
CHANCELLOR'S OFFICE
CALIFORNIA COMMUNITY COLLEGES
STUDENT SERVICES AND SPECIAL PROGRAMS DIVISION

REQUEST FOR APPLICATIONS

COURSE IDENTIFICATION (C-ID) PROGRAM



RFA Specification No. 14-028
(as amended January 27, 2015)
2014-2015 Funding Fiscal Year

Instructions, Terms and Conditions

**Application Deadline: Applications must be received at the
CCC Chancellor's Office by 5:00 p.m. on March 13, 2015**

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Section I

Request for Applications (RFA) Specification

Section I

Chancellor's Office California Community Colleges

Request for Applications Specification No. 14-028

RFA Specification Number:	14-028
RFA Specification Title:	Course Identification Project (C-ID)
Program Division:	Student Services and Special Programs
Division Vice Chancellor:	Linda Michalowski
Program Staff Contact:	Bob Quinn
Funding Categories:	Local Assistance, Transfer Education and Articulation Local Assistance, Student Success and Support Program SB 858 (formerly SB 1070)
Funding Period:	May 1, 2015 – October 31, 2015
Maximum Funds Available:	\$150,000
Match Requirement:	No Match Required
Number of Awards:	One (1)

AMENDMENT HISTORY

Amended January 27, 2015 as follows:

1. Funding categories (and amounts) expanded to also include Local Assistance, Student Success and Support Program, and SB 858 (formerly SB 1070).
2. Pre-application conference call time corrected to state 10 a.m., not 10 p.m..

INTRODUCTION

The grant awarded through this Request for Applications (RFA) Specification is for a period of six months. The grant may be renewed annually for up to four additional years, dependent on satisfactory performance and the availability of funds. Total grant funding increases significantly beyond the initial six-month period, as shown below:

Year	Period of Award	Amount
Year 1	May 1, 2015 – October 31, 2015	\$150,000
Year 2	Nov 1, 2015 – June 30, 2016	Up to \$1,100,000
Year 3	July 1, 2016 – June 30, 2017	Up to \$1,250,000
Year 4	July 1, 2017 – June 30, 2018	Up to \$1,250,000
Year 5	July 1, 2018 – June 30, 2019	Up to \$1,250,000

BACKGROUND

The Course Identification Numbering System (C-ID) program was created through a grant initiated in 2006-07 as a response to legislation requiring the California Community Colleges to develop and implement a course identification numbering system among the public and private postsecondary institutions, with the intent of maximizing the effective and efficient transfer of students within and among California's higher education segments.¹ The C-ID program's initial focus was on providing a community college course identification system to facilitate broader articulation and to provide a mechanism for easily determining what popular, transfer level, major preparation courses taught at community colleges in close proximity to one another are comparable.

Beginning 2006, the initial grant, and subsequent renewals, established the infrastructure and methodology necessary to implement a course identification numbering system among the many similar courses provided system wide throughout the public and independent college and university systems. Since that time, through the support of the statewide Academic Senate for California Community Colleges (ASCCC), along with campus faculty, 270 approved course descriptors are now in place across 34 disciplines, and over 7,696 community college courses throughout the state have been granted a C-ID number.² Also, all 112 community colleges have submitted courses to C-ID for descriptor designation at this time. At the university level, 12 CSUs have identified 1,194 CSU courses that are comparable to one or more C-ID descriptors.³ The declaration of a university course as comparable to a C-ID descriptor allows for a one-to-many articulation instance. For example, where community college courses throughout the system are deemed comparable to the same C-ID descriptor, they are automatically considered comparable to the university course that has accepted the descriptor, thus eliminating the need for a time-consuming one college to one university course-to-course articulation request and review process.

In addition, the C-ID program has been an important part of the Associate Degree for Transfer implementation (SB 1440 Padilla 2010 and SB 440 Padilla 2013, now codified in California Education Code §§ 66746-66749), which leveraged the C-ID program's infrastructure to support the development of Transfer Model Curriculum (TMC) for each major within the Associate Degree for Transfer program. All courses listed on a TMC are accompanied by a C-ID descriptor, allowing colleges to identify the appropriate curriculum for the degree based on the C-ID descriptors. At this time 32 TMCs exist for popular transfer majors and several more are under development.⁴

¹ SB 1415 (Brulte 2004, § 66725 added to the Education Code)

² Course Identification Numbering System (C-ID) Newsletter, May 2014

³ Ibid.

⁴ Additional information regarding the C-ID program and TMCs can found at www.c-id.net.

NEED

The following two charts illustrate the evolution of the C-ID program scope from program initiation to the current year. First charged with creating supra-numbers for courses in the top 20 transfer majors (excluding CSU's Lower Division Transfer Pattern (LDTP) Program courses), the C-ID program's partnerships and collaborations at the time included California higher-education segments and respective Academic Senates, as shown in figure 1.

