

**REQUESTS TO FILL (IN PROCESS)  
FOR OCTOBER 20, 2015**

Pending Re-opening of position			Recruitment on hold; RTF will be returned to hiring manager							HR has been waiting to discuss recruitment with hiring manager					
Department/Division Manager	Division	Position Title	Position #	Classification	FTE	Vacancy Reason	Recruiter	Date PC approved	Date assigned	VLTP OR Posting date	VLTP OR Closing date	Interview dates	Expected Board Approval date	Recent Status Update	Recent Activity Comments
Custodial Services/ Ken McAlpin	Administrative Services	Interim Supervisor, Custodial Services	SUT996	Supervisory	1.00	Resignation Quinton Riles 7/14/15	Erika	9/2/15	9/3/15	10/1/15	10/21/15	11/10/15	12/9/15	10/12/15	Timeline established
Facilities Planning & Management/ Gary Nellesen	Administrative Services	Construction Projects Specialist	CA9420	262-Classified	1.00	New Position	Nancy	7/21/15	7/23/15	8/14/15	9/8/15	9/29/15	10/21/15	10/16/15	New Hire Recommendation: Ashley Gallegos
Facilities Planning & Management/ Gary Nellesen	Administrative Services	Temp Project Manager- Preventative Maintenance	MT9997	Management	1.00	Special Project Manager AP7135	Erika	7/21/15	8/18/15					10/12/15	New Job Description being drafted
Information Technology/ Dale Vickers	Administrative Services	Assistant Director, Academic Technology & Infrastructure	MC9998	Management	1.00	Resignation Shanti Atashpoush June 2014	Erika	4/21/15	5/20/15 EA 4/24/15ZJ	6/25/15	7/30/15	9/2/15	10/21/15	10/12/15	New Hire Recommendation: Ron Bean
Information Technology/ Robert Hughes	Administrative Services	Web Designer	CA9455	262-Classified	1.00	Resignation Mario Guzman May 2015	Nancy	6/9/15	6/11/15	7/23/15	8/13/15	9/22/15	10/21/15	10/16/15	New Hire Recommendation: Matthew Bidart
Information Technology/ Ron Bean	Administrative Services	Computer Facilities Assistant	CA9578	262-Classified	0.475	Resignation Edwin Anonuevo	Leticia	5/26/15	6/9/15	7/13/15	8/5/15	9/14/15	10/21/15	10/8/15	New Hire Recommendation: Kevin Kawaguchi
Information Technology/ Bob Hughes	Administrative Services	Computer Facilities Assistant	CA9606	262-Classified	0.475	Termination Ken Kawaguchi	Nerissa	7/7/15	7/16/15	7/29/15	8/4/15	9/21/15	10/21/15	10/9/15	New Hire Recommendation: David Gordon
Information Technology/ Dale Vickers	Administrative Services	Coordinator, Computer Facilities	CA9860	262-Classified	1.00	Promotion David Dieckmeyer 5/27/15	Leticia	5/12/15	5/20/15	7/7/15	7/30/15	9/9/15	10/21/15	10/8/15	New Hire Recommendation: Sean Truong
Information Technology/ Dale Vickers	Administrative Services	Information Technology Support Technician	CA94111	262-Classified	1.00	New Position	Nancy (10/19/15) Leticia	9/22/15	9/25/15	TBD	TBD	TBD	TBD	10/19/15	
Information Technology/ Robert Hughes	Administrative Services	Senior Systems Analyst / Programmer	CA9968	262-Classified	1.00	Resignation Daniel Lamoree 2/27/15	Nerissa	3/3/15	3/12/15	8/27/15	9/4/15	10/19/15	11/18/15	10/9/15	On Target to meet established Timeline
