



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • James Czaja, *VP of Human Resources*



November 24, 2015

1. Cabinet reviewed and made adjustments to the source of funds for New Resource Allocations approved at the October 13th Cabinet ([link](#)). Those decisions were based on projected overcap FTES ongoing funding for 2014-15 which has not materialized. Therefore, instead of having ongoing funds, Cabinet considered one-time funds from projected 2015-16 growth.
 - Irene presented an analysis ([attached](#)) of expected FTES growth for 2015-16: 385 for Su15, 50 for F15, 100 for W16, and 160 for Sp 16, a total of 695 or 2.5% growth. Summer 2016 is anticipated to grow by 200 FTES. If that 200 is pulled back into 2015-16, then the total of 895 FTES would generate 3.2% growth. Cabinet endorsed this strategy.
 - Mike presented an analysis ([attached](#)) of ongoing costs for 2015-16: \$1.6 M in Step/Column, and \$1.6M from the October 13th Phase IV New Resource Allocations. Irene shared that more hourly faculty are not needed to produce the above growth, so that cost is not a factor. (Note that for Fall 2016, full-time faculty hiring from growth will be 12 positions with a price tag of \$1.3M for next year. We will also hire 15 full-time faculty for Fall 2016 from new categorical funds allocated as ongoing in this year's state budget.)
 - Growth of 3.2% would produce about \$4.2M. Consequently, Cabinet decided to move new resource allocations approved on October 13th from on-going status to one-time status with only a few exceptions identified by Cabinet.

Each vice president was asked to review those allocations, make changes, include notes, and send this information to Mike.

2. Mt. SAC was notified ([attached](#)) that we are a finalist for the Bellwether Award in the Instructional Programs & Services category. Bill, Irene, and Manual Baca will present at and attend the Community College Futures Assembly in Orlando at which the winner will be announced.
3. Audrey presented the latest draft ([attached](#)) of the 2015-16 Student Equity Plan. Cabinet discussed implementation of the plan.
4. Cabinet approved an Immediate Needs Request ([attached](#)) for \$27,000 to fund a CTE employer survey.
5. Cabinet discussed an analysis ([attached](#)) by Vice Chancellor Dan Troy of the Legislative Analyst's Office Fiscal Outlook ([attached](#))—a look at possible state revenue and spending trends over the next five years.
 - The Prop 98 guarantee has been underfunded in the 14-15 and 15-16 fiscal years by a cumulative \$2.3B which would be about \$253M for community colleges or about \$6.3M for Mt. SAC. This money would most likely be a one-time allocation in the 16-17 fiscal year.
 - Ongoing Prop 98 funds for 16-17 are estimated at \$3.6B thus \$396M for community colleges and \$9.9M for Mt. SAC. COLA for 16-17 is estimated at 1.99%. Of course, the Governor has typically underfunded Prop 98 and both the legislature and the Governor determine how that money will be allocated. Governor Brown will announce his 2016-17 proposed budget on January 8, 2016.
 - The LAO currently projects growth to be 1.6% for the 18-19 fiscal year and 2.2% in 19-20.

6. Cabinet was joined by Yen Mai, Director of Marketing & Communication. Given that next year will be Mt. SAC's 70th anniversary, Yen proposed ([attached](#)) that we celebrate with a Community Carnival. Cabinet discussed the concept, agreed on the approach, and gave input on implementation.

7. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
 - a. Dual Enrollment Offerings at Local High Schools (Irene & Audrey, 1/18)
 - b. Staffing Work Experience (Irene & Audrey, 1/18)
 - c. Text messaging (Mike, Yen & Vic, 12/8)
 - d. BP & AP 3700—Social Media (**AMAC response: Audrey & Irene, 12/1**)
 - e. EV Charging Stations (Mike, 12/15)
 - f. Next Steps on the Foothill Transit Center (Mike, 12/15)
 - g. Follow Up on Ergonomic Accommodations (**Mike & James, 12/1**)
 - h. Review of Student Equity Budget (Audrey, 12/15)
 - i. Role of Supervisors (**All, 12/1**)

8. Quarterly Reports to Cabinet
 - a. Emergency Response Plan Implementation (Karen Saldana, 1/10)
 - b. Classroom Utilization Project (Mike & Irene, 12/15)
 - c. Faculty Position Control Report (Irene, 2/15) **Corrected report needed from 11/17.**
 - d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 12/8)
 - e. Construction Project/Scheduled Maintenance Quarterly Report (**Mike & Gary, 12/1**)
 - f. IT Projects Quarterly Report (**Mike & Vic, 12/1**)