

IMMEDIATE NEED REQUEST

2016 - 2017

Requested by:

Location	(Fill-in)	Reviewed By (Signature):	Date to VP:
Department or Unit:	Human Resources		Date to Cabinet:
Division:	Human Resources		Outcome:
Vice President:			

Budget Request(s) (List in Priority Order)	Justification for Request(s)	Funds Requested **			Funding Approved
		Amount	One-time	Ongoing	
1. Immunization Costs SB792	An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function. SB792 was signed this past October 2015 and it has a direct impact on faculty, staff, students, and volunteers who come in direct contact with children and interact with them at the Child Development Center (CDC). Anyone employee or volunteer who interacts with children at the CDC will need to have certain immunization and a copy of their immunization record on file with the CDC office. This new regulation goes into effect September 1st of this year. Since this immunization is now and employment requirement like the TB test, the district is being asked to provide sufficient funds to cover the cost of the immunizations or immunization test for anyone employed by the college. The immunizations or test will be conducted the Mt. SAC Student Health Center.	\$14,000		X	
Account Number(s):	11900-900320-586000-673000				

** Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc. Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.