

**REQUESTS TO FILL (IN PROCESS)  
FOR FEBRUARY 16, 2016**

Pending Re-opening of position			Recruitment on hold; RTF will be returned to hiring manager							HR has been waiting to discuss recruitment with hiring manager					
Department/Division Manager	Division	Position Title	Position #	Classification	FTE	Vacancy Reason	Recruiter	Date PC approved	Date assigned	Posting date	Closing date	Interview dates	Expected Board	Recent Status	Recent Activity Comments
Fiscal Services/ Shelly Zahrt-Egbert	Administrative Services	Account Clerk III	CA9401	262-Classified	1.00	New Position	Maria	1/12/16	1/15/16				4/13/16	2/4/16	Hiring Mgr. Contacted. Timeline being established. Next Follow Up 2/11/16
Technical Services/ Bill Eastham	Administrative Services	AV Systems Coordinator	CA9609	262-Classified	1.00	New Position								2/11/16	New Job Description being drafted
Purchasing/ Teresa Patterson	Administrative Services	Buyer	CA9400	262-Classified	1.00	New Position	Maria	1/12/16	1/15/16	2/11/16	3/4/16		5/11/16	2/11/16	On Target to meet established Timeline
Information Technology/ Ron Bean	Administrative Services	Computer Facilities Assistant	CA9403	262-Classified	0.475	New Position	Maria	12/15/15	12/17/15	2/4/16	2/26/16	3/21/16	4/13/16	2/11/16	On Target to meet established timeline.
Information Technology/ Ron Bean	Administrative Services	Computer Facilities Assistant	CA9538	262-Classified	0.475	Resignation Jason Strong	Zaira	2/2/16	2/9/16	2/10/16 (VLTP)	2/22/16 (VLTP)			2/11/16	VLT in process
Custodial Services/ Ken McAlpin	Administrative Services	Custodian (vacancy 1 of 2)		651-Classified	1.00	New Position		2/9/16							
Custodial Services/ Ken McAlpin	Administrative Services	Custodian (vacancy 2 of 2)		651-Classified	1.00	New Position		2/9/16							
Custodial Services/ Ken McAlpin	Administrative Services	Custodian Pool	Sub Pool	651-Classified		Substitute Pool position	Maria			12/4/15	1/4/16	1/22/16	2/17/16	2/11/16	On Target to meet established Timeline
Information Technology/ Dale Vickers	Administrative Services	Help Desk Support Technician (vacancy 1 of 2)	CA9852	262-Classified	1.00	Promotion Evelyn Ojeda 10/21/15	Nancy	11/3/15	11/4/15	12/15/15	1/15/16	2/9/16 & 2/10/16	3/9/16	2/11/16	New Hire Recommendation: Leonard Cardona
Information Technology/ Dale Vickers	Administrative Services	Help Desk Support Technician (vacancy 2 of 2)	CA9724	262-Classified	1.00	Promotion Wilton Tan	Nancy	11/10/15	11/19/15	12/15/15	1/15/16	2/9/16 & 2/10/16	3/9/16	2/11/16	New Hire Recommendation: Edwin Anonuevo
Information Technology/ Dale Vickers	Administrative Services	Information Technology Support Technician	CA9411	262-Classified	1.00	New Position	Maria (1/20/16) Nancy (10/19/15) Leticia	9/22/15	9/25/15	2/10/16	3/3/16	3/23/16	4/13/16	2/11/16	On Target to meet established Timeline
Custodial Services/ Ken McAlpin	Administrative Services	Interim Lead Custodian	CBT996	651-Classified	1.00	Interim Assign Lorenzo Meza	Maria	12/8/15	12/17/15	1/26/16	2/16/16	3/14/16	4/13/16	2/11/16	On Target to meet established timeline
Facilities, Planning & Management/ Gary Nelsen	Administrative Services	Manager, Construction Projects (vacancy 2 of 2)	MC9956	Management	1.00	Resignation Olesugan Phillips	Erika	6/23/15	(1) 6/29/15 (2) 7/30/15	11/20/15	1/4/16	2/4/16	3/9/16	2/11/16	On Target to meet established Timeline
Technical Services/ Bill Eastham	Administrative Services	Manager, Technical Services Engineering	Pending Fiscal	Management	1.00	New Position		1/12/16	1/15/16					2/5/16	New Job Description drafted; pending Board approval 2/17/16
Public Safety/ Dave Wilson	Administrative Services	Parking Officer	CA9530	262-Classified	0.475	Promotion Olga Castillo 2/18/16	Zaira	1/19/16	1/25/16	1/25/16	2/3/16	2/11/16	3/9/16	2/11/16	On Target to meet established Timeline
Public Safety/ Dave Wilson	Administrative Services	Public Safety Officer	CA9508	262-Classified	0.475	VLTP Randall Yang	Zaira (12/15/15) Nerissa	10/20/15	10/26/15	11/12/15	12/1/15	1/12/16	2/17/16	2/11/16	New Hire Recommendation: Olga Castillo