Information Technology/ Robert Hughes	Administrative Services	Training & Applications Specialist	CA9768	262-Classified	1.00	Promotion Hector Garcia 6/24/15	Maria	6/16/15	6/29/15 MC 6/22/15 NU	8/4/15	8/25/15	9/14/15	10/21/15	10/16/15	New Hire Recommendation: Evelyn Ojeda
Public Safety/ Dave Wilson	Administrative Services	Parking Officer	CA9526	262-Classified	0.475	VLTP Adam Beckerdite 9/9/15	Lisa	8/14/15	8/20/15	VLTP: 9/2/15	VLTP: 9/11/15		10/21/15	10/13/15	VLT process complete: New Hire Recommendation: Daniel Gibson
Public Safety/ Dave Wilson	Administrative Services	Parking Officer	CA9491	262-Classified	0.475	VLTP Daniel Gibson 9/26/15	Nerissa	9/22/15	9/25/15	10/2/15	10/22/15	11/12/15	12/9/15	10/9/15	On Target to meet established Timeline
Public Safety/ Dave Wilson	Administrative Services	Public Safety Officer	CA9918	262-Classified	1.00	Transfer Valerie White 9/19/15	Lisa	9/15/15	9/21/15	VLTP: 9/28/15	VLTP: 10/6/15		10/21/15	10/13/15	VLT process complete: New Hire Recommendation: Randall Yang
Technical Services/ Bill Eastham	Administrative Services	Technician, Performing Arts Operations (Master Electrician)	CA9786	262-Classified	1.00	Resignation Kevin Owen 8/20/15	Erika (10/15/15) Lisa	9/3/15	9/3/15	9/25/15	10/15/15	10/28/15	11/18/15	10/13/15	On Target to meet established Timeline
Facilities, Planning & Management/ Gary Nellsen	Administrative Services	Manager, Construction Projects (2 or 2 vacancies)	MC9956	Management	1.00	Resignation Olesugan Phillips	Erika	6/23/15	(1) 6/29/15 (2) 7/30/15					10/12/15	Hiring Mgr contacted. Next follow-up scheduled: 10/13/15
Grounds/ Gary Nellesen	Administrative Services	Interim Lead Landscape/Chemical Specialist (Campus Grounds and Sports Fields)	CBT997	651-Classified	1.00	Replace Johnny Jauregui (currently out-of-class)	Erika	7/21/15	(1) 7/23/15 (2) 9/8/15					10/12/15	Hiring Mgr contacted. Next follow-up scheduled: 10/19/15
Human Resources/ James Czaja	Human Resources	Administrative Specialist IV	CA9887	262-Classified	1.00	New Position	Maria	10/14/14	(1) 10/14/15 (2) Re-open 9/28/15	9/28/15	10/19/15		11/18/15	10/16/15	(1) Unsuccessful Recruitment. (2) On target to meet established Timeline
Adult Basic Education/ Omi Sloan	Instruction	Tutorial Services Assistant I (2nd round)	CA9425	262-Classified	0.475	New Position	Nancy (10/15/15) Leticia	2/3/15	(1) 2/6/15 (2) Re-open 9/17/15	9/17/15	10/13/15	TBD	11/18/15	10/8/15	On Target to meet established Timeline
Agricultural Sciences/ Matt Judd	Instruction	Horticulture Production Assistant	CB9902	651-Classified	1.00	Promotion Ruben Flores 10/31/14	Maria	9/15/15	9/15/15	9/18/15	10/8/15		11/18/15	10/16/15	On Target to meet established Timeline
Arts Division/ Sue Long	Instruction	Laboratory Technician-Art	CA9412	262-Classified	0.475	New Position	Maria	8/14/15	8/27/15	10/16/15	10/26/15		11/18/15	10/16/15	On target to meet established Timeline
Arts Division/ Sue Long	Instruction	Laboratory Technician-Theater	CA9415	262-Classified	0.475	New Position	Maria	8/14/15	8/27/15	9/23/15	10/14/15		11/18/15	10/16/15	On Target to meet established Timeline

