

IMMEDIATE NEED REQUEST

2015 - 2016

Approved
in Cabinet
4/12/16
Bill Smokey



Requested by: (Unit, Department, Division or Vice President)			
		Date to VP: 4/4/16	
Location	(Fill-in)	Reviewed By (Signature):	
Department or Unit:	Instruction	Date to Cabinet: 4/5/16	
Division:	Instruction	Outcome:	
Vice President:	Irene M. Malmgren		

Budget Request(s)	Justification for Request(s)	Funds Requested **			Funding
(List in Priority Order)	An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.	Amount	One-time	Ongoing	Approved
1. PlanningPoint-One Time Fee	Implementation of TracDat/ActionPoint/PlanningPoint software, services, license, and maintenance provides the software/server/database and reporting functions necessary to meet and maintain program review/reporting requirements for the college.	\$ 12,800.00	x		
ActionPoint - One Time Fee		\$ 12,800.00	x		
ActionPoint Implementation Services		\$ 36,400.00	x		
Managed Services - TracDat/ActionPoint - Annual Fee		\$ 13,000.00		x	
Maintenance & Support - Annual Fee-WAIVED-First Year		\$5,632 waived first year		x	
Account Number(s):	11000-300000- -660000				

**** Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc. Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.**