

IMMEDIATE NEED REQUEST

2015 - 2016

Approved in Cabinet 5/24/16 Bill Smoggin



Requested by: (Unit, Department, Division or Vice President)					
		Date to VP:			
Location	(Fill-in)	Reviewed By (Signature):			
Department or Unit:	Instruction	Date to Cabinet:			
Division:	Instruction	Outcome:			
Vice President:	Irene M. Malmgren	<i>[Signature]</i>			

Budget Request(s)		Justification for Request(s)	Funds Requested **			Funding
(List in Priority Order)			Amount	One-time	Ongoing	Approved
1.		<p>To provide funds for Courseleaf: Curriculum (CIM) Module. Courseleaf has provided Mt. San Antonio College a proposal to add the Courseleaf Curriculum (CIM) Module to the existing catalog project. The proposal acts as a Work Order which is governed by the existing Courseleaf Service & Software Agreement (SSA) contract between Mt. San Antonio College and Leapfrog Technologies.</p> <p>The Courseleaf Curriculum (CIM) Module will replace the current WebCMS Curriculum management system.</p> <p>The cost is composed of: 1)The initial cost in Year one of +\$75,000 which includes the license, and setup and transition services, and 2) The cost in Year two and each year thereafter of +\$13,000 per year, which includes hosting/deployed support, technical support, upgrades, and refresher training.</p>	<p>\$75,000</p> <p>\$13,000</p>	x	x	
Account Number(s):		11000-300000-xxxxxx-660000				

** Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc. Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.