Public Safety/ Dave Wilson	Administrative Services	Sergeant, Police/Public Safety (vacancy 1 of 2)	MC9944	Management	1.00	New Position		11/24/15						2/5/16	New Job Description drafted; pending Board approval 2/17/16
Public Safety/ Dave Wilson	Administrative Services	Sergeant, Police/Public Safety (vacancy 2 of 2)	Pending Fiscal	Management	1.00	New Position		1/12/16						2/5/16	New Job Description drafted; pending Board approval 2/17/16

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Pending Re-opening of position			Recruitment on hold; RTF will be returned to hiring manager							HR has been waiting to discuss recruitment with hiring manager					
Department/Division Manager	Division	Position Title	Position #	Classification	FTE	Vacancy Reason	Recruiter	Date PC approved	Date assigned	Posting date	Closing date	Interview dates	Expected Board	Recent Status	Recent Activity Comments
Facilities Planning & Management/ Bill Asher	Administrative Services	Special Project Manager, Scheduled Maintenance	Pending Fiscal	Management	1.00	New Position	Erika	11/13/15	12/2/15	2/11/16	3/11/16		4/13/16	2/11/16	Tentative Timeline and Committee Formation sheet emailed to HM
Facilities Planning & Management/ Bill Asher	Administrative Services	Special Project Manager- Preventative Maintenance	MT9997	Management	1.00	Special Project Mgr AP7135	Erika	7/21/15	8/18/15	12/3/15	1/6/16	2/2/16	3/9/16	2/11/16	Final interviews held; pending outcome
Facilities Planning & Management/ Becky Mitchell	Administrative Services	Temp Project Manager- Project Accounting	MT9996	Management	1.00	New Position	Nancy (10/30/15) Erika	10/20/15	12/17/15	1/5/16	2/5/16	3/22/16	4/13/16	2/11/16	On Target to meet established Timeline
Human Resources/ James Czaja	Human Resources	Administrative Specialist II	CA9406	262-Classified	1.00	New Position	Zaira	12/15/15							
Human Resources/ James Czaja	Human Resources	Administrative Specialist IV	CA9887	262-Classified	1.00	New Position	Zaira (12/17/15) Maria	10/14/14	(1) 10/14/15 (2) 12/17/15	1/21/16	2/11/16	3/18/16	4/13/16	2/11/16	(1) Unsuccessful Recruitment. (2) Unsuccessful Recruitment
Human Resources/ Cynthia Hoover	Human Resources	Human Resources Specialist (vacancy 1 of 2)	CO9980	Confidential	1.00	New Position	Zaira	12/15/15						2/11/16	New Job Description drafted; pending Board approval 2/17/16
Human Resources/ Cynthia Hoover	Human Resources	Human Resources Specialist (vacancy 2 of 2)	CO9981	Confidential	1.00	Promotion Zaira Jimenez	Zaira	12/15/15						2/11/16	New Job Description drafted; pending Board approval 2/17/16
Continuing Education/ Madelyn Arballo	Instruction	Account Clerk II	CA9933	262-Classified	1.00	Retirement Linda Rodriguez	Lisa	2/2/16	2/10/16						
Natural Sciences/ Matt Judd	Instruction	Administrative Specialist II	CA9882	262-Classified	1.00	Promotion Christina Estrada 9/11/14	Maria	1/19/16	1/26/16				5/11/16	2/11/16	Hiring Mgr. Contacted. Timeline being established. Next Follow Up 2/11/16
Continuing Education/ Mary Lange	Instruction	Administrative Specialist III	CA9417	262-Classified	1.00	New Position	Maria	1/12/16	1/15/16	2/16/16	3/7/16	4/14/16	5/11/16	2/11/16	On Target to meet established Timeline
Continuing Education/ Tami Pearson	Instruction	Administrative Specialist III	CA9416	262-Classified	1.00	New Position	Lisa	2/2/16	2/10/16						
Instructional Services/ Don Sciore	Instruction	Administrative Specialist III (Secretary)	CA9413	262-Classified	1.00	New Position	Erika (10/26/15) Nancy	9/15/15	9/18/15	10/27/15	11/17/15	1/12/16	2/17/16	2/11/16	New Hire Recommendation: Marlyn Lanuza
Natural Sciences/ Karelyn Hoover	Instruction	Administrative Specialist III (Secretary)	CA9741	262-Classified	1.00	Promotion Christina Estrada 7/31/15	Erika (10/26/15) Nancy	9/15/15	9/18/15	11/6/15	11/30/15	1/13/16	2/17/16	2/11/16	New Hire Recommendation: Lizette Henderson
School of Continuing Education/ Liza Becker	Instruction	Administrative Specialist III (Secretary)	CA9416	262-Classified	1.00	New Position	Maria (1/25/16) Erika	7/21/15	9/14/15	11/20/15	12/15/15	2/8/16	3/9/16	2/11/16	On Target to meet established Timeline
