | Recent Status | Recent Activity Comments |
| Business Division | | Adjunct Pool for Accounting | | Adjunct Pool | | | Katy | | 7/9/15 ZJ 5/15/15 NG | | | | | | On Target to meet established Timeline |
| Psychology/ Charis Louie | | Adjunct Pool for Psychology | | Adjunct Pool | | | Katy | | 4/3/15 | 5/19/15 | 6/30/15 | | | | On Target to meet established Timeline |
| Adult Basic Education/ Madelyn Arballo | | Project Administrator | | Short Term | | | Katy | | | 12/2/15 | Open until filled | | | | On Target to meet established Timeline |
| Adult Basic Education/ Omideh Miri | | Study Skills Assistant II | | Short Term | | | Katy | | | 12/17/15 | Open until filled | | | | On Target to meet established Timeline |