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Business Division/ Jennifer Galbraith	Instruction	Laboratory Technician - Child Development Observation	Pending Fiscal	262-Classified	0.475	New Position	Erika	10/13/15	10/16/15						
Commerical & Entertainment Arts/ Sue Long	Instruction	Laboratory Technician - Digital Arts	Pending Fiscal	262-Classified	0.475	New Position	Maria	10/13/15	10/16/15						
Continuing Education Liza Becker	Instruction	Interim Director Education for Older Adults & Adults with Disabilities	MA9957	Management	1.00	New Position	Nancy	6/23/15	6/29/15	9/2/15	9/23/15	10/29/15	11/18/15	10/16/15	On Target to meet established Timeline
English as a Second Language/ Liza Becker	Instruction	ESL Instructional Support Assistant 1 of 2	CA9504	262-Classified	0.475	Promotion Tiffany Rusich 7/2/15	Nancy (10/15/15) Leticia	8/14/15	8/27/15					10/16/15	Recruitment placed on hold by HM pending approval of additional RTF
English as a Second Language/ Liza Becker	Instruction	ESL Instructional Support Assistant 2 of 2	CA9503	262-Classified	0.475	Promotion Brittany Rusich 10/21/15	Nancy	10/13/15	10/16/15					10/16/15	Will contact HM 10/21/15
ESL/ Liza Becker/ Margaret Teske	Instruction	Specialist, ESL Instructional Support	CA9600	262-Classified	0.475	Resignation Krystal Hong	Nerissa	7/7/15	7/9/15	7/30/15	8/18/15	9/15/15	10/21/15	10/9/15	New Hire Recommendation: Brittany Rusich
Instruction/ Joumana McGowan	Instruction	Director, Course Identification (C-ID) Grant Operations	MC9947	Management	1.00	New Position	Erika	5/12/15	5/20/15	6/12/15	7/16/15	8/17/15	10/21/15	10/12/15	New Hire Recommendation: Gloria Arevalo (will begin prior to Board per Dr. Scroggins approval)
Instruction/Gloria Arevalo	Instruction	Administrative Specialist IV	Pending Fiscal	262-Classified	0.475	New Position	Nancy	10/13/15	10/16/15					10/16/15	Hiring Mgr contacted. Next follow-up scheduled: 10/21/15
Instructional Services/ Don Sciore	Instruction	Administrative Specialist III (Secretary)	CA9413	262-Classified	1.00	New Position	Nancy	9/15/15	9/18/15	VLTP 9/30/15	VLTP 10/9/15			10/16/15	VLT process complete: Move on to reg. recruitment process
Instructional Services/ Don Sciore	Instruction	Coordinator, Project/Program	CA9409	262-Classified	1.00	New Position	Erika	9/15/15	9/22/15	10/1/15	10/9/15			10/12/15	VLT process complete: Move on to reg. recruitment process
Natural Sciences/ Matt Judd	Instruction	Administrative Specialist III (Secretary)	CA9741	262-Classified	1.00	Promotion Christina Estrada 7/31/15	Nancy	9/15/15	9/18/15	VLTP 9/30/2015	VLTP 10/9/15			10/16/15	VLT process complete: Move on to reg. recruitment process
School of Continuing Education/ Liza Becker	Instruction	Administrative Specialist III (Secretary) 1 of 3	CA9416	262-Classified	1.00	New Position	Nancy	7/21/15	9/14/15	VLTP 9/30/2015	VLTP 10/9/15			10/16/15	VLT process complete: Move on to reg. recruitment process
School of Continuing Education/ Madelyn Arballo	Instruction	Administrative Specialist IV (Administrative Secretary)	CA9418	262-Classified	1.00	New Position	Nancy	7/21/15	9/14/15	VLTP 9/21/15	VLTP 9/30/15	10/19/15		10/16/15	VLT process -interviews to begin.
