



**MT. SAN ANTONIO COLLEGE
PRESIDENT'S CABINET REVIEW OF
REQUESTS TO FILL
July 19, 2016**

Position	Department	FTE	# of Months	Vacancy Reason	Approved	Denied	Reason for Denial
Professor of Mathematics	Mathematics & Computer Science	1.00	10	New Position	✓		
Administrative Specialist I	Bridge Program/ Student Services	1.00	12	Replaces Sophia Salazar	✓		
Executive Assistant to the President and Board of Trustees	President's Office	1.00	12	Replaces Denise Lindholm	✓		

Reviewed by Dr. Scroggins

Date

**** Instructions**

1. Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
2. Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
3. Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
4. Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.