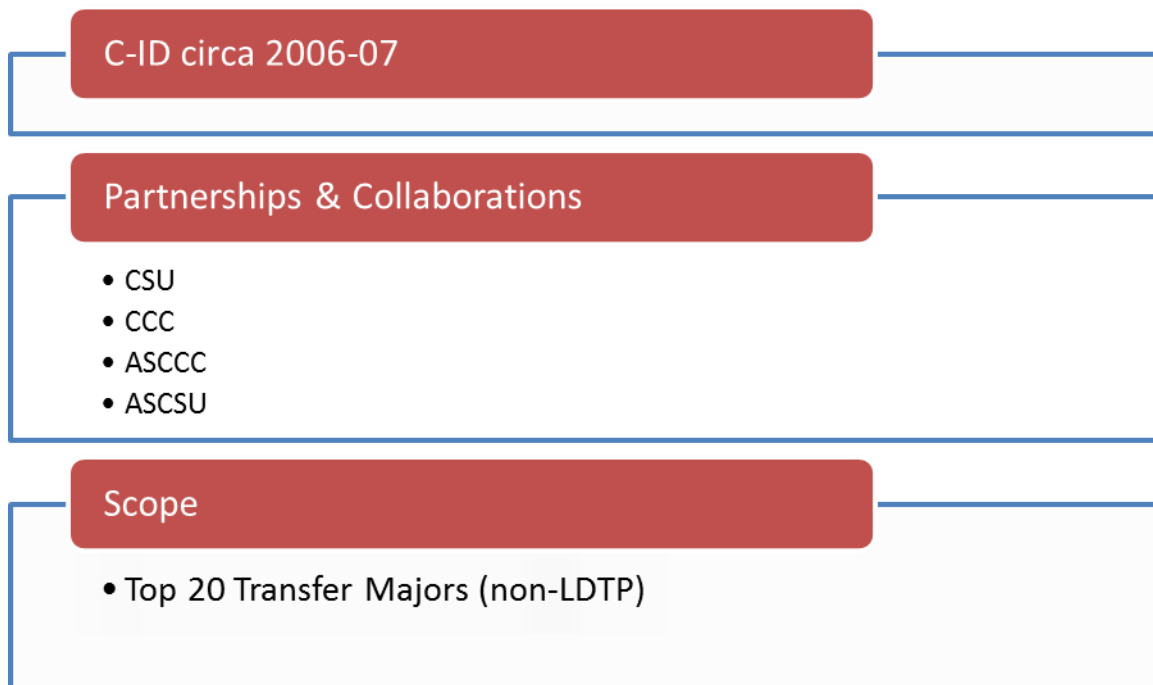


FIGURE 1

As shown in figure 2, over time the C-ID program has expanded to include, or to soon include, curriculum that supports a variety of new initiatives, including the Associate Degrees for Transfer program, transfer-level Career Technical Education curriculum, CCC to CCC lateral transfer including basic skills, and continual review of the top 20 transfer majors. C-ID also now shares data with the ASSIST (www.assist.org) articulation repository, importing C-ID data to ASSIST (www.assist.org) to support an ASSIST search feature, and likewise, ASSIST exports articulation data to the C-ID program. The C-ID program has also recently established a partnership with the statewide CCC Technology Center (www.cccnext.net), where the Center now lends its expertise by hosting the C-ID web site along with providing application and database technology support for the program.