School of Continuing Education/ Madelyn Arballo	Instruction	Associate Dean, Career Education & Workforce Development	MA9999	Management	1.00	Promotion Madelyn Arballo 9/10/15	Nancy (10/15/15) Leticia	9/1/15	9/1/15	9/18/15	10/9/015	11/16/15	12/9/15	10/16/15	On Target to meet established Timeline
Technology & Health Division/ Jemma Blake-Judd	Instruction	Equipment Technician	Pending Fiscal	262-Classified	1.00	Retirement Joseph Foye 5/28/14	Nancy (10/15/15) Leticia	9/2/15	9/3/15	10/9/15	10/29/15	TBD	12/9/15	10/16/15	Tentative Timeline and Committee Formation sheet emailed to HM
The Writing Center/ David Charbonneau	Instruction	Tutorial Specialist	CA9414	262-Classified	1.00	New	Erika	8/14/15	8/27/15	9/25/15	10/15/15	11/5/15	12/9/15	10/12/15	On Target to meet established Timeline
Natural Sciences/ Matt Judd	Instruction	Professor, Physics	FT9975	Faculty	1.00	One Year Temp	Nancy	7/7/15	7/9/15					10/16/15	Job to be posted pending HM approval of updated brochure.
Admissions & Records/ George Bradshaw	Student Services	Admissions & Records Specialist III (3rd round)	CA9431	262-Classified	1.00	New Position	Nancy (10/15/15) Leticia	11/25/14	(1) 12/4/14 (2) Re-open 2/9/15 (3) Re-open 10/9/15	10/9/15	10/29/15	TBD	12/9/15	10/8/15	(1) Unsuccessful Recruitment. (2) Unsuccessful Recruitment. (3) On Target to meet established Timeline
Admissions & Records/ George Bradshaw	Student Services	Admissions and Records Specialist I	CA9506	262-Classified	1.00	Promoted Jenny Hua 9/19/15	Nancy	10/13/15	10/16/15					10/16/15	Hiring Mgr contacted. Next follow-up scheduled:10/21/15
CalWORKs/ Stephen Brown	Student Services	Professor, Counseling CalWORKs - 11 month	FA9564	Faculty	1.00	New Position	Zaira	4/21/15	4/24/15	5/15/15	6/15/15	10/27/15	11/18/15	10/2/15	Timeline established
Career & Transfer Services/ Tom Mauch	Student Services	Director, Career & Transfer Services	MAT995	Management	1.00	Resignation Richard Cortes	Erika	7/21/15	7/23/15	8/24/15	9/18/15	10/15/15	11/18/15	10/12/15	On Target to meet established Timeline

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Counseling/ Tom Mauch	Student Services	Professor, Counseling General - 11 month	FA9566	Faculty	1.00	New Position	Zaira	12/16/14	(1) 3/13/15 (2) 8/17/15	10/6/15	11/6/15		1/27/16	10/2/15	(1) 2 of 3 vacancies filled (2) On Target to meet established Timeline
Disabled Student Programs & Services/ Grace Hanson	Student Services	Alternate Media Specialist	CA9648	262-Classified	1.00	Promotion Brian Heflin 9/9/15	Nancy	9/8/15	9/14/15	10/2/15	10/23/15		12/9/15	10/16/15	On Target to meet established Timeline
Disabled Student Programs & Services/ Grace Hanson	Student Services	Mental Health Clinician	CA9422	262-Classified	1.00	New Position	Lisa	3/10/15	(1) 3/12/15 (2) Re-open 7/21/15	7/22/15	8/14/15	9/15/15	10/21/15	10/13/15	New Hire Recommendation: Tai Ying Chou
EOPS/ Irene Herrera	Student Services	Student Services Program Specialist	CA9529	262-Classified	1.00	Resignation Ann Marie Ruelas 7/27/15	Erika	8/14/15	9/14/15					10/12/15	Hiring Mgr contacted. Next follow-up scheduled: 10/13/15
Financial Aid/ Chau Dao	Student Services	Administrative Specialist I 1 of 2	CA9498	262-Classified	1.00	Promotion Sandy Miranda	Nancy	9/8/15	9/14/15	10/16/15	10/26/15			10/16/15	VLTP in progress.
