



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • James Czaja, *VP of Human Resources*



November 18, 2014

1. Cabinet was joined by Donna Burns, Dean of Continuing Education, for an update on noncredit, specifically AB86 regional planning with K-12 Districts in the Mt. SAC area. Cabinet also reviewed the noncredit SSSP allocation for 2014-15 ([attached](#)) and the description of allowed uses for the funds ([attached](#)).
2. Cabinet discussed the proposed Academic Senate Resolution 2014-06 on Student Housing and Educational Programs ([attached](#)). Cabinet noted that the Agriculture Department is undergoing a facilitated Educational Master Planning process and that the College has contracted for a hydrology and land use study for the Agricultural Zone. The purpose of this work is to engage the faculty in future educational planning and to study the land in that area to prepare for that future use.
3. Bill shared a letter ([attached](#)) from ACCJC describing plans for a future annual conference and for a limited conference this year on April 23-24.
4. James discussed progress on the Koff Reclassification Study, and Cabinet discussed strategies to complete the work as soon as possible.
5. Cabinet discussed progress on our collaboration with neighboring school districts in anticipation of applying for this year's Career Pathway Trust grants. A recent webinar ([notes attached](#)) gave some guidance.
6. Cabinet approved an Immediate Needs Request ([attached](#)) for the Employee Wellness Program to take place during Winter Intersession.
7. Cabinet was joined by Karen Saldana, Director of Safety of Health Benefits, and Risk Management and Jim Alcalá, ASCIP Risk Management Specialist and consultant on the Emergency Response Plan (ERP) who provided an update ([attached](#)) on implementing the Emergency Response Plan.
8. Audrey provided an update on the International Student Program ([attached](#)).
9. Irene and her staff have prepared the Full-Time Faculty Obligation Report for this Fall ([attached](#)).
10. Cabinet reviewed the Phase III Funding Strategy ([attached](#)) to complete the projects planned for the remaining funds provided by Measure RR.
11. Bill described the process by which the 40% Regional Share of the CTE Enhancement Funds would be distributed. Attached is the spreadsheet showing the funds to be allocated to each college in the Los Angeles Regional CTE Consortium ([attached](#)) and the timeline for the application and awarding of the funds ([attached](#)).
12. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):

- a. Emergency Response Plan Implementation (Karen Saldana, 2/10)
- b. International Student Initiative-Support and Services (Audrey, 2/17)
- c. Adult Ed Partnerships (Irene & Donna, 1/13)
- d. Classroom Utilization Project (Mike & Irene, 11/18)
- e. AP 4255, Dismissal and Readmission (Audrey, 12/16)
- f. Methods to Reduce Student Accounts Receivable Debt (**Mike, 11/25**)
- g. AP 3560 - Alcoholic Beverages (**Mike, 11/25**)
- h. AP 6250—Budget Management (**Mike, 11/25**)
- i. Upgrade Radio Phone Communication System (**Mike, 12/16**)