Natural Sciences/Matt Judd	Instruction	Administrative Specialist IV	CA9970	262-Classified	1.00	Promotion Christina Estrada 1/13/16	Maria	1/19/16	1/26/16	2/10/16 (VLTP)	2/22/16 (VLTP)		5/11/16	2/11/16	VLT in process
School of Continuing Education/ Madelyn Arballo	Instruction	Administrative Specialist IV (Administrative Secretary)	CA9418	262-Classified	1.00	New Position	Lisa (10/23/15) Nancy	7/21/15	9/14/15	11/24/15	12/17/15	1/22/16	2/17/16	2/2/16	New Hire Recommendation: Elizabeth Callahan
Arts/Sue Long	Instruction	Administrative Specialist III	CA9930	262-Classified	1.00	Retirement Jean DeVito	Leticia	11/13/15	12/2/15	1/11/16	2/1/16	3/8/16	4/13/16	2/11/16	On Target to meet established Timeline
Library & Learning Resources/Meghan Chen	Instruction	Associate Dean, Library & Learning Resources	MA9954	Management	1.00	New Position	Leticia	12/8/15	12/16/15	1/8/16	2/9/16	4/6/16	6/22/16	2/11/16	On Target to meet established Timeline

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Grants/Adrienne Price	Instruction	Coordinator, Grants	Pending Fiscal	262-Classified	1.00	New Position		1/19/16						2/5/16	Job Description sent to CSEA for review
Technology & Health Division/ Jemma Blake-Judd	Instruction	Coordinator, Health Careers Resource Center	CA9856	262-Classified	1.00	Resignation Kathy Killiany		2/2/16							
ESL/Liza Becker	Instruction	Director of English Language Learners	Pending Fiscal	Management	1.00	Reclass Liza Becker 6/23/15	Leticia	12/15/15	1/8/16	2/11/16	3/11/16	4/26/16	6/22/16	2/11/16	On Target to meet established Timeline
Continuing Education/ Madelyn Arballo	Instruction	Director, Adult Education	MA9955	Management	1.00	Reclass Madelyn Arballo 6/23/15	Leticia	12/8/15	1/8/16	1/27/16	2/24/16	3/31/16	5/11/16	2/11/16	On Target to meet established Timeline
Technology & Health Division/ Jemma Blake-Judd	Instruction	Equipment Technician	Pending Fiscal	262-Classified	1.00	Retirement Joseph Foye 5/28/14	Nancy (10/15/15) Leticia	9/2/15	9/3/15	10/9/15	10/29/15	1/20/16	2/17/16	2/11/16	New Hire Recommendation: Lloyd Robinette
English as a Second Language/ Liza Becker	Instruction	ESL Instructional Support Assistant (vacancy 1 of 2)	CA9504	262-Classified	0.475	Promotion Tiffany Rusich 7/2/15	Nancy (10/15/15) Leticia	8/14/15	8/27/15	12/22/15	1/25/16	3/8/16 & 3/9/16	4/13/16	2/11/16	On Target to meet established Timeline
English as a Second Language/ Liza Becker	Instruction	ESL Instructional Support Assistant (vacancy 2 of 2)	CA9503	262-Classified	0.475	Promotion Brittany Rusich 10/21/15	Nancy	10/13/15	10/16/15	12/22/15	1/25/16	3/8/16 & 3/9/16	4/13/16	2/11/16	On Target to meet established Timeline
Business Division/ Jennifer Galbraith	Instruction	Laboratory Technician - Child Development Observation*	Pending Fiscal	262-Classified	0.475	New Position	Erika	10/13/15	10/16/15				4/13/16	2/11/16	Job Description being revised
Commerical & Entertainment Arts/ Sue Long	Instruction	Laboratory Technician - Digital Arts (vacancy 1 of 3)	CA9407	262-Classified	0.475	New Position	Erika	1/19/16	1/27/16					2/11/16	Job Description being approved 2/17/16
Commerical & Entertainment Arts/ Sue Long	Instruction	Laboratory Technician - Digital Arts (vacancy 2 of 3)	Pending Fiscal	262-Classified	0.475	New Position	Erika	2/9/16	2/10/16					2/11/16	Job Description being approved 2/17/16
Commerical & Entertainment Arts/ Sue Long	Instruction	Laboratory Technician - Digital Arts (vacancy 3 of 3)	Pending Fiscal	262-Classified	0.475	New Position	Erika	2/9/16	2/10/16					2/11/16	Job Description being approved 2/17/16
Arts Division/ Sue Long	Instruction	Laboratory Technician-Arts	CA9412	262-Classified	0.475	New Position	Maria	8/14/15	8/27/15	11/23/15	12/15/15	1/19/16	2/17/16	2/11/16	New Hire Recommendation: Venice McCurdy
Natural Sciences/ Matt Judd	Instruction	Laboratory Technician, Chemistry	CA9520	262-Classified	0.475	Resignation Candyce Ramirez 6/17/05	Maria	1/19/16	1/26/16				5/11/16	2/11/16	Hiring Mgr. Contacted. Timeline being established. Next Follow Up 2/11/16
