

IMMEDIATE NEED REQUEST

2015 - 2016

Approved in Cabinet
12/15/15
B. Malmgren



Requested by: (Unit, Department, Division or Vice President)					
		Date to VP:			
Location	(Fill-in)	Reviewed By (Signature):			
Department or Unit:	Instruction	Date to Cabinet: 12/15/15			
Division:	Instruction	Outcome:			
Vice President:	Irene M. Malmgren				
Budget Request(s)	Justification for Request(s)	Funds Requested **			Funding
(List in Priority Order)	An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.	Amount	One-time	Ongoing	Approved
1. 11900-300000-141000-601000-1200	Continuing funds are requested to support adjunct faculty participation in development of Student Learning Outcomes. Adjunct faculty will receive, up to, two hours at a non-instructional rate of pay, for participation in department meetings, workshops, or other training related to Student Learning Outcomes.	\$ 20,000.00	x		
Account Number(s):					

** Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc. Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.