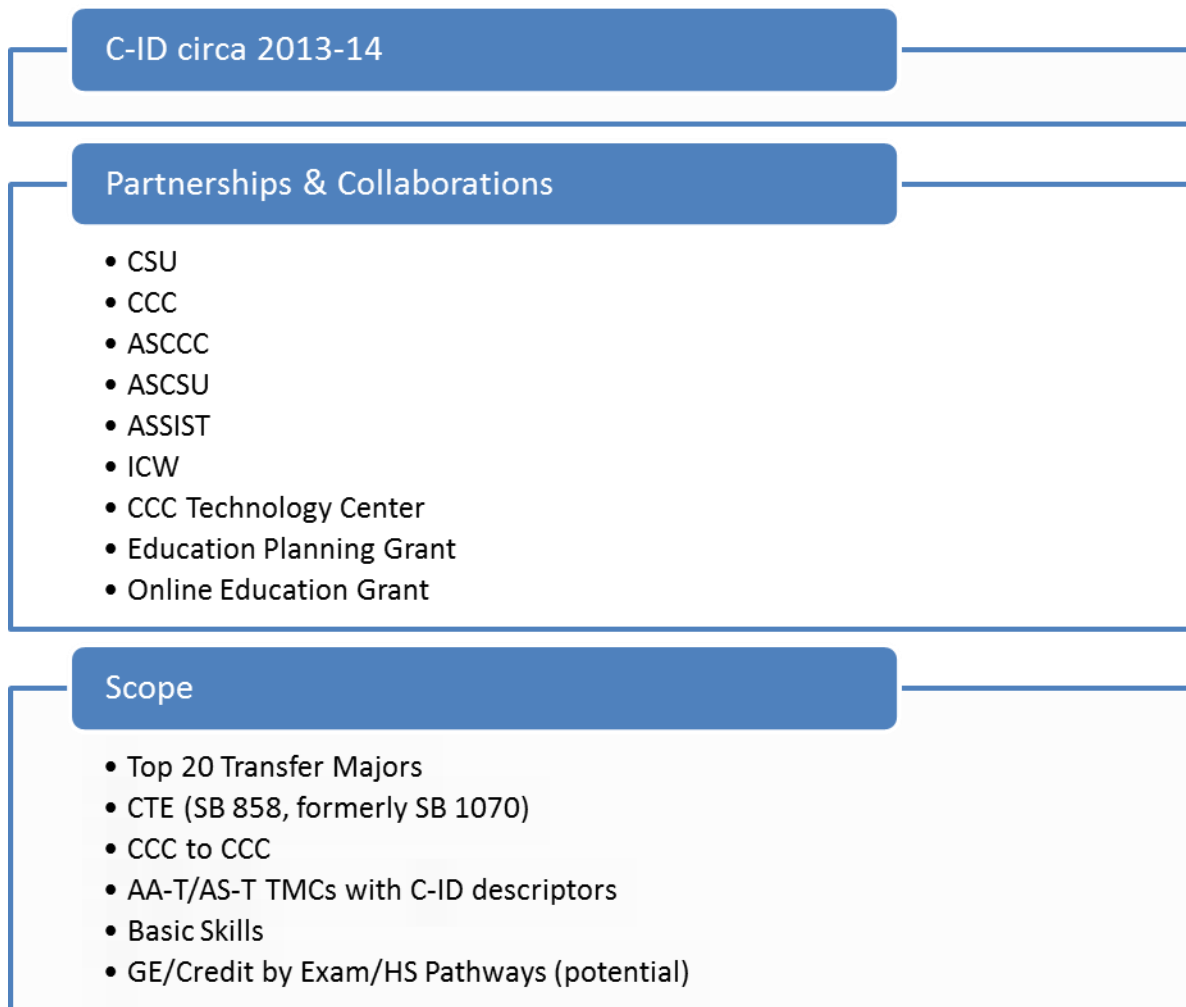


FIGURE 2

Accompanying this scope increase was the need to evaluate the manner in which the C-ID program is currently structured, to determine organizational changes necessary to support anticipated program growth in curriculum areas, partnerships, and collaborations. The C-ID program's current grant (id 14-290), is structured where the grantee, Los Rios CCD, serves as the fiscal agent with the ASCCC sub-contracted and solely relied upon for curriculum and daily operations.⁵ This model served the program well during initiation and development, as most activities were centered on developing curriculum centric policies and procedures. With the anticipated expansion of C-ID curriculum, this new grant seeks to provide infrastructure support for the curriculum work through the establishment of a C-ID operations office. The C-ID operations office would provide necessary operational leadership, including coordination with stakeholders and any sub-contractors.

⁵ Active grant 14-290 concludes June 30, 2015, allowing for a one-month overlap between this new grant and the active grant.

The following is intended to help clarify the division of C-ID responsibilities between operations and curriculum:

C-ID Operations-Related Responsibilities:⁶

- employ a full-time district-employed Operations Director;
- manage the grant budget and work plan;
- process faculty reviewer stipend payments;
- negotiate event contracts;
- oversee subcontractors' statements of work, as applicable;
- ensure budget/per diem compliance and invoice processing;
- convene the C-ID Stakeholder Advisory Committee;
- provide technology oversight;
- manage partner/collaborative relationships;
- provide helpdesk support on technical issues;
- identify, monitor, and report key program metrics; and
- develop and deliver training on use of the submission application.

C-ID Curriculum-Related Responsibilities:

- resource a Curriculum Director and any necessary staff;
- provide input into the curriculum-related aspects of the grant work plan;
- engage, recruit, train and support faculty and articulation officers involved in C-ID, including faculty discipline input groups and faculty review groups;
- serve as the liaison to the faculty of the California public higher-education Academic Senates and AICCU institutions;
- convene a C-ID curriculum advisory committee, faculty discipline input groups, faculty review groups, and an articulation officer subgroup;
- provide helpdesk support on curriculum-related issues;
- develop and deliver C-ID presentations as requested at conferences and trainings;
- provide statewide expertise on all curriculum-related matters;
- provide input on key program metrics and all curriculum-related program costs.

PURPOSE/USES OF THE FUND

Originally the C-ID program was established to comply with state education code introduced in 2004 related to common course identification⁷ and, in doing so, provide for a course identification numbering system to maximize the effective and efficient transfer of students within and among California's higher education segments.

⁶ This set of responsibilities may not be sub-contracted.

⁷ California Education Code, §§ 66725 through 66725.3