Arts Division/ Sue Long	Instruction	Laboratory Technician-Theater	CA9415	262-Classified	0.475	New Position	Maria	8/14/15	(1) 8/27/2015 (2) Re-open	11/3/15	11/25/15	1/12/16	2/17/16	2/11/16	New Hire Recommendation: Astrid Rodriguez
Library & Learning Resources/Meghan Chen	Instruction	Library Technician	CA9623	262-Classified	0.475	Retirement David Butler 6/13/15	Maria	1/19/16	1/26/16	2/17/16 (VLTP)	2/25/16 (VLTP)		4/13/16	2/11/16	VLT in process
ESL/Liza Becker	Instruction	Project/Program Specialist	Pending Fiscal	262-Classified	0.475	New Position		2/2/16							
The Writing Center/ David Charbonneau	Instruction	Tutorial Services Specialist	CA9414	262-Classified	1.00	New	Erika	8/14/15	(1) 8/27/15 (2) 11/20/15	12/11/15	1/13/16	2/10/16 and 2/11/16	3/9/16	2/11/16	On Target to meet established Timeline

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Financial Aid/ Chau Dao	Student Services	Administrative Specialist I (vacancy 1 of 3)	CA9498	262-Classified	1.00	Promotion Sandy Miranda	Nancy	9/8/15	9/14/15	1/29/16	2/26/16	4/12/16	5/11/16	2/11/16	On Target to meet established Timeline
Financial Aid/ Chau Dao	Student Services	Administrative Specialist I (vacancy 2 of 3)	CA9497	262-Classified	1.00	Promotion Lakshmi Rai 6/18/15	Nancy	8/14/15	9/14/15	1/29/16	2/26/16	4/12/16	5/11/16	2/11/16	On Target to meet established Timeline
Financial Aid/ Chau Dao	Student Services	Administrative Specialist I (vacancy 3 of 3)	CA9682	262-Classified	1.00	Promotion Christine Santiago	Nancy	12/8/15	12/9/15	1/29/16	2/26/16	4/12/16	5/11/16	2/11/16	On Target to meet established Timeline
Admissions & Records/ George Bradshaw	Student Services	Admissions and Records Specialist I	CA9506	262-Classified	1.00	Promoted Jenny Hua 9/19/15	Nancy	10/13/15	10/16/15	2/16/16	3/7/16	4/4/16	5/11/16	2/11/16	Tentative Timeline and Committee Formation sheet emailed to HM
Disabled Student Programs & Services/ Grace Hanson	Student Services	Alternate Media Specialist	CA9648	262-Classified	1.00	Promotion Brian Heflin 9/9/15	Nancy	9/8/15	(1) 9/14/15 (2) 11/21/15	2/3/16	2/22/16	3/15/16	4/13/16	2/11/16	On Target to meet established Timeline; Extended recruitment for larger pool; ad in DICE.
Financial Aid/ Chau Dao	Student Services	Assistant Director, Financial Aid	MC9999	Management	1.00	Resignation Manuel Cerda 11/13/15	Nancy	11/3/15	11/4/15	11/25/15	1/15/16	2/16/16	3/9/16	2/11/16	On Target to meet established Timeline
Student Health Services/ Marti Whitford	Student Services	Assistant Director, Student Health Services	Pending Fiscal	Management	1.00	New Position		1/5/16						2/5/16	New Job Description drafted; pending Board approval 2/17/16
Student Services/ Audrey Yamagata-Noji	Student Services	Associate Dean, Student Success and Equity	MA9956	Management	1.00	New Position	Erika	9/22/15	9/25/15	12/1/15	1/15/16	2/26/16	4/13/16	2/11/16	On Target to meet established Timeline
Financial Aid/ Chau Dao	Student Services	Business Analyst	CA9405	262-Classified	1.00	New Position	Leticia	10/20/15	12/4/15	1/14/16	2/4/16	3/16/16	4/13/16	2/11/16	On Target to meet established Timeline
Trio Program/ Zolita Fisher	Student Services	Coordinator, Project Program	CA9490	262-Classified	1.00	Resignation Christopher Sweeten	Maria	1/5/16	1/11/16	2/16/16	3/7/16	4/13/16	5/11/16	2/11/16	On Target to meet established Timeline
Aspire Program/ Francisco Dorame	Student Services	Educational Advisor	Pending Fiscal	262-Classified	1.00	New Position		2/9/16						2/11/16	New Job Description being drafted
High School Outreach/ Francisco Dorame	Student Services	Student Services Outreach Specialist (vacancy 1 of 2)	CA9655	262-Classified	1.00	Promotion Elmer Anzora Rodriguez	Nancy	8/14/15	8/27/15	10/7/15	10/28/15	1/6/16 & 1/7/16	2/17/16	2/11/16	New Hire Recommendation: Cynthia Orozco
High School Outreach/ Francisco Dorame	Student Services	Student Services Outreach Specialist (vacancy 1 of 2)	Pending Fiscal	262-Classified	1.00	New Position		2/2/16							