Financial Aid/ Chau Dao	Student Services	Administrative Specialist I (Clerical Specialist) 2 of 2	CA9497	262-Classified	1.00	Promotion Lakshimi Rai 6/18/15	Nancy	8/14/15	9/14/15	10/16/15	10/26/15			10/16/15	VLTP in progress.
Financial Aid/ Chau Dao	Student Services	Financial Aid Specialist	CA9885	262-Classified	1.00	Retirement Patty Hamilton	Erika	7/21/15	7/23/15	8/20/15	9/18/15	10/27/15	11/18/15	10/12/15	On Target to meet established Timeline
Financial Aid/ Chau Dao	Student Services	Student Services Program Specialist	CA9410	262-Classified	1.00	New Position	Erika	9/29/15	9/30/15					10/12/15	Hiring Mgr contacted. Next follow-up scheduled: 10/13/15
High School Outreach/ Francisco Dorame	Student Services	Student Services Outreach Specialist 1 of 2	CA9655	262-Classified	1.00	Promotion Elmer Anzora Rodriguez	Nancy	8/14/15	8/27/15	10/7/15	10/28/15			10/16/15	On Target to meet established Timeline
High School Outreach/ Francisco Dorame	Student Services	Student Services Outreach Specialist 2 or 2	CA9783	262-Classified	1.00	Resignation Jesse Lopez 9/8/15	Nancy	9/22/15	9/25/15	10/7/15	10/28/15			10/16/15	On Target to meet established Timeline
Student Health Services/ Marti Whitford	Student Services	Student Services Program Specialist II	CA9442	262-Classified	0.475	Resignation Melissa Egan	Lisa	6/23/15	6/29/15	7/27/15	8/18/15	9/23/15	10/21/15	10/13/15	New Hire Recommendation: Amanda Gonzalez
Student Health Services/ Marti Whitford	Student Services	Student Services Program Specialist II	Pending Fiscal	262-Classified	0.475	New Position	Lisa	6/23/15	6/29/15	7/27/15	8/18/15	9/23/15	10/21/15	10/13/15	New Hire Recommendation: Stephanie Lopez
Student Life/ Andi Sims	Student Services	Student Center Specialist	CA9507	262-Classified	1.00	Resignation Daniel Al-Gattas 7/16/15	Erika (10/15/15) Lisa	8/14/15	8/18/15	9/15/15	10/2/15	10/26/15	12/10/15	10/13/15	On Target to meet established Timeline
Student Services/ Audrey Yamagata-Noji	Student Services	Associate Dean, Student Success and Equity	MA9956	Management	1.00	New Position	Erika	9/22/15	9/25/15					10/12/15	Job Description being revised
ADJUNCT RECRUITMENTS															
Adult Basic Education/ Marilyn McNall		Adjunct Pool for NonCredit IHSS		Adjunct Pool			Katy Zaira		7/9/15		Open until filled			10/2/15	On Target to meet established Timeline
Aircraft Maintenance & Manufacturing		Adjunct Pool for Aircraft Maintenance		Adjunct Pool			Katy Nancy			3/23/15	6/30/15			10/12/15	On Target to meet established Timeline
Arts/Dan Smith		Adjunct Pool for Television		Adjunct Pool			Katy Nancy			5/22/15	6/30/15		8/5/15	10/12/15	Hired: Steven Gerbson
Business Division		Adjunct Pool for Accounting		Adjunct Pool			Katy Zaira		7/9/15 ZJ 5/15/15 NG					10/2/15	On Target to meet established Timeline
Dance/Commercial Dance/ Amy Nakamura		Adjunct Pool for Dance/Commercial Dance		Adjunct Pool			Katy Zaira		7/9/15 ZJ 6/16/15 NG					10/2/15	Hiring Mgr contacted. Next follow-up scheduled: 6/22/15
