

IMMEDIATE NEED REQUEST

2014 - 2015

9/16/14
Approved in
Cabinet +
Bill Smogger

MT. SAC
Mt. San Antonio College

Requested by: Risk Management			
		Date to VP: 9.10.14	
Location	(Fill-in)	Reviewed By (Signature):	
Department or Unit:	Karen Saldana, Risk Management	Karen Saldana	
		Date to Cabinet: 9.16.14	
Division:		Outcome:	
Vice President:	Mike Gregoryk, Administrative Services	[Signature]	

Budget Request(s)		Justification for Request(s)	Funds Requested **			Funding
(List in Priority Order)		An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.	Amount	One-time	Ongoing	Approved
1.	New position - Manager, Environmental Safety and Emergency Services	This position will be responsible for ensuring that Mt. SAC is complying with the mandated requirements of Title 8, Occupational Health & Safety Programs and the training requirements of the National Incident Management System (NIMS) in the area of emergency training.	\$103,780		X	
	Account Number(s):	11000-65000-215000-677000-2100 (50%) 13651-65010-215000-677000-2100 (50%)				
2.						
	Account Number(s):					
3.						
	Account Number(s):					

** Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc. Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.