High School Outreach/ Francisco Dorame	Student Services	Student Services Outreach Specialist (vacancy 2 of 2)	CA9783	262-Classified	1.00	Resignation Jesse Lopez 9/8/15	Nancy	9/22/15	9/25/15	10/7/15	10/28/15	1/6/16 & 1/7/16	2/17/16	2/11/16	New Hire Recommendation: Tanisha Burrus
High School Outreach/ Francisco Dorame	Student Services	Student Services Outreach Specialist (vacancy 2 of 2)	Pending Fiscal	262-Classified	1.00	New Position		2/2/16							
Financial Aid/ Chau Dao	Student Services	Student Services Program Specialist	CA9410	262-Classified	1.00	New Position	Erika	9/29/15	9/30/15	1/28/16	2/19/16	3/18/16	4/13/16	2/11/16	On Target to meet established Timeline
Bridge Program/ Francisco Dorame	Student Services	Student Services Program Specialist	Pending Fiscal	262-Classified	1.00	New Position									
EOPS/ Irene Herrera	Student Services	Student Services Program Specialist	CA9529	262-Classified	1.00	Resignation Ann Marie Ruelas 7/27/15	Erika	8/14/15	9/14/15	11/5/15	11/30/15	1/11/16	2/17/16	2/11/16	New Hire Recommendation: Nadine Hernandez

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Full-Time Faculty Recruitments															
Business/ Jennifer Galbraith	Instruction	Professor of Accounting	FA9559	Faculty	1.00	New Position	Erika	11/17/15	1/5/16	1/15/16	2/16/16	4/25/16 and 4/26/16	6/22/16	2/11/16	Timeline established
Adult Basic Education/ Madelyn Arballo	Instruction	Professor of Adult Basic Education	FA9530	Faculty	1.00	New Position	Erika	12/15/15		1/27/16	2/29/16	5/9/16 and 5/10/16	6/22/16	2/11/16	Timeline established
Humanities/ American Sign Language	Instruction	Professor of American Sign Language	FA9542	Faculty	1.00	New Position	Nancy	12/1/15	1/25/16	1/28/16	3/4/16		5/11/16	2/11/16	Tentative Timeline and Committee Formation to be established
Natural Sciences/ Matt Judd	Instruction	Professor of Anthropology - Cultural Anthropology	FA9553	Faculty	1.00	New Position	Nancy	11/17/15	1/13/16	1/22/16	3/11/16		6/22/16	2/11/16	Tentative Timeline and Committee Formation to be established
Natural Sciences/ Matt Judd	Instruction	Professor of Biological Sciences Non-Majors	FA9552	Faculty	1.00	New Position	Nancy	11/17/15	1/20/16	1/22/16	2/26/16		5/11/16	2/11/16	Tentative Timeline and Committee Formation to be established
Natural Sciences/ Matt Judd	Instruction	Professor of Chemistry	FA9556	Faculty	1.00	Replaces Karelyn Hoover	Nancy	11/17/15	1/20/16	1/22/16	2/26/16		5/11/16	2/11/16	Tentative Timeline and Committee Formation to be established
Business/ Jennifer Galbraith	Instruction	Professor of Child Development	FA9725	Faculty	1.00	Replaces Karen Curran	Erika	11/17/15	1/5/16	1/12/16	2/11/16	4/5/16 and 4/6/15	5/11/16	2/11/16	Timeline established
Humanities/ Jim Jenkins	Instruction	Professor of Communication (Non-Forensics)	FA9534	Faculty	1.00	New Position	Nancy	12/1/15	1/11/16	1/12/16	2/29/16		5/11/16	2/11/16	Tentative Timeline and Committee Formation to be established
Continuing Education/ Madelyn Arballo	Instruction	Professor of Counseling - Adult Basic Education (vacancy 1 of 2)	FA9537	Faculty	1.00	New Position	Erika	12/1/15		1/27/16	2/29/16		6/22/16	2/11/16	Tentative Timeline and Committee Formation to be established
Continuing Education/ Madelyn Arballo	Instruction	Professor of Counseling - Adult Basic Education (vacancy 2 of 2)	FA9538	Faculty	1.00	New Position	Erika	12/1/15	1/25/16	1/27/16	2/29/16		6/22/16	2/11/16	Tentative Timeline and Committee Formation to be established
Continuing Education/ Madelyn Arballo	Instruction	Professor of Counseling - ESL (vacancy 1 of 2)	FA9539	Faculty	1.00	New Position	Erika	12/1/15	1/25/16	1/27/16	2/29/16		6/22/16	2/11/16	Tentative Timeline and Committee Formation to be established
Continuing Education/ Madelyn Arballo	Instruction	Professor of Counseling - ESL (vacancy 2 of 2)	FA9540	Faculty	1.00	New Position	Erika	12/1/15	1/25/16	1/27/16	2/29/16		6/22/16	2/11/16	Tentative Timeline and Committee Formation to be established
Continuing Education/ Madelyn Arballo	Instruction	Professor of Counseling - Short-Term Vocational (vacancy 1 of 2)	FA9535	Faculty	1.00	New Position	Erika	12/1/15		1/27/16	2/29/16		6/22/16	2/11/16	Tentative Timeline and Committee Formation to be established
