



MT. SAN ANTONIO COLLEGE PRESIDENT'S CABINET REVIEW OF REQUESTS TO FILL May 17, 2016

Position	Department	FTE	# of Months	Vacancy Reason	Approved	Denied	Reason for Denial
Special Projects Director – Regional Consortium for Adult Education	School of Continuing Education	1.0	12	New Position	✓		
Coordinator, Project/Program	ESL	.475	12	Replaces Caridad Oppenstein	✓		
Administrative Specialist II	School of Continuing Education	1.0	12	Replaces Linda Rodriguez	✓		
Administrative Specialist III	Research and Institutional Effectiveness	1.0	12	New Position	✓		


 Reviewed by Dr. Scroggins
 Date 5/17/16

**** Instructions**

1. Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
2. Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
3. Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
4. Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.