Earth Science & Astronomy/ Julie Bray-Ali		Adjunct Pool for Earth Science (Astronomy)		Adjunct Pool			Katy Zaira		7/9/15 ZJ 5/15/15 NG	7/16/17				10/2/15	On Target to meet established Timeline
Foreign Languages/ Solene Halabi		Adjunct Pool for Foreign Languages (Italian)		Adjunct Pool			Katy Nancy			6/8/15	6/30/16			10/12/15	On Target to meet established Timeline
Foreign Languages/ Solene Halabi		Adjunct Pool for Foreign Languages (Japanese)		Adjunct Pool			Katy Nancy			5/1/15	12/1/15		8/5/15	10/12/15	Hired: Mika Sawada
History and Art History/ Humanities		Adjunct Pool for Art History		Adjunct Pool			Katy Zaira		7/9/15 ZJ 6/9/15 NG	6/18/15	8/21/15			10/2/15	On Target to meet established Timeline

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Humanities Division		Adjunct Pool for English		Adjunct Pool			Katy Nancy		7/1/15				8/5/15	10/2/15	Hired: Paul Cheng and Bahareh Alaei
Humanities Division		Adjunct Pool for Foreign Languages (French)		Adjunct Pool			Katy Nancy		8/1/15	8/3/15	11/13/15			10/2/15	On Target to meet established Timeline
Humanities Division		Adjunct Pool for Political Science		Adjunct Pool			Katy Zaira		9/21/15		Open until filled			10/2/15	On Target to meet established Timeline
Humanities/ Elizabeth Lobb		Adjunct Pool for Geography		Adjunct Pool			Katy Zaira		7/9/15 ZJ 6/9/15 NG	7/16/15	6/30/16			10/2/15	On Target to meet established Timeline
Humanities/ Kathleen Cannon		Adjunct Pool for Professor of History		Adjunct Pool			Katy Zaira		7/9/15 ZJ 6/9/15 NG					10/2/15	On Target to meet established Timeline
Natural Sciences Division/ Matt Judd		Adjunct Pool for Anatomy & Physiology		Adjunct Pool			Katy Nancy			6/25/15	Open until filled			10/12/15	On Target to meet established Timeline
Natural Sciences Division/ Matt Judd		Adjunct Pool for Biology		Adjunct Pool			Katy Nancy			7/1/15	Open until filled			10/12/15	On Target to meet established Timeline
Natural Sciences/ Julie Bray-Ali		Adjunct Pool for Earth Science (Geology/Oceanography)		Adjunct Pool			Katy Zaira		7/9/15 ZJ 5/15/15 NG	6/9/15	6/30/16			10/2/15	On Target to meet established Timeline
Natural Sciences/ Jenny Leung & Jody Williams Tyler		Adjunct Pool for Chemistry		Adjunct Pool			Katy Zaira								
Physics & Engineering, Natural Sciences Div		Adjunct Pool for Physics		Adjunct Pool			Katy Nancy			3/6/15	6/30/15			10/12/15	On Target to meet established Timeline
Physics & Engineering, Natural Sciences Division		Adjunct Pool for Engineering		Adjunct Pool			Katy Nancy			12/19/14	Open until filled			10/12/15	On Target to meet established Timeline
Psychology/ Charis Louie		Adjunct Pool for Psychology		Adjunct Pool			Katy Nancy		4/3/15	5/19/15	6/30/15			10/12/15	On Target to meet established Timeline
Technology & Health/ Jemma Blake Judd		Adjunct Pool for NonCredit Technical Education Resource Center		Adjunct Pool			Katy Nancy		8/1/15	8/14/15	8/24/15			10/2/15	Applications under review by Dean of T&H
Writing Center/ David Charbonneau		Adjunct Pool for NonCredit Instructor, Continuing Ed		Adjunct Pool			Katy Nancy		6/16/2015					10/2/15	Hiring Mgr contacted. Next follow-up schecheduled 8/31/15