Continuing Education/ Madelyn Arballo	Instruction	Professor of Counseling - Short-Term Vocational (vacancy 2 of 2)	FA9536	Faculty	1.00	New Position	Erika	12/1/15		1/27/16	2/29/16		6/22/16	2/11/16	Tentative Timeline and Committee Formation to be established
Kinesiology/ Joe Jennum	Instruction	Professor of Dance	FA9533	Faculty	1.00	New Position	Nancy	12/1/15	12/18/15	12/22/15	3/11/16		6/22/16	2/11/16	Tentative Timeline and Committee Formation to be established
Technology & Health/ Jemma Blake Judd	Instruction	Professor of Emergency Medical Services	FA9546	Faculty	1.00	Replaces Scott Jaeggi		12/1/15							HR has not received job posting from department for required approvals

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Department/Division Manager	Division	Position Title	Position #	Classification	FTE	Vacancy Reason	Recruiter	Date PC approved	Date assigned	Posting date	Closing date	Interview dates	Expected Board	Recent Status	Recent Activity Comments
Humanities/ Jim Jenkins	Instruction	Professor of English (vacancy 1 of 2)	FA9543	Faculty	1.00	Replaces Cynthia Prochaska	Nancy	12/1/15	12/18/15	1/4/16	2/26/16	4/4/16 or 4/11/16	5/11/16	2/11/16	On Target to meet established Timeline
Humanities/ Jim Jenkins	Instruction	Professor of English (vacancy 2 of 2)	FA9532	Faculty	1.00	Replaces Robin Tripp	Nancy	12/1/15	12/18/15	1/4/16	2/26/16	4/4/16 or 4/11/16	5/11/16	2/11/16	On Target to meet established Timeline
Natural Sciences/ Matt Judd	Instruction	Professor of Health - Biology	FA9551	Faculty	1.00	Replaces Lynda Hoggan	Nancy	11/17/15	1/19/16	1/22/16	3/11/16		6/22/16	2/11/16	Tentative Timeline and Committee Formation to be established
Humanities/ Jim Jenkins	Instruction	Professor of History	FA9545	Faculty	1.00	Replaces Damany Fisher	Nancy	12/1/15	1/13/16	1/15/16	2/18/16		5/11/16	2/11/16	Tentative Timeline and Committee Formation to be established
Natural Sciences/ Matt Judd	Instruction	Professor of Horticulture	FA9633	Faculty	1.00	Replaces Tom Visosky	Nancy	11/17/15	1/13/16	1/22/16	3/11/16		6/22/16	2/11/16	Tentative Timeline and Committee Formation to be established
Kinesiology/ Joe Jennum	Instruction	Professor of Kinesiology & Baseball Head Coach	FA9549	Faculty	1.00	New Position	Nancy	11/17/15	12/18/15	12/22/15	3/11/16		6/22/16	2/11/16	Tentative Timeline and Committee Formation to be established
Kinesiology/ Joe Jennum	Instruction	Professor of Kinesiology & Volleyball Head Coach	FA9555	Faculty	1.00	Replaces Ursula Little	Nancy	11/17/15	12/18/15	12/22/15	2/19/16		5/11/16	2/11/16	Tentative Timeline and Committee Formation to be established
Kinesiology/ Joe Jennum	Instruction	Professor of Kinesiology & Wrestling Head Coach	FA9558	Faculty	1.00	Replaces Larry Watanabe	Nancy	11/17/15	12/18/15	12/22/15	2/19/16		5/11/16	2/11/16	Tentative Timeline and Committee Formation to be established
Library & Learning Resources/Meghan Chen	Instruction	Professor of Librarian - Student Equity & Outreach	FA9541	Faculty	1.00	New Position	Erika	12/1/15	1/13/16	1/20/16	2/16/16	4/11/16 and 4/12/16	6/22/16	2/11/16	Timeline established
Technology & Health/ Jemma Blake Judd	Instruction	Professor of Manufacturing	FA9547	Faculty	1.00	New Position	Nancy	12/1/15		1/28/16	3/4/16		5/11/16	2/11/16	Tentative Timeline and Committee Formation to be established
Natural Sciences/ Matt Judd	Instruction	Professor of Mathematics (vacancy 1 of 2)	FA9557	Faculty	1.00	New Position	Nancy	11/17/15	1/7/16	1/8/16	2/16/16		5/11/16	2/11/16	Tentative Timeline and Committee Formation to be established
Natural Sciences/ Matt Judd	Instruction	Professor of Mathematics (vacancy 2 of 2)	FA9554	Faculty	1.00	Replaces Jennifer Galbraith	Nancy	11/17/15	1/7/16	1/8/16	2/16/16		5/11/16	2/11/16	Tentative Timeline and Committee Formation to be established
Arts/Sue Long	Instruction	Professor of Music (vacancy 1 of 2)	FA9544	Faculty	1.00	Replaces Stephen Wilkerson	Erika	12/1/15	1/5/16	1/8/16	2/19/16	4/7/16 and 4/8/16	5/11/16	2/11/16	Timeline established
