



MT. SAN ANTONIO COLLEGE PRESIDENT'S CABINET REVIEW OF REQUESTS TO FILL August 30, 2016

Position	Department	FTE	# of Months	Vacancy Reason	Approved	Denied	Reason for Denial
Lead Library Technician	Library	1.0	12	Replaces Linda Small			
Professor of Counseling, Short Term Vocational (resubmittal)	School of Continuing Education	1.00	12	New Position		X	More info needed

Walter J. Scroggins
Reviewed by Dr. Scroggins

8/30/16
Date

** Instructions

1. Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
2. Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
3. Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
4. Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.