

Chapter 4 – Academic Affairs

AP 4102 Career and Technical Education

References:

Title 5 Sections 55600 et seq.; U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended; 34 Code of Federal Regulations Part 600; **ACCJC Accreditation Standard II.A.14**

The following is the mission, requirements, and purpose of career and technical education:

- to provide accessible and affordable quality learning opportunities in response to the needs and interests of the individuals and organizations;
- to provide quality transfer, career, and lifelong learning programs that prepare students with the knowledge and skills needed for success in an interconnected world; and
- to advance the State and region's economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement.

The competence of students completing career and technical education shall be evaluated by the same criteria used for all courses and in accordance with specific requirements established by the College.

Advisory Committees

Advisory committees for career and technical education shall be established by the College to assist in maintaining relevant curriculum, technology, equipment, course content, and to serve as liaison with potential employers.

The purpose of advisory committees includes:

- establishing vital partnerships between the College, career education staff, and the local business community;
- providing input and recommendations to the College regarding trends, employment needs, job placement, and future directions in industry;
- identifying the need for new programs; and
- marketing College programs within the community.

Members of advisory committees are appointed in accordance with processes established by the College and should include appropriate program faculty members, employers, and employees in the field for which the program is designed to train students; former and current students; the Department Chairperson or Program Director; and the Division Dean. Also refer to the latest edition of the Mt. SAC Advisory Committee Handbook for the details on the development, role, functions, and responsibilities of advisory committees.

The Mt. San Antonio College Catalog contains detailed information regarding programs of study leading to certificates and Associate in Science degrees. The College Catalog is updated annually for currency and correctness.

Gainful Employment Disclosures

Consistent with federal regulations pertaining to federal financial aid eligibility, the Vice President, Student Services will ensure that the College complies with the United States Department of Education's disclosure requirements for each of the College's gainful employment programs, by disclosing federally-mandated information about the programs to prospective students. The College shall make the required disclosures available to prospective students in promotional materials and on its website.

The Vice President, Student Services shall establish procedures to ensure that the College meets these reporting requirements whenever the College intends to add a new gainful employment program.

Reviewed: June 9, 2015