Arts/Sue Long	Instruction	Professor of Music (vacancy 2 of 2)	FA9531	Faculty	1.00	Replaces Jason Chevalier	Erika	12/1/15	1/5/16	1/8/16	2/19/16	4/7/16 and 4/8/16	5/11/16	2/11/16	Timeline established
Business/ Jennifer Galbraith	Instruction	Professor of Nutrition	FA9550	Faculty	1.00	New Position	Erika	11/17/15	1/5/16	1/15/16	2/26/16	5/11/16 and 5/12/16	6/22/16	2/11/16	Timeline established
Humanities/ Jim Jenkins	Instruction	Professor of Political Science	FA9546	Faculty	1.00	Replaces Jerry Allen	Nancy	12/1/15	12/18/15	12/22/16	2/16/16	3/22/16 & 3/24/16	4/13/16	2/11/16	On Target to meet established Timeline
Business/ Jennifer Galbraith	Instruction	Professor of Restaurant Management	FA9994	Faculty	1.00	Replaces Fawaz Al-Malood	Erika	11/17/15	1/6/16	1/15/16	3/2/16	4/29/16 and 5/2/16	6/22/16	2/11/16	Timeline established
Arts/Sue Long	Instruction	Professor of Theater	FA9548	Faculty	1.00	Replaces Ralph Eastman	Erika	11/17/15	1/5/16	1/15/16	2/17/16		5/11/16	2/11/16	Tentative Timeline and Committee Formation sheet emailed to HM
Natural Sciences/ Matt Judd	Instruction	Professor, Physics (One Semester Temp)	FT9975	Faculty	1.00	One Year Temp	Nancy	7/7/15	7/9/15	11/9/15	12/9/15	1/8/16	2/17/16	2/11/16	New Hire Recommendation: Kwun Hung Cheung (Michael)

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Counseling/ Tom Mauch	Student Services	Professor of Counseling - DREAM	FA9529	Faculty	1.00	New Position		12/15/15						2/5/16	Pending voluntary transfer process
Disabled Student Programs & Services/ Grace Hanson	Student Services	Professor of Counseling - DSPS	FA9525	Faculty	1.00	New Position		2/2/16						2/5/16	Job posting template and Committee Membership emailed to HM; Follow up: 2/9/16
Counseling/ Tom Mauch	Student Services	Professor of Counseling - General (vacancy 1 of 2)	FA9528	Faculty	1.00	New Position		12/15/15							HR has not received job posting from department for required approvals
Counseling/ Tom Mauch	Student Services	Professor of Counseling - General (vacancy 2 of 2)	FA9527	Faculty	1.00	New Position		12/15/15							HR has not received job posting from department for required approvals
Counseling/ Tom Mauch	Student Services	Professor of Counseling - General	FA9566	Faculty	1.00	New Position	Zaira	12/16/14	(1) 3/13/15 (2) 8/17/15	10/6/15	11/6/15	1/21/16 & 1/27/16	3/9/16	2/11/16	(1) 2 of 3 vacancies filled (2) On Target to meet established Timeline



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ADJUNCT RECRUITMENTS															
Natural Sciences Division		Adjunct Pool for Anatomy & Physiology		Adjunct Pool			Katy			6/25/15	Open until filled				On Target to meet established Timeline
History and Art History/ Humanities		Adjunct Pool for Art History		Adjunct Pool			Katy		7/9/15 ZJ 6/9/15 NG	6/18/15	8/21/15				On Target to meet established Timeline
Natural Sciences Division/ Matt Judd		Adjunct Pool for Biology		Adjunct Pool			Katy			7/1/15	Open until filled				Hired: Ryan Babiar, Wentworth Kennedy, Ayesha Sirajudar
Business Law/ Martin Ramey		Adjunct Pool for Business Law		Adjunct Pool			Katy			12/15/15	1/15/16				On Target to meet established Timeline
Natural Sciences/ Jenny Leung & Jody Williams Tyler		Adjunct Pool for Chemistry		Adjunct Pool			Katy								On Target to meet established Timeline
Computer Info Systems/ Barry Andrews		Adjunct Pool for Computer info Systems -Programming		Adjunct Pool			Katy			11/17/15	6/30/16				
Counseling/ Lina Soto		Adjunct Pool For Counseling		Adjunct Pool			Katy			10/19/15	10/30/15				On Target to meet established Timeline
Earth Science & Astronomy/ Julie Bray-Ali		Adjunct Pool for Earth Science (Astronomy)		Adjunct Pool			Katy		7/9/15 ZJ 5/15/15 NG	7/16/17	6/30/16				On Target to meet established Timeline
Natural Sciences/ Julie Bray-Ali		Adjunct Pool for Earth Science (Geology/Oceanography)		Adjunct Pool			Katy		7/9/15 ZJ 5/15/15 NG	6/9/15	6/30/16				On Target to meet established Timeline
Physics & Engineering, Natural Sciences		Adjunct Pool for Engineering		Adjunct Pool			Katy			12/19/14	Open until filled				On Target to meet established Timeline
Humanities Division		Adjunct Pool for English		Adjunct Pool			Katy		7/1/15				8/5/15		Hired: Paul Cheng and Bahareh Alaei
Foreign Languages/ Solene Halabi		Adjunct Pool for Foreign Languages (Chinese)		Adjunct Pool			Katy			12/1/15	1/8/16				
Humanities Division		Adjunct Pool for Foreign Languages (French)		Adjunct Pool			Katy		8/1/15	8/3/15	11/13/15				On Target to meet established Timeline
Foreign Languages/ Solene Halabi		Adjunct Pool for Foreign Languages (Italian)		Adjunct Pool			Katy			6/8/15	6/30/16				On Target to meet established Timeline
Foreign Languages/ Solene Halabi		Adjunct Pool for Foreign Languages (Japanese)		Adjunct Pool			Katy			5/1/15	12/1/15		8/5/15		Hired: Mika Sawada
Humanities/ Elizabeth Lobb		Adjunct Pool for Geography		Adjunct Pool			Katy		7/9/15 ZJ 6/9/15 NG	7/16/15	6/30/16				On Target to meet established Timeline
Humanities/ Kathleen Cannon		Adjunct Pool for History		Adjunct Pool			Katy		7/9/15 ZJ 6/9/15 NG						On Target to meet established Timeline
Manufacturing Tech/ Steve James		Adjunct Pool for Manufacturing Technology		Adjunct Pool			Katy			11/15/15	6/30/16				
Natural Sciences/ Art Nitta		Adjunct Pool for Mathematics		Adjunct Pool			Katy			10/13/15	6/30/16				
Adult Basic Education/ Marilyn McNall		Adjunct Pool for NonCredit IHSS		Adjunct Pool			Katy		7/9/15		Open until filled				Hired: Jennifer Holman
Writing Center/ David Charbonneau		Adjunct Pool for NonCredit Instructor, Continuing Ed		Adjunct Pool			Katy		6/16/15						On Target to meet established Timeline
Older Adults/ Mary Lange		Adjunct Pool for Non-Credit Professor of Adults with Disabilities		Adjunct Pool			Katy		1/15/16	1/25/16	Open until filled				On Target to meet established Timeline
Technology & Health/ Jemma Blake Judd		Adjunct Pool for NonCredit Technical Education Resource Center		Adjunct Pool			Katy		8/1/15	8/14/15	8/24/15				On Target to meet established Timeline
Nutritional Science/ Carol Impara		Adjunct Pool for Nutritional Science/Food Services		Adjunct Pool			Katy			11/17/15	1/31/16				
Paralegal Studies/ Martin Ramey		Adjunct Pool for Paralegal Studies		Adjunct Pool			Katy			12/15/15	1/15/16				
Physics & Engineering, Natural Sciences Div		Adjunct Pool for Physics		Adjunct Pool			Katy			3/6/15	6/30/15				On Target to meet established Timeline



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Humanities Division		Adjunct Pool for Political Science		Adjunct Pool			Katy		9/21/15		Open until filled				On Target to meet established Timeline
ESL Margaret Teske		Adjunct Pool for Professor of English as a Second Language (Non-Credit)		Adjunct Pool			Katy		1/26/16	1/28/16	6/30/16				On Target to meet established Timeline
Arts/Dan Smith		Adjunct Pool for Television		Adjunct Pool			Katy			5/22/15	6/30/15		8/5/15		Hired: Steven Gerbson
Business Division		Adjunct Pool for Accounting		Adjunct Pool			Katy		7/9/15 ZJ 5/15/15 NG						On Target to meet established Timeline
Psychology/ Charis Louie		Adjunct Pool for Psychology		Adjunct Pool			Katy		4/3/15	5/19/15	6/30/15				On Target to meet established Timeline
Natural Sciences/ Karelyn Hoover		Administrative Specialist I Substitute		Short Term			Zaira			2/2/16					On Target to meet established Timeline
Natural Sciences/ Karelyn Hoover		Administrative Specialist IV Substitute		Short Term			Zaira			1/29/16				2/11/16	New Hire Recommendation: Linda Potter
Fiscal Services/ Sheree Culross		Cashier III Pool		Short Term			Zaira		1/14/16	1/15/16	1/25/16			2/11/16	On Target to meet established Timeline
Adult Basic Education/ Madelyn Arballo		Project Administator		Short Term			Katy			12/2/15	Open until filled				On Target to meet established Timeline
Adult Basic Education/ Omideh Miri		Study Skills Assistant II		Short Term			Katy			12/17/15	Open until filled				On Target to meet established Timeline
Writing Center/ David Charbonneau		Tutorial Specialist IV		Short Term			Zaira			2/3/16					On Target to meet established Timeline